



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Biswanath College
• Name of the Head of the institution	Dr. Chinta Mani Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03715222024
• Mobile no	9435063398
• Registered e-mail	bcollege1960@gmail.com
• Alternate e-mail	iqac@biswanathcollege.in
• Address	College Road
• City/Town	Biswanath Chariali
• State/UT	Assam
• Pin Code	784176
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Gauhati University
• Name of the IQAC Coordinator	Dr. Naresh Thakur
• Phone No.	03715222024
• Alternate phone No.	9706633283
• Mobile	9864894444
• IQAC e-mail address	iqac@biswanathcollege.in
• Alternate Email address	mr.nt@rediffmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.biswanathcollege.in/self-study-report-for-third-cycle/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.biswanathcollege.in/wp-content/uploads/2023/07/Academic-Calendar-2021-22.docx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.19	2022	22/03/2022	21/03/2027
Cycle 2	B	2.8	2015	15/11/2015	14/11/2020
Cycle 1	B	71.00	2004	16/09/2004	15/09/2009

6.Date of Establishment of IQAC

06/01/2003

7.Provide the list of funds by Central / State Government**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Govt. Fee Waiver Scheme	Assam Government	2022	5629417
Faculty	R&D Project	Assam Science Technology and Environment Council	2022 Duration 2 Years	400000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>The SSR was submitted on April 23, 2021 and the remaining work of assessment and accreditation process such as undertaking of SSS, DVV process and reception of NAAC Peer Team to the college was completed during 2021-2022. The NAAC Peer Team visited the college on March 14 and 15, 2022 and assessed and accredited the college with 'B' Grade CGPA 2.19).</p>				

A number of MoUs were signed with several colleges and institutions/organisations such as Chatia College, Sootea, the Assam Kaziranga University, Jorhat, Lokapriya Gopinath Bordoloi Regional Institute of Mental Health (LGBIMH), Tezpur during this period.

A village named, Kro Arong was adopted by the college and a good amount was released to the village for its developmental activities. Three departments viz. Assamese, Botany and Zoology established museums that include allied collections in their respective fields.

The IQAC took initiative in holding Seminars, Lectures, Conferences, Webinars and Workshops on IPR, Research Methodology, Entrepreneurship and such other topics periodically. It also encouraged the teaching staff to participate in National and International Seminars, Conferences, Workshops, Faculty Development Programmes and to publish research papers in UGC CARE listed journals.

As architect of quality initiatives, the IQAC worked in collaboration with the academic departments, academic council, staff council and various committees and cells of the college in preparation of the college prospectus, academic calendar, lesson plans, class time-table, examination programmes and such other academic activities.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Completion of the process of assessment and accreditation of the college.	The entire process of assessment and accreditation of the college was completed and the college was awarded B Grade with CGPA 2.19.
Holding of Online/Offline Seminars and Workshops	18 numbers of seminars and workshops were organised.
Awarding of Scholarship of Rs 2000.00 each to 100 numbers of students as one-time grant	62 Numbers of students received the scholarship.
Completion of construction work of two-storied RCC Academic Building for Economics and Philosophy departments.	The work was completed and two teaching departments were shifted to the new RCC Academic Building.
Construction of one more two-storied RCC Academic building with financial assistance from Govt of Assam.	The construction of the academic building was started.
Setting up a new computer laboratory	The construction was completed and necessary desktops were procured for the laboratory.
An Assam Type Classroom was proposed to be built for Assamese department.	The work was completed.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of Biswanath College	13/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	16/04/2022

15. Multidisciplinary / interdisciplinary

The Choice Based Credit System (CBCS) in respect of BA, BSc, BCom, BCA and PG programmes followed in Biswanath College as per guidelines of Gauhati University has been immensely helpful in materialising the mission and vision of the college in the sense that it can make the students competent, skilled and well-trained suitable for employment and at the same time it can also make them ideal citizens with good moral values. By successful implementation of CBCS, Biswanath College plans to transform itself into a holistic multidisciplinary institution. The College has already trained the teaching staff, non-teaching staff and the students in the modalities of choice-based credit system.

As regards the integration of science and humanities with STEM, Biswanath College follows the TDC and PG regulations and guidelines framed by Gauhati University which to a great extent integrates science and humanities. The CBCS is strictly followed in all the programmes and courses that are offered in the college and in respect of both the Honours and Regular courses.

Course curricula of our college includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based courses for attainment of a holistic and multidisciplinary education. It includes Core Courses in BA, BSc, BCom, BCA and PG programmes apart from Discipline Specific Courses, Ability Enhancement Compulsory Courses and Skill Enhancement Courses. The CBCS allows students to choose the subjects of their choice from different disciplines, intra-disciplines and inter-disciplines enabling them to pursue the programme of their interest and aptitude. Students are allowed to take Skill Enhancement Courses of their own choice from any discipline. Another course named Ability Enhancement Compulsory Course is introduced to develop students' skill and knowledge in a particular subject. Under CBCS students pursuing BSc Hons programme in this college are required to take up courses on Communication English and Environmental Science, and students pursuing BCom Honours programme are required to study Business Communication and vice versa.

Biswanath College is going to introduce the four year UG model with entry and exits in 1st, 2nd and 3rd year as per guidelines of Gauhati University and UGC from academic session 2022-2023. For this

faculties have already attended several workshops and seminars on how the 4-year programme will function.

Good Practices: The College offers a pool of Discipline Specific Elective courses and Skill Enhancement Courses from where students can choose subjects of their choice.

16.Academic bank of credits (ABC):

Biswanath College welcomes the decision of Assam Government in respect of Implementation of 4-year UG model and the provision of Academic Bank of Credits in the 4-year UG programme. The Government of Assam vide letter No Memo Ecf No.225781/5-A dated Dispur, the 10th November, 2022 approved the introduction of 4- year UG-PG model in the colleges of Assam. The NEP 2020 has made provisions of Credit Transfer, Entry/Exit and ABC (Academic Bank of Credit) in the 4-year UG-PG model and Higher Education Institutions across India need to follow the guidelines of ABC in line with NEP 2020. As Biswanath College is affiliated to Gauhati University, this institution follows all the guidelines of Gauhati University such as modalities of the semester system or Choice based Credit System. As and when Gauhati University introduces the 4-year UG model, Biswanth College will introduce the same. Moreover, though UGC has instructed the universities to keep provisions of Credit transfer in order to facilitate mobility, weightage to prior learning, opportunity to learn and work, fragmented progress and exploitation of institutional expertise, Biswanath College has neither registered with NAD (National Academic Depository) nor at ABC (Academic Bank of Credits). However, the college encourages students to register themselves with ABC to get benefit of Credit transfer.

17.Skill development:

Biswanath College introduced the CBCS (Choice Based Credit system) in 2019 as per guidelines of Gauhati University. The syllabuses prepared under CBCS in respect of undergraduate programmes include not only Core Courses and Discipline Specific Elective Courses; they include AECC (Ability Enhancement Compulsory Courses) and SEC (Skill Enhancement Courses) so that students can gain requisite skills and knowledge for employment purpose. At present Gauhati University has framed the syllabuses of a great number of Skill Enhancement courses for UG students. Honours students are required to take up any two Skill Enhancement Courses whereas Regular students are required to study four Skill Enhancement Courses in TDC programme as per Gauhati University regulations. Either these Skill Enhancement Courses or such types of courses will be included in the proposed 4- year UG model and the teaching fraternity of Biswanath College is prepared

to teach these skill development courses that include project work, laboratory practical, on-job training etc. All the departments of the College—Assamese, Statistics, Commerce, Bodo, Botany, Chemistry, Economics, Education, English, Geography, Hindi, History, Mathematics, Nepali, Political Science, Philosophy, Physics and Zoology have been offering Skill Enhancement Courses as per guidelines of Gauhati university and students have been able to achieve intended skill and knowledge by choosing suitable SEC subjects. Biswanath College has adopted five villages under Unnat Bharat Abhiyan and has planned to organise skill development training programme in these villages. Besides, one village has been adopted by the college with its own financial support to convert the village into a spot of tourist attraction.

Good Practices: (a) As part of CBCS model, Biswanath College offers Skill Enhancement Course in all the departments of the college.

(b) The College provides the students with ample opportunities for undertaking project work, field study, laboratory practical activities etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Biswanath College started Choice Based Credit system from academic year 2019-2020 as per regulations framed by Gauhati University. Indian languages, literature and culture have been incorporated in the syllabuses of several BA/BSc/BCom programmes and postgraduate programme in Assamese. Moreover, Biswanath College adopts the Assamese language as medium of instruction in addition to English language in compliance to Gauhati University and Govt of Assam language policy. The UG students are allowed to write all their examinations including university examinations in the Assamese language in both honours and non-honours programmes. The college has several Indian language departments—Assamese, Bodo, Hindi and Nepali that offer courses and programmes in Indian language, literature and culture. The college also offers a non-formal Diploma Course in Sanskrit under Central Sanskrit University that enables the teachers and the students alike to pursue the course and gain some knowledge of Sankrit. In addition to the aforementioned departments BA in English Honours programme offers a course on Classical Indian Literature which includes ancient Indian literary works such as Kalidasa's most widely read play *Abhijnana Sakuntalam*, Sudraka's most anthologised play *Mrichchhakatika*, Vysa's great epic *The Mahabharata* and Ilango Adigal's celebrated work, *The Book of Banci*. These literary texts are prescribed in the curriculum in

order to make the students familiar with Indian knowledge system. There is another paper in BA English Honours programme which includes English literary texts written by Indian writers. Their works, too, deal with Indian tradition, customs, knowledge, rites and rituals though written in English. Most of these literary pieces are also taught in online mode because a great number of video plays, video lectures, study materials prepared by SWAYAM, EpgPathsala etc are available. The Indian language courses definitely enlighten students about Indian knowledge system. The BA Honours programme in Education, History, Political Science and Philosophy have several papers that integrate Indian knowledge system. During the academic session 2020 & 2021 in the backdrop of COVID Pandemic Lockdown, our institution had to move from offline mode of teaching to online mode and presently the teachers are using both online and offline mode of teaching. Biswanath College is thus prepared for implementation of 4-year UG programme with incorporation of Indian knowledge system in the course curriculum.

Good Practices: (a) The College uses both the Assamese language and English language as medium of instruction. (b) The College has fully implemented CBCS model and has followed the syllabus which integrates the Indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Biswanath College emphasises on Outcome Based Education in order to make the passed out graduates eligible for placement in various government and non-government institutions and organisations. At the beginning of the semesters the students are introduced to POs (Programme Outcomes), PSOs (Programme Specific Outcomes) and COs (Course Outcomes) as mentioned in the syllabuses prepared by the affiliating university and the teachers deliver the curriculum in such a way that the students can achieve the intended programme Outcomes and Course Outcomes. This is done in two ways. First, the students are introduced with POs and COs in Induction programme organised for them. Secondly, they are introduced to POs and COs in the classes by the concerned teachers at the beginning of each semester.

The Programme Outcomes and the Course Outcomes are clearly displayed in the college website for prompt understanding of the students. The course curriculum framed by the affiliating university is enriched by incorporating various methods of delivery in order to enable the students to reach their goal of achieving skill and knowledge. Besides traditional Lecture method, Seminars, Webinars, Conferences, Workshops, Field visits, Group Discussions, Laboratory Classes,

Virtual Classes are also arranged so that students can achieve intended POs, SPOs and COs. Biswanath College offers undergraduate programmes in Arts, Science, Commerce and Computer Application and postgraduate programme in Assamese. There are more than five hundred courses across the UG and PG programmes offered in this college. Students can enhance their skill and knowledge by choosing appropriate Elective subjects available in the college under CBCS system to equip themselves with the components of the curriculum. Under CBCS system AECC (Ability Enhancement Compulsory Course) and SEC (Skill Enhancement Course) courses are introduced so that students can acquire requisite skill and knowledge and achieve intended outcomes. There are provisions for remedial classes for the slow learners. They are also made to learn the course curriculum effectively lest they will fail to achieve intended outcome of the Pos, SPOs and COs. The POs, SPOs and COs of the individual students are evaluated through the semester end examinations and the grade points each student obtains. We are fully prepared to focus on Outcome Based Learning in the line with NEP 2020.

Good Practices:

1. The College apprises the students of Course objectives and Outcomes through the college website, classroom discussion, the syllabus and orientation programmes.
2. Course Outcomes and programme Outcomes are evaluated by various means.

20.Distance education/online education:

Biswanath College has study centres of KKHSOU (Krishna Kanta Handique State Open University) and IDOL (Institute of Distance and Open Learning), Gauhati University which offer undergraduate and postgraduate programmes as academic extension services. Biswanath College opened the contact centre of PGCS (Post Graduate Correspondence School), Gauhati University, presently known as GUIDOL in 2003 to enable the financially weaker students and the government employees desirous of pursuing undergraduate and postgraduate courses who otherwise would not be able to receive higher education. Presently the study centre is functioning smoothly and many students of Biswanath College have been benefitted by it. Moreover, the Biswanath College Study Centre of KKHSOU has been offering both undergraduate and postgraduate programmes since its inception in 2009 in a mission to help the school dropouts and the poor and needy people of Biswanath district of Assam and its adjoining districts. The UGC allows the students to pursue dual degree simultaneously and our institution has been guiding the

students to enrol in dual programmes so that they can obtain two degrees together.

Biswanath College, like every other higher education institution in India, had to adopt online teaching mode in the backdrop of outbreak of COVID- 19 pandemic in 2020 and 2021 and the series of lockdowns necessitated by the spread of the deadly virus. The teachers who had hitherto followed traditional offline mode of teaching had used various online platforms such as Google Classroom, Google Meet, Cisco Webex, Zoom and Microsoft Teams to conduct teaching-learning process to complete the syllabus and compensate the loss incurred during the pandemic. Students' End Semester examinations were conducted in online mode by Gauhati University. The teaching Staff of Biswanath College have learnt how to use these teaching tools which became popular during COVID-19 and have been using them as alternative mode of teaching. After the return of normalcy our college has been using both the online and offline mode of teaching so as to cover the course curriculum in stipulated period. Our college has been using blended mode of teaching to a great extent and we are ready to follow UGC's guidelines in this regard. Moreover, the teachers of our college guide the students how to use OER (Open Educational Resources) available in online learning platforms like Swayam Portal, ePG pathshala, Coursera and the virtual laboratory so that the student can gain theoretical and practical education. By conducting online webinars, popular talks, conferences and lectures, our college has been guiding students how they can use the internet resources effectively. The teachers supply the students with e-books, online learning materials including video and audio lectures prepared by experts in various disciplines. The library staffs of our college have received requisite training and now the library is being digitized in order to enable the students to get online access to the library resources. The college has membership of NList, Shodhganga and several e-journals. The teaching and the support staff of Biswanath College are well acquainted with Distance Education and Online Education and are prepared to offer vocational courses in online mode in line with NEP 2020.

Good Practices:

1. The College has two Online and Distance Learning Study Centres.
2. Most of the faculties have adopted blended mode of curriculum delivery. Online teaching is widely used by teachers along with offline mode.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	592
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2844
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1140
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	797
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	62
File Description	Documents
Data Template	View File
3.2	57

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	53
4.2 Total expenditure excluding salary during the year (INR in lakhs)	186.53678
4.3 Total number of computers on campus for academic purposes	54

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Biswanath College is affiliated with Gauhati University, as such the curriculum followed for the undergraduate course is designed by the University. Strategies adopted for effective curriculum delivery are:

- At the beginning of every session, the college prepares Academic Calendar for all the year-round activities based on Affiliating University's Academic Calendar.
- The college prepares and publishes a prospectus before admission.
- On completion of admission, the routine committee prepares Central Routine and distributes them to the department for allotment of classes to respective faculties.
- Departments hold departmental meetings for the distribution of course contents among the faculties and accordingly prepare lesson plans.
- Chalk and Talk, Online Classes, Remedial, Practical Classes, Use of ICT Tools, and Participative and Experiential Learning Activities are carried out as and when required for curriculum delivery.

- Course progress is monitored by the HOD of the respective department, for which departmental audit meetings and documentation like HOD and Teachers' Diary are maintained.
- Department distributes course-related material in the classroom and on online platforms like WhatsApp and Google Classroom.
- Students are informed about upcoming sessional, final theory, and practical exams via notice.
- The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://biswanathcollege.in/wp-content/uploads/2023/05/Biswanath-College-prospectus.pdf-2021-22_compressed-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college publishes its academic calendar at the beginning of each academic year adhering to the academic calendar of the Gauhati University and distributes it to the students at the time of their admission. It is also uploaded on the college's website. It contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations (sessional) and other forms of evaluation such as evaluation through performance in departmental seminar presentation, etc. The tentative dates of other activities such as parent teacher meeting, college week and other cultural programmes, college sports, etc. are also provided in the academic calendar. The college conducts continuous internal evaluation systems as per the guideline of Gauhati University. Students get prior information on practical examinations, viva-voce and theory examinations. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

54

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates cross cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum through (a) the Syllabuses and (b) related programmes, events and seminars organised in the college.

The syllabuses of humanities subjects, Assamese, Education, English and philosophy include issues on human values, diverse culture, professional ethics and Gender besides Environmental issues. The syllabuses of social sciences, Political science, Economics, geography and History include issues related to Human Values, Gender, professional ethics. Environmental issues are basically covered by subjects such as geography, Biological and Chemical sciences. Commerce and Economics syllabuses cover issues like Environment, professional ethics and sustainable development.

1. Various events organised in the college focus on the following

issues and enriches the course curriculum:

Gender Issues: Grievance redressal cell, Sexual harassment redressal cell and Women Cell organise various programmes such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days for promoting gender sensitivity among students.

Environment and Sustainability: IQAC, NSS, NCC, Women Cell, Environment and Climate Cell, Science forum, Eco Club, Students' Union and Teachers' Unit organise various events such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days to promote environmental awareness and sustainability among students.

Human Values and Professional Ethics: NSS, NCC and various cells under IQAC, the Students' Union, Teachers' Unit, Women Cell etc. organise programmes which promote human values and professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1358

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.biswanathcollege.in/feedback-on-curriculum/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.biswanathcollege.in/wp-content/uploads/2023/05/ACTION-TAKEN-REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1264

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

830

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Biswanath College strives for a holistic and inclusive academic approach that can cater to students of different needs, aptitudes

and interests. Students of varied ability and intelligence want to pursue their higher education in this college. Keeping this in mind, the College adopts diverse teaching-learning methods to reach to the advanced and slow learners equally. The advanced learners and slow learners are identified and are tackled with various techniques methodologically:

For advanced learners:

- Assignments, Debates, Quizzes, Essay writing, and paper presentations in the seminars and workshops.
- Writings for Wall Magazine, College magazine and organizing of poster making competitions and many such innovative programmes.
- They are motivated for higher goals such as cracking NET/JRF, obtaining university ranks, undertaking project works, learning ICT and advance technical knowledge.
- They are encouraged to appear for various competitive examinations and pursue higher education.

For slow learners:

- Revision of critical topics as per the students' need is done through Remedial and Tutorial classes as well as Personal Guidance by the teachers.
- Slow learners are also guided by providing additional Study Materials such as text books, reference books and study materials both online and offline.
- Interaction with parents helps the slow learners.
- Problem solving exercises helps the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2844	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning process is the most important part of education for all round development of students. Biswanath college focuses on it and adopts various methods and strategies by giving students opportunities for experiential learning, participative learning and problem solving for enhancing their learning experiences.

- Student centric learning methodologies are adopted by all departments by using lecture method and lecture cum demonstration method
- Teaching technology such as modern teaching software, video and audio materials, models, maps are used to deal with relevant topics with presentation.
- Special application-based Laboratory experiments by science departments and education department (Arts) are undertaken as per the guidelines set by Gauhati University. Students of English language course are required to use the language laboratory.
- Several departments take ICT enabled classes to make teaching learning process more interactive and more convenient for students.
- Project Works, Group Discussions, seminar presentations, extension education activities and field Study are undertaken for enhancing students' learning experience. In Environmental Science (Ability Enhancement Compusory Course)and compulsory SEC papers all the undergraduate students are required to write projects.
- Student Mentoring is another most important strategy for balanced development of students which is adopted by most of the departments.
- Another way of enhancing the learning experience of students is through Tutorial Classes. Tutorial classes are arranged by various departments to identify slow, advanced and average learners and each teacher takes a few wards under their supervision and helps them improve their performance.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Biswanath college provides ICT enabled teaching learning facilities along with traditional learning methods to develop future potentialities of the students. ICT enabled tools comprises-

1. The college has installed separate Wi-Fi unit for the students inside the campus and its access is controlled by the system administrator. Broadband Leased Line Internet connection which is made available is highly useful for the functioning of all the above devices very speedily. The college has also subscribed to 'G Suite for learning activities.
2. Several ICT enabled class rooms are constructed for effective teaching-learning activities.
3. To strengthen their knowledge, the college has conducted online classes and FDPs on virtual platforms like 'Google meet', 'Zoom', 'Google classroom', 'Cisco Webex', etc .It also has computer labs and language lab with internal LAN.
4. Language Lab is very useful and supportive to our students for enhancing their communication skills and soft skills. The English departments regularly undertake film screening of the adapted novels, drama or short story.
5. Most of the departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Social media is skillfully used by the college through its Whatsapp group, Facebook and Instagram accounts.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

769

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessments in Biswanath College are conducted as per provisions stipulated in Gauhati University Regulations (TDC Semester Regulations, 2012 and the UG-CBCS Regulations, 2019).

- As per the UG-CBCS Regulation-2019 the individual departments conduct sessional examinations, evaluates students' attendance, home assignments and hold group discussions, seminars, fieldwork, co-curricular activities etc.
- Internal assessment comprises of 20% marks in each paper. Sessional examinations are held for 30 marks in each paper out of which marks obtained out of 10 is counted for Internal Assessment. Maximum 6 marks are allotted for Home Assignments/Co-curricular activities/ Seminars etc. and 4 marks are allotted for Students' Class Attendance.
- A meeting of all HODs is convened to discuss the schedule and modalities of the internal assessment process in every session/semester.
- The notification for the Sessional Examinations is published well ahead of the commencement of the examination through notice boards and various Whatsapp Groups.
- Setting and printing of question papers is done by the departmental teachers.
- Sitting arrangements in examination halls, invigilation duty, and evaluation of answer scripts are done by the departmental teachers'
- Marks obtained by the students are communicated to the students through the notice board and the Whatsapp Group.
- Students are shown their evaluated answer scripts by the concerned teacher so that they can be aware of their mistakes and improve in the final examinations.
- The internal assessment marks are fed into the Gauhati University online examination portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Biswanath College has a fair and transparent mechanism for conducting Internal Assessment. Nevertheless, the grievance redressal mechanism of the college is very robust. Usually students' grievances are related to the evaluation of the answer scripts, Home Assignments and students' class attendance. The college also undertakes any works related to students' grievances on end-semester examinations conducted by the affiliating University.

- If any student notices discrepancy regarding marks by him/her in class attendance, evaluations of home assignments, field study, extracurricular activities etc., the student can apply to the Head of the department of the respective subject.
- The Head of the department assigns the duty of re-scrutiny of the evaluated answer scripts, Home Assignments, Field Study Report etc. to the concerned teacher.
- If the student is not satisfied with the results given by the concerned teacher, he can approach the Head of the department.
- If the student is still unhappy with the steps taken by the Head of the department, then he can apply to the Principal.
- Extension of the deadline for submission of home assignments, field reports etc. is also given to the students on genuine ground.
- On unavoidable circumstances such as students' medical issues, family problems and natural calamities, re-examinations are conducted for students who miss the sessional examination.
- As the Internal Assessment system of Biswanath College is fair and transparent, rarely any grievance is received from the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Mechanism-to-deal-with-Internal-Examination-related-Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following methods are adopted to communicate Programme Outcome and Course Outcome to the teachers and students :

- Programme Outcomes(POs), Specific Programme Outcomes(SPOs) and Course Outcomes(COs) are described in detail subject wise in Gauhati University syllabus which is uploaded as a distinct file in the college website for easy access of the students.
- On the very first day of each semester, all the departments separately organize departmental teachers' meeting and also meeting with the students to discuss all the aspects pertaining to programme and course outcomes. These are also thoroughly discussed in the college's staff council and academic council meetings.
- At the beginning of the session the students are given the syllabus. The syllabus contains the POs, PSOs and COs which enable the students to learn the objective of the programme and the courses as well as the outcome of the programme and the courses. The concerned teachers explain to them the objectives of the programme and each of the courses along with outcomes.
- POs and COs are also communicated to students through the lectures delivered by the principal, faculty members and eminent Invited Guests in orientation programmes, and such other activities.
- Staff Meeting and meeting with IQAC members are held time to time to frame effective strategies for disseminating learning outcomes to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.biswanathcollege.in/programme-outcomes-2/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes and Course Outcomes in Biswanath College are evaluated in the following way:

1..Programme outcome and learning outcome is evaluated through the Sessional examinations, Home Assignments, Seminars, Unit Tests, Students' Attendance and Final Semester examinations conducted as per guidelines of the affiliating university.

2. Marks obtained by the students in the Internal Assessment and their performance in other academic activities are good parameters for measuring students' attainment of programme and course outcomes. Besides the results of Intermediary semesters and Final semester university examinations show how far the students have been able to attain course and programme outcomes.

3.The College, immediately after declaration of the university final examination, makes an in depth analysis of the results of the college comparing it with affiliating university and other colleges to find out the status of the result.

4.Progress Records are maintained by departments for giving remedial suggestions for better performance.

5.For measuring the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process feedbacks are taken from students, alumni and parents for better improvement.

6.To track programme outcomes, the departments keep records of the students who get placements. Along with records of alumni, the departments maintain records of students who get admission for further education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

696

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.biswanathcollege.in/annual-report-2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://biswanathcollege.in/wp-content/uploads/2023/05/STUDENTS-SATISFACTION-SURVEY-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Biswanath College aims to create an eco-system which will encourage, inspire and nurture young students by exposing them to new ideas and

processes resulting in innovative activities in their formative years. As a part of MoE's Innovation Cell, the Institution's Innovation Council was formed at Biswanath College in November 2019. The council, since its formation, has been adopting numerous activities in the campus. The college has been selected and financially assisted by the MoE's Innovation Cell to organize 4 numbers of Impact Lecture Series on Innovation, entrepreneurship and Intellectual property rights in virtual mode in the academic year 2021/2022. Various skill development programmes are also being conducted on Fishery and hatchery by introducing a number of local entrepreneurs. Collaborating with the Technology enabling Center, Tezpur University, a two day workshop cum innovative idea competition has been organized in Biswanath College. In order to create a vibrant innovation ecosystem, Biswanath College has signed a Memorandum of Understanding with The Assam Kaziranga University. The Kaziranga University will act as the Mentor institute in promoting innovative practices in the college. Along with these initiatives, the college also has an incubation Centre named "Angkuran" that aims to provide necessary facilities to the students who want to develop a business venture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Biswanath College has organized a number of extension activities in the neighborhood community to sensitize the students about different social issues viz. Environment, Swachha Bharat Abhiyan, Plastic Prevention, Sanitation and Hygiene, Blood Donation Drive, Plantation Drive, Awareness against Drugs Abuse and Illicit Trafficking, Child Rights etc. These activities are mostly being conducted by the NSS and NCC Unit of Biswanath College as well as by different departments and cells of the college under the supervision of IQAC, Biswanath College. The main motive of organizing these activities is to help students become aware towards social problems, making them actively engaged in community participation and developing a deeper understanding to resolve it.

Biswanath College has also observed different days of local, national and international importance like- Independence Day, National Plastic Prevention Day, World Environment Day, International Yoga Day, World No-Tobacco Day, National Science Day, World Bicycle Day, International Day against Drugs Abuse and Illicit Trafficking etc. Apart from this, the college has also organized different Awareness Talks and Training Programmes on- Fish Breeding, Turtle Conservation, Nature Conservation and Eco Tourism etc. Field visits are also being conducted by different departments of the college to nearby areas like- Behali Reserve Forest, Nilpur Tea Estate, Pabhoi Fish Farm, Biswanath College of Agriculture, Biswanath Ghat LP School, Kroarong Village (Adopted Village by NSS Unit, Biswanath College) etc. Moreover, NSS Unit of Biswanath College has organized a number of workshops on - Waste Management, Water Management, Energy Management, Greenery etc in collaboration with different neighboring colleges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1917

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Biswanath College has 29.62 acres campus with built-up area of 14300 square metres.
- 52 classrooms, 2 smart classrooms, 1 smart classroom-cum-conference hall and 3 ICT enabled classrooms

- One ICT enabled mini conference hall
- Two Assam type Buildings with 4 Nos of Science departments with one teacher's common room in each department.
- Two Assam Type Buildings with 7 Arts departments
- The new RCC Building with 3 Arts departments
- One RCC Building houses the departments of Math, Geo, Com and BCA
- 11 numbers of modernized laboratories in the science departments.
- Botanical Museum , Zoological Museum , Cultural Museum in Assamese department
- One Language Laboratory with 30 numbers of computers
- One Computer Laboratory for all the departments
- One Psychological Laboratory in the Department of Education
- 7 LCD projectors, 54 computers (52 desktops and 2 laptops)
- Common rooms for girls and boys.
- One Hostel for male and two Hostels for female students.
- A Canteen named Jalpan.
- Administrative Building for the Office of the Principal, Vice Principal, IQAC and the College Office
- An Examination Monitoring centre
- An Alumni Office
- A Health care Centre
- A Central Library with Wi-Fi facility.
- A Street Library
- Distance Education Study Centres (KKHSOU and Gauhati University's IDOL)

- CCTV Surveillance System

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Biswanath college has adequate facilities for cultural activities, sports, games (Indoor, outdoor) to promote physical and mental well-being of the students and foster the spirit of sportsmanship among them:

- 1.The college has a large indoor stadium constructed with financial assistance from UGC where various sports activities take place.
2. The indoor stadium accommodates onegymnasium with sufficient workout equipments,
3. Thye Indoor Stadium accommodates onebadminton court with provision of adequate light.
4. There are provisions of carom boards, and tennis boards for boys and girls in the Indoor Stadium.
5. The college providesadequate number of carom boards, chess boards in both boys' common room and girls' common room for easy access of the students .
6. The indoor stadium also accommodates one yoga centre which periodically organizes yoga sessions.
- 7.The college has one basketball court, 2 volleyball courts and oneplayground for football and cricket.
8. Cultural events are held in a Hall constructed for classes as well as for cultural activities.
9. Sports equipments are kept safely in the Indoor Stadium as well as in the Boys' and Girls'Common Room.
10. The College provides financial support for holding varioustypes

of cultural activities, sports, games, gymnasium, yoga centre etc. for benefit of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2196117

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a rich central library with Wi-Fi facility. The library introduced SOUL 2.0 Integrated Library Management System (ILMS) of INFLIBNET. The library follows DDC for book classification and for circulation uses SOUL 2.0 software package.

Books and Journals: Biswanath College library has 31421 books in addition to many journals, magazines, newspapers, old question papers and syllabi. The library consists of a reference section, circulation section, periodical section, rare book section, etc.

E-Resources: The library has access to e-resources of N-LIST, which is a part of an e-shodhsindhu consortium of INFLIBNET. Biswanath college is a registered member of N-LIST, and the teachers are also registered in N-LIST.

Newspaper Collections: Library has subscribed to national and regional newspapers both in English and Assamese languages.

Book Borrowing Facility: The students can borrow books and documents from library normally during the lending hours as specified by the librarian. Students are issued library cards for transaction of books from the library. They are allowed to borrow books for a certain period.

Barcode Technology: To facilitate the flow of information in a systematic way the library has the barcode technology.

Library Services available :

1. Reading Room Services
2. Periodical Service
3. OPAC Service (online public access catalogue)
4. News Paper Indexing
5. Book Bank Service
6. Reference and information service
7. Current Awareness Service (CAS)
8. Institutional Repository(IR)

9. Social Media (Whatsapp)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.53957

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

370

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There have been provisions of IT enabled teaching methods in the College for the last several years. The IT facilities of the college such as computers, printers, LCD Touch panels, Projectors, Smart Boards, Internet connectivity and Application software are periodically updated. During the year 2021-22, the following IT facilities were made available in the college.

- A Computer Laboratory was constructed from college fund with 20 computers.
- The faculty members of BCA help in proper maintenance of IT facilities
- Multipurpose photocopier and scanning machines are also installed in the college office.
- To ease the process of teaching in online mode and to organize various virtual interactions, our college had subscribed to Cisco WebEx and G-suite for Education.
- The College website is updated annually.
- The College has two conference rooms with high-speed internet connectivity, projectors and multimedia facilities.
- The college is in possession of 52 desktops and 2 laptops for students, office staff and teaching community for administrative and academic purposes.
- Computers and printers are installed in the College office, examination monitoring centre and evaluation zones.
- Each department is connected with Wi-Fi facilities, where teachers as well as students can take full advantage of the system.
- There is provision of uninterrupted power back supports in the administrative building, the library, the laboratories and classrooms.
- Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14438766

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are augmented and maintained mainly through Development Committee, Construction Committee, Purchase Committee, and Library Committee under the supervision of college authority in association with IQAC. The committees assist the Principal in chalking out plans, supervising construction works, purchasing necessary items and in keeping records various machines and equipments. The stock registers are maintained. The Development Committee looks after the maintenance, repair, and construction work related to the buildings, drinking water facilities, power supply, and gasline. All work is done through the tender system as per standard norms of govt of Assam. During the maintenance and up-gradation of civil and electrical works the Development Committee supervise the works. All minor renovation and repairing works are done by hired technicians, carpenters, etc. The college laboratories are looked after by the laboratory attendants. The library advisory committee along with the library staff looks after various issues related to library facilities, services, and activities. The college indoor stadium, the gymnasium, the basketball court, the volleyball courts, the badminton court, the playground for football and cricket, the table tennis boards for boys and girls and the yoga centre are properly maintained by the in-charge teachers of major and minor games and the Yoga Instructor respectively. The support staffs look after other infrastructural facilities like classrooms, tea garden, hostels etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1918

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

253

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

253

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates participation of students in administration, committees and clubs. Biswanath College Students' Union (BCSU) is elected by the students of the college every year through voting process abiding Lyngdoh Committee recommendations. BCSU has actively participated in all round development of the college. The major activities by the Students Union during an academic year are:

1. Observance of Independence Day and Republic Day
2. Holding of Annual Sports and College Week
3. Celebration of World Environment Day/ Mother Tongue Day/ National Science Day/ National Voters Day/Constitution Day/College Foundation Day/Shilpi Divas
4. Organisation of Freshmen Social and Students Farewell
5. Organisation of the State Level Sadananda Chaliha Memorial Elocution and Nazibur Rahman Memorial Quiz Competition
6. Celebration of Saraswati Puja/ Tithi of Sri Sri Sankardeva and Sri Sri Madhabdeva
7. Participation in Gauhati University Inter College Youth Festival

There is ample representation of students in various committees of the college such as Grievances Redressal Committee, Anti-Ragging Committee, Sexual Harassment Committee, Election related Grievance Redressal Committee, Ripunjoy Knowledge Hub, Debate Forum, Academic Development Cell, Sports Development Cell, Cultural Development Cell, Community Extension Cell, NCC, NSS, Disciplinary Committee, Yoga Club and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

84

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Biswanath College Alumni Association, formed in the year 2003, is registered under Registration of Societies Act XXI of 1860. The association has over 2000 members. It organises development programmes and raises funds for the college. It has been contributing in cash, kind and service. It has donated classrooms, water plants, almira's and books to the college in different periods of time. During the pandemic period, the association in

collaboration with the Botany and Chemistry departments of the college prepared hand-sanitizer and distributed in the fringe villages along with free masks. The association also conducted self-defence training programmes for the girl students of the college. It has donated and continues to maintain a flower garden in the college campus. Prominent alumni members delivered motivational lectures, career counselling and entrepreneurship training to the students of the college.

Alumni interaction programmes and alumni meets are organised by Departments of Assamese, Economics, Education, History, Political Science, Chemistry, Physics, Botany and Zoology. In these programmes, alumni extended their support for the holistic development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Biswanath College is reflective and in tune with its vision and mission of the college. The vision and the mission of the college is uploaded in the College website. The College Governing Body, the IQAC, the Academic Council and various committees work jointly through some perspective plans in order to achieve the institutional goal and objectives.

- The Governing Body of the College is the apex management body which is constituted as per Assam College Management Act. It comprises of thirteen members and is headed by an academician

as its President and the principal of the College acts as its secretary.

- The Principal functions as academic head of all committees.
- The Vice Principal assists the Principal.
- Two Academic Officers—one for Arts stream and the other for Science and Commerce Stream also look after the academic activities.
- The IQAC plays a vital role in improving and sustaining quality of higher education.
- The Academic Committee that includes all the Heads of the Academic departments discusses and finalizes all academic and examination matters.
- Various Committees such as examination committees, admission committees, hostel committee, and library committee are formed with the Teaching and non-Teaching Staff to monitor different academic and administrative activities.
- The Heads of the Departments accomplishes departmental activities with the active involvement of the departmental faculties.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/about-biswanath-college/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Biswanath College has a robust decentralized and participatory governance mechanism in respect of both academic and administrative activities of the College. The President of Biswanath College Governing Body, its members, the Principal, the Vice Principal, IQAC Coordinator, HoDs, the teaching and non-teaching staff and representative of student union--all of them are engaged in academic and administrative affairs of the college as conveners/Coordinators of various committees constituted for smooth conduct of the college activities. A Case Study is detailed below to show decentralized and participative governance system practised in the College.

Biswanath College celebrated the Diamond Jubilee of the Assam College Non-Teaching Employees' Association (An association with more than five thousand non-teaching college staff) from 26/5/2022 to 28/5/2022. The whole College Community - the teachers, the non-

teaching staff, and the secretaries of Biswanath College Student Union, the NSS and NCC apart from the general public got involved in the programme whole heartedly. The principal of the College was selected as the working president of the event. A senior Office Assistant was selected as the secretary of celebration committee. Moreover, different sub-committees such as Publicity Committee, Registration Committee, Publication Committee, Campus Management Committee, Hall Management Committee, Food Committee, Security Committee, and Accommodation Committee were formed for smooth running of the program. These committees comprised of a few members of both teaching and non-teaching staff. Their participation in the program from the beginning to its end made the event a grand success.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/academic-council/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan:

The institutional Strategic / perspective plan is prepared with discussions among the college Governing Body members, the teachers, the non teaching staff, and the members of student union in order to meet various academic and infrastructural needs of the students. The Governing Body of the college is constituted by the Government of Assam and acts as the apex body under the direction of Directorate of Higher Education and Higher Education Department, Government of Assam. The principal executes the academic and administrative plans and policies with the help of Vice Principal, the IQAC and the Committees/Cells for smooth conduct of the college activities.

Example of one strategic plan: Construction of New RCC Building and an Assam Type Classroom.

One major institutional strategic plan implemented by the college during the period 2020-2022 is the construction of one New RCC Building at the cost of Rs 5000000.00 (Fifty Lakh) and one Assam Type Classroom at the cost of Rs 2000000.00 (Rs Twenty Lakh). The Governing Body after threadbare discussion sanctioned the required

budget for the said construction work from the college fund. The construction work was inaugurated on 07/03/2022. The newly constructed RCC building consists of two storied building (Ground and First floor) with total 6 classrooms that houses the departments of Economics and Philosophy. The Assam Type Building was allotted to Economics department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.biswanathcollege.in/igac-strategic-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The details of the Organogram of the Institution are given below:

- Gauhati University, as affiliating university, is the apex Academic Body of the College.
- For ODL Programmes, Gauhati University and KKHSOU are the highest academic Bodies.
- Directorate of Higher Education, Govt of Assam and Gauhati University are the Statutory Bodies of Biswanath College.
- Govt of Assam, UGC and RUSA are Financial Bodies which take care of financial need of the College.
- Benchmarking Bodies in respect of Biswanath College are NAAC, NIRF and AISHE.
- At College level the Governing Body is the highest Body which look after academic and administrative activities.
- The Principal and Secretary is the Executive Head of the College.
- The Vice Principal is the Academic Head who assists the Principal in all activities.
- Two Academic Officers look after academic activities of the three streams of the College.
- Heads of the departments look after all departmental activities with the support of the faculties.
- The Academic Council comprising Heads of departments and the IQAC assist the principal in all activities.
- Various Committees such as Development Committee, Construction Committee, Grievances' Redressal Cell, Research Committee etc.

work for overall functioning of the College.

- The Office of the Principal comprises of the Head Assistant, two Senior Assistants, five Junior Assistants and the grade IV employees who supports the Principal in all activities.
- The NCC, NSS, Biswanath College Student Union and Alumni Association contribute substantially for overall development of the College.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/organogram-2/
Link to Organogram of the institution webpage	https://www.biswanathcollege.in/organogram-2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:

- Biswanath College is a provincialised college and the salary component of the teaching and non-teaching staff is fully borne by Government of Assam. The permanent faculties who were appointed before 31.1.2005 are entitled to pensionary benefits

such as gratuity, monthly pension, leave encashment, GIS, General Provident Fund. On the other hand those who joined after that day are entitled to monthly salary, NPS, gratuity and leave encashment. All the permanent employees enjoy casual leave, earned leave, medical leave, study leave, restricted holiday leave. The women employees in addition to these leaves are entitled to maternity leave and child care leave. The employees appointed to non-government post by governing body of the college are entitled to some of these benefits as per college rule.

- The institution has two financial societies - Biswanath College Sanchay aru Wrindan Samabai Samity Limited and Biswanath College Small Savings Society which have been of great help to the entire teaching and non-teaching staff at their critical moments.
- The institution provides safe drinking water facilities and sanitary and toilet facilities to all the students and the staff.
- The institution provides medical facilities to all its employees and students during emergency within the campus. For this purpose the college has appointed a regular nurse to meet any health emergency.

The institution has a very good Canteen where separate facilities are arranged for students and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

The performance appraisal of both teaching and non-teaching staff is done regularly. The College has a formal Annual Performance Appraisal system for teaching staff. Annual Performance Indexes (API) of the teaching staff is considered at the time of promotion of teachers to higher grades. Teachers' performance for promotions are assessed based on their annual performance report suggested by the UGC in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co-curricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The principal examines the filled in proforma for assessing performance related to teaching/ promotion and the API scores of the faculty. The IQAC analyzes the report and attempts to identify the strengths and weaknesses of each faculty member and takes corrective measures. Promotion of faculty members are recommended based on the API score as reflected in the proforma. Academic audit of individual teachers and HoD's diary are mentained properly. The college takes online/offline feedback from the students regarding curricular delivery & implementation. An analysis of the same is shared with the teachers and the management, and discussed with the faculty members. The non-teaching staff members are also required to fill in annual personal appraisal forms for their promotions from grade to senior grade. Measures are also being taken for regular annual assessment of both the teaching and non-teaching staff wherein they will be required to filled in annual self appraisal reports.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/feedback-on-curriculum/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Biswanath College receives funds from both external and internal sources the utilization of which are audited by both external and internal auditors.

External Audit of Biswanath College is conducted as per guidelines of the Directorate of Audit (Local Fund) Govt. of Assam by an Auditor from the Directorate of Audit, Government of Assam who is appointed as per request from Biswanath College.

All the college funds are audited by the government appointed Auditors and the Audited Report with observations are sent to the Directorate of Assam by the Auditors.

The Directorate of Audit, Government of Assam examines the report of the funds submitted by the auditors to find out whether government funds are utilized as per government rules.

The objections raised by the Auditors, if any, are sent to the college from the directorates which are met by the college with the approval of the college Governing Body and sent to the Directorate of Audit.

Moreover, a Chartered Accountant is also appointed to audit the accounts of each financial year in respect of all the funds of the college and the audited statements are discussed in the Governing Body of the college and necessary actions are taken thereon.

Internal Audit is done for funds received from internal sources. An experienced person is appointed by the Governing Body to audit these funds which are finally approved by the GB of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A fund mobilization policy has been formulated for achieving the goals and objectives of the institution. The College prepares an annual budget wherein the annual income and expenditure is projected. The institution tries to mobilize grants from both government and non-government sources for infrastructural and academic development of the College. Major government sources which fund the College are UGC, Assam Government, RUSA, ASTEC, DBT, NCC, NSS, Gauhati University, Alumni Association and MLA's Local Area Development Fund. Internal sources of revenue collections are students' fees, Self-Financing Courses, donation from the philanthropies and the College tea garden. The College has a tea garden with annual profit of around two lakh rupees. Although the College tries to mobilize funds from all possible sources, the amount of fund generated has not been sufficient to meet its growing requirement. Taking in to account the limitation of the college in mobilizing sufficient fund, it welcomes donations, memorial prizes and endowments from different stakeholders.

The College generates some income from its two distance education

centres: IDOL, Gauhati University and KKSSOU which offer BA, MA and PGDCA programmes to learners in its attempt to fulfill the College's responsibilities to the larger society.

The College attempts to make optimal use of its resources. The College has a robust financial management and audit system which ensures proper utilization of funds.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/scholarships /
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently trying to institutionalize quality assurance strategies in order to assure quality in every aspect. During this year two practices have been institutionalized in order to enhance quality, especially in the teaching-learning process. These practices are:

Maintenance of Teachers' & HoD's Diary: Teachers' Diary and HoD's Diary are maintained covering academic, administrative and extension activities on daily basis. It has been verified by the Head of the department as well as by the Principal. Any type of leave is recorded in the teachers' & HoD's Diary.

Community Services: The IQAC has focused on rendering community service and has involved actively in it. The College considers the social issues of the locality as opportunities to address them and gain some practical knowledge. Students are introduced with the social issues to gain practical knowledge through field studies and outreach welfare activities. For the students, social issues are also subjects of research and in depth study. Community services have helped the students to have knowledge of various social issues. It has developed the sense of humanity, friendliness and equity. Community service has now become an identity of the college. The NSS, NCC, Students' Union, Women Cell and Teachers' Unit of the college actively take part in the community extension works.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/iqac-strategic-plan/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Strategic plan developed by IQAC for effective delivery of Course Curriculum and Learning Outcomes is given below. While continuing with the preparation of the College Prospectus, Academic Calendar, Class Routine, organizing seminars, workshops, undertaking Student Satisfaction Survey and Feedback etc., the IQAC during the year trained up the students and the teachers in Online Mode of learning through WhatsApp Group, Google Classroom, Google Meet, Cisco Webex and Zoom in the backdrop of outbreak of COVID19. Another important activity done by IQAC is training the students about Course Outcomes, Programme Outcomes and Specific programme Outcomes which are pre-requisite of curriculum delivery along with other training programme and curriculum related workshops.

- Students' awareness about Course Outcome , programme Outcome and Programme Specific Outcome: As students must know the COs, POs and PSOs of the curriculum they want to pursue, the IQAC works for making students aware of Course Outcome, Programme Outcome and Programme Specific Outcome by publishing them in the College website, by organizing departmental meetings and holding the induction programmes.

Formation of WhatsApp Group and online teaching platforms: All the departments have created WhatsApp Groups, used online teaching learning platforms such as Google classroom, Cisco Webex, Google Meet and Zoom for the students for nurturing their creative activities, for information sharing and distribution of Study Material. The IQAC has rendered commendable service in facilitating the students and teachers in the use of such teaching tools.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/academic-calendar-for-the-academic-session-20-21-22/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.biswanathcollege.in/annual-report-2021-22/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Biswanath College is dedicated to inculcate the values of gender equity among students.
- Various committees are constituted for promoting gender equity are: Committee for prevention of Sexual harrasment, Anti-ragging Cell, Disciplinary Committee, Grievance Redressal Cell, Women's Cell.
- Boys and girls equally participate in co-curricular activities

such as Cultural Rally, Preparation of Wall magazines, educational excursions, field trips etc.

- Cultural events, yoga and meditation, games and sports, literary competitions are organised for both boys and girls.
- NSS and NCC wings of the college have both male and female members.
- Both boys and girls are elected to Biswanath College Student Union.
- Women's Day is observed every year to sensitize students about gender equity.
- A Health Care Centre is set up for medical check up of all students including female students.
- There are two girls' hostel, two girls' common room and one boy's hostel, one boy's common room inside the campus. One of the girls' common rooms is equipped with vending machine and both the girls' hostel with sanitary pad dispensing machine.
- Separate washrooms for the male and female faculty members are available in the Teachers' common room Maternity and child care leave are sanctioned to women employees.
- The administrative building and most of the classrooms are under CCTV surveillance for women's safety and security.

File Description	Documents
Annual gender sensitization action plan	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Annual-Sensitization-Plan-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Specific-Facilities-for-Women-students-merged.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The college campus is installed with several sets of dustbins each set having separate bins for degradable and non-degradable wastes. Wastes are carried on regular basis by waste carrying vehicles of municipality.

Liquid waste management: The college has well connected drainage facilities to dispose the liquid waste.

Biomedical waste management: The college doesn't produce significant amount of Biomedical waste.

E-waste management: The college produce only a little amount of e-waste which are disposed along with the non-degradable wastes.

Waste recycling system: The college is planning to construct two vermi-composting units one in the college campus and one in the girls' hostel to recycle the degradable wastes which could be used as manures in the college gardens. Besides, the college is adopting various green practices and online methods to minimize the use of papers.

Hazardous chemicals and radioactive waste management: The institute doesn't produce any kind of hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

A. Any 4 or all of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Biswanath College is located in a place which is inhabited by people of diverse religions, languages and cultures. The college has adopted a policy of promoting tolerance and harmony among staff, students and local people. To attain this objective, the college regularly organizes awareness campaigns for promotion of an

inclusive environment in the campus as well as communities from where students' hail. The initiatives taken by the college can be broadly categorized into two types - departmental level and college level activities. At department level, all the teachers sensitize the students about the maintenance of an inclusive environment in the campus as well as in their communities, highlighting the importance of harmony towards cultural, regional, linguistic and other diversities. At college level, various units, societies, bodies of the institution such as NSS, NCC, Cultural Cell, Student Union, Women Cell, and Teachers' Unit regularly organize major events with the support of the employees and students of the college along with local communities. A cultural rally reflecting the diverse heritage of the country is organized every year during the Annual College Week. Major initiatives for promoting an inclusive environment are-

Events

To Promote

Year

Participants

1. Run For Unity

Harmony and tolerance

2021-22

2. Community Freshers

Cultural Diversity

"

3. Adoption of Village (Kro Arong at Karbi Block)

"

4. Celebration of Rabha Diwas

Cultural Diversity

"

5 Cultural Rally of Annual College Week**Cultural Diversity**

"

6. Rabindra Jayanti**Linguistic Diversity/ Cultural Diversity**

"

7. Childrens' Play**Cultural Diversity**

"

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises various awareness programmes and undertakes various initiatives to sensitise the students and employees about constitutional obligations.

- The NSS unit of the institution is actively involved in reaching out to the community for accomplishing various social works to expand the horizons of understanding in students regarding their duties and responsibilities towards society.

- Events such as Anti-Tobacco Day, anti Drug Trafficking Day, World Environment Day are organised to make students aware about their obligations and duties.
- Code of conduct for the students and the employees are displayed in the college website for their easy access.
- The institution celebrates national festivals such as the Republic Day, Independence Day, Constitution Day, Voters' Day, Gandhi Jayanti etc. to promote unity and national integrity among the students and employees.
- Through the celebration of the Constitution Day and Voters' Day the students and the employees are made aware of their constitutional duties and obligations.
- Annual Prize Day and Freshers' Social are organised every year in which invited guests enlighten students about their duties and responsibilities as students.
- Performance of street plays is undertaken to create awareness about certain important issues of the society.
- Regular field trips are organized by the departments of Science and Arts for the students as per the syllabus to promote the sense of responsibility in them and providing them the scope to develop ideas for the uplift of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.biswanathcollege.in/celebrations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Biswanath College organizes and celebrates several national and international commemorative days, events and festivals. A few such events to mention are - Independence Day, Republic Day, World Environment Day, National Science Day, International Yoga Day, International Womens' Day, No Tobacco day, World Wetland Day, Turtle conservation Week, National Mathematics Day and World Bicycle Day etc. Independence Day is celebrated by the institution every year to commemorate the day when India got independence from British rule. Similarly, the institution celebrates Republic Day each year to commemorate and celebrate the anniversary of being a republic. To promote science education and scientific thinking, and also to commemorate the great Indian scientist C. V. Raman and his phenomenal discovery of Raman Effect, the institution has been celebrating 28th February as National Science Day. Keeping in view of the alarming situation of the different components of our environment and other educational & social issues, this institution has been aggressively taking various steps on occasions such as World Environment Day, World Wetland Day, Turtle Conservation Week, No Tobacco Day, World Bicycle Day, National Mathematics Day, National Education Day etc.

List of local, national and international commemorative days, events and festivals institution observed or celebrated:

1. Republic Day
2. Independence Day
3. National Science Day
4. National Education Day
5. International Women's Day
6. World Environment Day
7. World Wetland Day

8. World Bicycle Day
9. Turtle Conservation Week
10. Rabha Diwas
11. International Yoga Day
12. Saraswati Puja
13. Teachers' Day
14. Shankardev Tithi
15. Madhavdev Tithi
16. Constitution Day
17. National Mathematics Day
18. World No Tobacco Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice:1

1. Debating and Speech Competitions

2. The objective of this practice is to develop a sense of analysis, objectivity, crystallization of facts and ideas, good communication skills etc.

3. Most of the students hailing from rural areas do not possess good communication skills, organisation of ideas, and so forth. In order to provide a suitable platform for development of students' communication skill, this practice is adopted.

4. State-level Annual Speech Competition, the College level speech and debate competitions are organised so that students can participate in them. The students are also deputed to participate in the inter-college speech competitions.

5. Around 20 institutions participated in the state level speech competition in 2022.

6. The number of participating institutions is not satisfactory in the state level competition.

Best Practice: 2

1. Creation of a sustainable and eco-friendly campus

2. The primary objective of this practice is to nurture a sustainable green campus.

3. The world is progressing through a pressing time on the front of environment. Global warming and climate change have become the major issues of many environmental conferences.

4. As a part of the practice, plantation drive is carried out frequently within the campus. On World Environment Day every year, massive plantation drive is conducted. Awareness programmes about the environment and its protection are also organised in and outside the campus.

5. The greenery of the campus in itself is a testimony to the success of this practice.

File Description	Documents
Best practices in the Institutional website	https://www.biswanathcollege.in/best-practices/
Any other relevant information	https://www.biswanathcollege.in/best-practices-supporting-documents/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Biswanath Chariali is a culturally rich belt of Assam. So, the students of Biswanath College have good cultural talents. They are good at singing, dancing, acting, playing, literary pursuits etc. Singing comprises a variety of songs like Jyoti sangeet, Rabha Sangeet, Bhupendra Sangeet, folk songs, modern songs etc. Dancing includes classical dance, Sattriya, modern dance, fusion dance and

so forth. Acting includes one-act play, mime, drama etc. Literary section covers composition of poems, writing short stories, writing essays in contemporary topics and the like.

In the college week, an array of competitions is conducted covering a spectrum of cultural activities to extract the potential talents. These budding talents connected with singing, dancing, acting etc. are trained up to sharpen their respective skills and arts. After that, a group of potential students are formed. This selected group participates in the Zonal Youth Festival. These students show their spectacular performances every year. Students become successful to drag a number prize.

After the culmination of Zonal Youth Festival, the group is invigorated with new energy. Most importantly, through this Zonal Youth Festival, better talents are filtered and finally these selected talents participate in the central Youth Festival conducted by Gauhati University. Every year, Biswanath College maintains a good stature in the Youth Festival, Gauhati University by winning a number of prizes, medals etc. There are many established cultural icons emerged from this Youth Festival.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Biswanath College is affiliated with Gauhati University, as such the curriculum followed for the undergraduate course is designed by the University. Strategies adopted for effective curriculum delivery are:

- At the beginning of every session, the college prepares Academic Calendar for all the year-round activities based on Affiliating University's Academic Calendar.
- The college prepares and publishes a prospectus before admission.
- On completion of admission, the routine committee prepares Central Routine and distributes them to the department for allotment of classes to respective faculties.
- Departments hold departmental meetings for the distribution of course contents among the faculties and accordingly prepare lesson plans.
- Chalk and Talk, Online Classes, Remedial, Practical Classes, Use of ICT Tools, and Participative and Experiential Learning Activities are carried out as and when required for curriculum delivery.
- Course progress is monitored by the HOD of the respective department, for which departmental audit meetings and documentation like HOD and Teachers' Diary are maintained.
- Department distributes course-related material in the classroom and on online platforms like WhatsApp and Google Classroom.
- Students are informed about upcoming sessional, final theory, and practical exams via notice.
- The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://biswanathcollege.in/wp-content/uploads/2023/05/Biswanath-College-prospectus.pdf-2021-22_compressed-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college publishes its academic calendar at the beginning of each academic year adhering to the academic calendar of the Gauhati University and distributes it to the students at the time of their admission. It is also uploaded on the college's website. It contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations (sessional) and other forms of evaluation such as evaluation through performance in departmental seminar presentation, etc. The tentative dates of other activities such as parent teacher meeting, college week and other cultural programmes, college sports, etc. are also provided in the academic calendar. The college conducts continuous internal evaluation systems as per the guideline of Gauhati University. Students get prior information on practical examinations, viva-voce and theory examinations. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

C. Any 2 of the above

following academic bodies during the year.
Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

54

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates cross cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum through (a) the Syllabuses and (b) related programmes, events and seminars organised in the college.

The syllabuses of humanities subjects, Assamese, Education, English and philosophy include issues on human values, diverse culture, professional ethics and Gender besides Environmental issues. The syllabuses of social sciences, Political science, Economics, geography and History include issues related to Human Values, Gender, professional ethics. Environmental issues are basically covered by subjects such as geography, Biological and Chemical sciences. Commerce and Economics syllabuses cover issues like Environment, professional ethics and sustainable development.

1. Various events organised in the college focus on the following issues and enriches the course curriculum:

Gender Issues: Grievance redressal cell, Sexual harassment

redressal cell and Women Cell organise various programme such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days for promoting gender sensitivity among students.

Environment and Sustainability: IQAC, NSS, NCC, Women Cell, Environment and Climate Cell, Science forum, Eco Club, Students' Union and Teachers' Unit organise various events such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days to promote environmental awareness and sustainability among students.

Human Values and Professional Ethics: NSS, NCC and various cells under IQAC, the Students' Union, Teachers' Unit, Women Cell etc. organise programmes which promote human values and professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1358

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.biswanathcollege.in/feedback-on-curriculum/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.biswanathcollege.in/wp-content/uploads/2023/05/ACTION-TAKEN-REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1264

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

830

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Biswanath College strives for a holistic and inclusive academic approach that can cater to students of different needs, aptitudes

and interests. Students of varied ability and intelligence want to pursue their higher education in this college. Keeping this in mind, the College adopts diverse teaching-learning methods to reach to the advanced and slow learners equally. The advanced learners and slow learners are identified and are tackled with various techniques methodologically:

For advanced learners:

- Assignments, Debates, Quizzes, Essay writing, and paper presentations in the seminars and workshops.
- Writings for Wall Magazine, College magazine and organizing of poster making competitions and many such innovative programmes.
- They are motivated for higher goals such as cracking NET/JRF, obtaining university ranks, undertaking project works, learning ICT and advance technical knowledge.
- They are encouraged to appear for various competitive examinations and pursue higher education.

For slow learners:

- Revision of critical topics as per the students' need is done through Remedial and Tutorial classes as well as Personal Guidance by the teachers.
- Slow learners are also guided by providing additional Study Materials such as text books, reference books and study materials both online and offline.
- Interaction with parents helps the slow learners.
- Problem solving exercises helps the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2844	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning process is the most important part of education for all round development of students. Biswanath college focuses on it and adopts various methods and strategies by giving students opportunities for experiential learning, participative learning and problem solving for enhancing their learning experiences.

- Student centric learning methodologies are adopted by all departments by using lecture method and lecture cum demonstration method
- Teaching technology such as modern teaching software, video and audio materials, models, maps are used to deal with relevant topics with presentation.
- Special application-based Laboratory experiments by science departments and education department (Arts) are undertaken as per the guidelines set by Gauhati University. Students of English language course are required to use the language laboratory.
- Several departments take ICT enabled classes to make teaching learning process more interactive and more convenient for students.
- Project Works, Group Discussions, seminar presentations, extension education activities and field Study are undertaken for enhancing students' learning experience. In Environmental Science (Ability Enhancement Compusory Course)and compulsory SEC papers all the undergraduate students are required to write projects.
- Student Mentoring is another most important strategy for balanced development of students which is adopted by most of the departments.
- Another way of enhancing the learning experience of students is through Tutorial Classes. Tutorial classes are arranged by various departments to identify slow, advanced and average learners and each teacher takes a few wards under their supervision and helps them improve their performance.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Biswanath college provides ICT enabled teaching learning facilities along with traditional learning methods to develop future potentialities of the students. ICT enabled tools comprises-

1. The college has installed separate Wi-Fi unit for the students inside the campus and its access is controlled by the system administrator. Broadband Leased Line Internet connection which is made available is highly useful for the functioning of all the above devices very speedily. The college has also subscribed to 'G Suite for learning activities.
2. Several ICT enabled class rooms are constructed for effective teaching-learning activities.
3. To strengthen their knowledge, the college has conducted online classes and FDPs on virtual platforms like 'Google meet', 'Zoom', 'Google classroom', 'Cisco Webex', etc .It also has computer labs and language lab with internal LAN.
4. Language Lab is very useful and supportive to our students for enhancing their communication skills and soft skills. The English departments regularly undertake film screening of the adapted novels, drama or short story.
5. Most of the departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Social media is skillfully used by the college through its Whatsapp group, Facebook and Instagram accounts.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

769

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessments in Biswanath College are conducted as per provisions stipulated in Gauhati University Regulations (TDC Semester Regulations, 2012 and the UG-CBCS Regulations, 2019).

- As per the UG-CBCS Regulation-2019 the individual departments conduct sessional examinations, evaluates students' attendance, home assignments and hold group discussions, seminars, fieldwork, co-curricular activities etc.
- Internal assessment comprises of 20% marks in each paper. Sessional examinations are held for 30 marks in each paper out of which marks obtained out of 10 is counted for Internal Assessment. Maximum 6 marks are allotted for Home Assignments/Co-curricular activities/ Seminars etc. and 4 marks are allotted for Students' Class Attendance.
- A meeting of all HODs is convened to discuss the schedule and modalities of the internal assessment process in every

session/semester.

- The notification for the Sessional Examinations is published well ahead of the commencement of the examination through notice boards and various Whatsapp Groups.
- Setting and printing of question papers is done by the departmental teachers.
- Sitting arrangements in examination halls, invigilation duty, and evaluation of answer scripts are done by the departmental teachers'
- Marks obtained by the students are communicated to the students through the notice board and the Whatsapp Group.
- Students are shown their evaluated answer scripts by the concerned teacher so that they can be aware of their mistakes and improve in the final examinations.
- The internal assessment marks are fed into the Gauhati University online examination portal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Biswanath College has a fair and transparent mechanism for conducting Internal Assessment. Nevertheless, the grievance redressal mechanism of the college is very robust. Usually students' grievances are related to the evaluation of the answer scripts, Home Assignments and students' class attendance. The college also undertakes any works related to students' grievances on end-semester examinations conducted by the affiliating University.

- If any student notices discrepancy regarding marks by him/her in class attendance, evaluations of home assignments, field study, extracurricular activities etc., the student can apply to the Head of the department of the respective subject.
- The Head of the department assigns the duty of re-scrutiny of the evaluated answer scripts, Home Assignments, Field Study Report etc. to the concerned teacher.
- If the student is not satisfied with the results given by the concerned teacher, he can approach the Head of the

department.

- If the student is still unhappy with the steps taken by the Head of the department, then he can apply to the Principal.
- Extension of the deadline for submission of home assignments, field reports etc. is also given to the students on genuine ground.
- On unavoidable circumstances such as students' medical issues, family problems and natural calamities, re-examinations are conducted for students who miss the sessional examination.
- As the Internal Assessment system of Biswanath College is fair and transparent, rarely any grievance is received from the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Mechanism-to-deal-with-Internal-Examination-related-Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following methods are adopted to communicate Programme Outcome and Course Outcome to the teachers and students :

- Programme Outcomes(POs), Specific Programme Outcomes(SPOs) and Course Outcomes(COs) are described in detail subject wise in Gauhati University syllabus which is uploaded as a distinct file in the college website for easy access of the students.
- On the very first day of each semester, all the departments separately organize departmental teachers' meeting and also meeting with the students to discuss all the aspects pertaining to programme and course outcomes. These are also thoroughly discussed in the college's staff council and academic council meetings.
- At the beginning of the session the students are given the syllabus. The syllabus contains the POs, PSOs and COs which enable the students to learn the objective of the

programme and the courses as well as the outcome of the programme and the courses. The concerned teachers explain to them the objectives of the programme and each of the courses along with outcomes.

- POs and COs are also communicated to students through the lectures delivered by the principal, faculty members and eminent Invited Guests in orientation programmes, and such other activities.
- Staff Meeting and meeting with IQAC members are held time to time to frame effective strategies for disseminating learning outcomes to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.biswanathcollege.in/programme-outcomes-2/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes and Course Outcomes in Biswanath College are evaluated in the following way:

1..Programme outcome and learning outcome is evaluated through the Sessional examinations, Home Assignments, Seminars, Unit Tests, Students'Attendance and Final Semester examinations conducted as per guidelines of the affiliating university.

2. Marks obtained by the students in the Internal Assessment and their performance in other academic activities are good parameters for measuring students' attainment of programme and course outcomes. Besides the results of Intermediary semesters and Final semester university examinations show how far the students have been able to attain course and programme outcomes.

3.The College, immediately after declaration of the university final examination, makes an in depth analysis of the results of the college comparing it with affiliating university and other colleges to find out the status of the result.

4.Progress Records are maintained by departments for giving remedial suggestions for better performance.

5. For measuring the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process feedbacks are taken from students, alumni and parents for better improvement.

6. To track programme outcomes, the departments keep records of the students who get placements. Along with records of alumni, the departments maintain records of students who get admission for further education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

696

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.biswanathcollege.in/annual-report-2021-22/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://biswanathcollege.in/wp-content/uploads/2023/05/STUDENTS-SATISFACTION-SURVEY-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Biswanath College aims to create an eco-system which will encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years. As a part of MoE's Innovation Cell, the Institution's Innovation Council was formed at Biswanath College in November 2019. The council, since its formation, has been adopting numerous activities in the campus. The college has been selected and financially assisted by the MoE's Innovation Cell to organize 4 numbers of Impact Lecture Series on Innovation, entrepreneurship and Intellectual property rights in virtual mode in the academic year 2021/2022. Various skill development programmes are also being conducted on Fishery and hatchery by introducing a number of local entrepreneurs. Collaborating with the Technology enabling Center, Tezpur University, a two day workshop cum innovative idea competition has been organized in Biswanath College. In order to create a vibrant innovation ecosystem, Biswanath College has signed a Memorandum of Understanding with The Assam Kaziranga University. The Kaziranga University will act as the Mentor institute in promoting innovative practices in the college. Along with these initiatives, the college also has an incubation Centre named "Angkuran" that aims to provide necessary facilities to the students who want to develop a business venture.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Biswanath College has organized a number of extension activities in the neighborhood community to sensitize the students about different social issues viz. Environment, Swachha Bharat Abhiyan, Plastic Prevention, Sanitation and Hygiene, Blood Donation Drive, Plantation Drive, Awareness against Drugs Abuse and Illicit Trafficking, Child Rights etc. These activities are mostly being conducted by the NSS and NCC Unit of Biswanath College as well as by different departments and cells of the college under the supervision of IQAC, Biswanath College. The main motive of organizing these activities is to help students become aware towards social problems, making them actively engaged in community participation and developing a deeper understanding to resolve it.

Biswanath College has also observed different days of local, national and international importance like- Independence Day, National Plastic Prevention Day, World Environment Day, International Yoga Day, World No-Tobacco Day, National Science Day, World Bicycle Day, International Day against Drugs Abuse and Illicit Trafficking etc. Apart from this, the college has also organized different Awareness Talks and Training Programmes on- Fish Breeding, Turtle Conservation, Nature Conservation and Eco Tourism etc. Field visits are also being conducted by different departments of the college to nearby areas like- Behali Reserve Forest, Nilpur Tea Estate, Pabhoi Fish Farm, Biswanath College of Agriculture, Biswanath Ghat LP School, Kroarong Village (Adopted Village by NSS Unit, Biswanath College) etc. Moreover, NSS Unit of Biswanath College has organized a number of workshops on - Waste Management, Water Management, Energy Management, Greenery etc in collaboration with different neighboring colleges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1917

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Biswanath College has 29.62 acres campus with built-up area of 14300 square metres.
- 52 classrooms, 2 smart classrooms, 1 smart classroom-cum-conference hall and 3 ICT enabled classrooms
- One ICT enabled mini conference hall
- Two Assam type Buildings with 4 Nos of Science departments with one teacher's common room in each department.
- Two Assam Type Buildings with 7 Arts departments
- The new RCC Building with 3 Arts departments
- One RCC Building houses the departments of Math, Geo, Com and BCA
- 11 numbers of modernized laboratories in the science departments.
- Botanical Museum , Zoological Museum , Cultural Museum in Assamese department
- One Language Laboratory with 30 numbers of computers
- One Computer Laboratory for all the departments
- One Psychological Laboratory in the Department of Education

- 7 LCD projectors, 54 computers (52 desktops and 2 laptops)
- Common rooms for girls and boys.
- One Hostel for male and two Hostels for female students.
- A Canteen named Jalpan.
- Administrative Building for the Office of the Principal, Vice Principal, IQAC and the College Office
- An Examination Monitoring centre
- An Alumni Office
- A Health care Centre
- A Central Library with Wi-Fi facility.
- A Street Library
- Distance Education Study Centres (KKHSOU and Gauhati University's IDOL)
- CCTV Surveillance System

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Biswanath college has adequate facilities for cultural activities, sports, games (indoor, outdoor) to promote physical and mental well-being of the students and foster the spirit of sportsmanship among them:

1.The college has a large indoor stadium constructed with financial assistance from UGC where various sports activities take place.

2. The indoor stadium accommodates onegymnasium with sufficient

workout equipments,

3. The Indoor Stadium accommodates one badminton court with provision of adequate light.

4. There are provisions of carom boards, and tennis boards for boys and girls in the Indoor Stadium.

5. The college provides adequate number of carom boards, chess boards in both boys' common room and girls' common room for easy access of the students .

6. The indoor stadium also accommodates one yoga centre which periodically organizes yoga sessions.

7. The college has one basketball court, 2 volleyball courts and one playground for football and cricket.

8. Cultural events are held in a Hall constructed for classes as well as for cultural activities.

9. Sports equipments are kept safely in the Indoor Stadium as well as in the Boys' and Girls' Common Room.

10. The College provides financial support for holding various types of cultural activities, sports, games, gymnasium, yoga centre etc. for benefit of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2196117

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a rich central library with Wi-Fi facility. The library introduced SOUL 2.0 Integrated Library Management System (ILMS) of INFLIBNET. The library follows DDC for book classification and for circulation uses SOUL 2.0 software package.

Books and Journals: Biswanath College library has 31421 books in addition to many journals, magazines, newspapers, old question papers and syllabi. The library consists of a reference section, circulation section, periodical section, rare book section, etc.

E-Resources: The library has access to e-resources of N-LIST, which is a part of an e-shodhsindhu consortium of INFLIBNET. Biswanath college is a registered member of N-LIST, and the

teachers are also registered in N-LIST.

Newspaper Collections: Library has subscribed to national and regional newspapers both in English and Assamese languages.

Book Borrowing Facility: The students can borrow books and documents from library normally during the lending hours as specified by the librarian. Students are issued library cards for transaction of books from the library. They are allowed to borrow books for a certain period.

Barcode Technology: To facilitate the flow of information in a systematic way the library has the barcode technology.

Library Services available :

1. Reading Room Services
2. Periodical Service
3. OPAC Service (online public access catalogue)
4. News Paper Indexing
5. Book Bank Service
6. Reference and information service
7. Current Awareness Service (CAS)
8. Institutional Repository(IR)
9. Social Media (Whatsapp)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.53957

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

370

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There have been provisions of IT enabled teaching methods in the College for the last several years. The IT facilities of the college such as computers, printers, LCD Touch panels, Projectors, Smart Boards, Internet connectivity and Application software are periodically updated. During the year 2021-22, the

following IT facilities were made available in the college.

- A Computer Laboratory was constructed from college fund with 20 computers.
- The faculty members of BCA help in proper maintenance of IT facilities
- Multipurpose photocopier and scanning machines are also installed in the college office.
- To ease the process of teaching in online mode and to organize various virtual interactions, our college had subscribed to Cisco WebEx and G-suite for Education.
- The College website is updated annually.
- The College has two conference rooms with high-speed internet connectivity, projectors and multimedia facilities.
- The college is in possession of 52 desktops and 2 laptops for students, office staff and teaching community for administrative and academic purposes.
- Computers and printers are installed in the College office, examination monitoring centre and evaluation zones.
- Each department is connected with Wi-Fi facilities, where teachers as well as students can take full advantage of the system.
- There is provision of uninterrupted power back supports in the administrative building, the library, the laboratories and classrooms.
- Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

14438766

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are augmented and maintained mainly through Development Committee, Construction Committee, Purchase Committee, and Library Committee under the supervision of college authority in association with IQAC. The committees assist the Principal in chalking out plans, supervising construction works, purchasing necessary items and in keeping records various machines and equipments. The stock registers are maintained. The Development Committee looks after the maintenance, repair, and construction work related to the buildings, drinking water facilities, power supply, and gasoline. All work is done through the tender system as per standard norms of govt of Assam. During the maintenance and up-gradation of civil and electrical works

the Development Committee supervise the works. All minor renovation and repairing works are done by hired technicians, carpenters, etc. The college laboratories are looked after by the laboratory attendants. The library advisory committee along with the library staff looks after various issues related to library facilities, services, and activities. The college indoor stadium, the gymnasium, the basketball court, the volleyball courts, the badminton court, the playground for football and cricket, the table tennis boards for boys and girls and the yoga centre are properly maintained by the in-charge teachers of major and minor games and the Yoga Instructor respectively. The support staffs look after other infrastructural facilities like classrooms, tea garden, hostels etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1918

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

253

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

253

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates participation of students in administration, committees and clubs. Biswanath College Students' Union (BCSU) is elected by the students of the college every year through voting process abiding Lyngdoh Committee recommendations. BCSU has actively participated in all round development of the college. The major activities by the Students Union during an academic year are:

1. Observance of Independence Day and Republic Day
2. Holding of Annual Sports and College Week
3. Celebration of World Environment Day/ Mother Tongue Day/ National Science Day/ National Voters Day/Constitution Day/College Foundation Day/Shilpi Divas
4. Organisation of Freshmen Social and Students Farewell
5. Organisation of the State Level Sadananda Chaliha Memorial Elocution and Nazibur Rahman Memorial Quiz Competition
6. Celebration of Saraswati Puja/ Tithi of Sri Sri Sankardeva and Sri Sri Madhabdeva
7. Participation in Gauhati University Inter College Youth Festival

There is ample representation of students in various committees

of the college such as Grievances Redressal Committee, Anti-Ragging Committee, Sexual Harassment Committee, Election related Grievance Redressal Committee, Ripunjoy Knowledge Hub, Debate Forum, Academic Development Cell, Sports Development Cell, Cultural Development Cell, Community Extension Cell, NCC, NSS, Disciplinary Committee, Yoga Club and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

84

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Biswanath College Alumni Association, formed in the year 2003, is registered under Registration of Societies Act XXI of 1860. The association has over 2000 members. It organises development programmes and raises funds for the college. It has been contributing in cash, kind and service. It has donated classrooms, water plants, almirahs and books to the college in different periods of time. During the pandemic period, the association in collaboration with the Botany and Chemistry

departments of the college prepared hand-sanitizer and distributed in the fringe villages along with free masks. The association also conducted self-defence training programmes for the girl students of the college. It has donated and continues to maintain a flower garden in the college campus. Prominent alumni members delivered motivational lectures, career counselling and entrepreneurship training to the students of the college.

Alumni interaction programmes and alumni meets are organised by Departments of Assamese, Economics, Education, History, Political Science, Chemistry, Physics, Botany and Zoology. In these programmes, alumni extended their support for the holistic development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Biswanath College is reflective and in tune with its vision and mission of the college. The vision and the mission of the college is uploaded in the College website. The College Governing Body, the IQAC, the Academic Council and various committees work jointly through some perspective plans in order to achieve the institutional goal and objectives.

- The Governing Body of the College is the apex management body which is constituted as per Assam College Management Act. It comprises of thirteen members and is headed by an academician as its President and the principal of the

College acts as its secretary.

- The Principal functions as academic head of all committees.
- The Vice Principal assists the Principal.
- Two Academic Officers—one for Arts stream and the other for Science and Commerce Stream also look after the academic activities.
- The IQAC plays a vital role in improving and sustaining quality of higher education.
- The Academic Committee that includes all the Heads of the Academic departments discusses and finalizes all academic and examination matters.
- Various Committees such as examination committees, admission committees, hostel committee, and library committee are formed with the Teaching and non-Teaching Staff to monitor different academic and administrative activities.
- The Heads of the Departments accomplishes departmental activities with the active involvement of the departmental faculties.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/about-biswanath-college/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Biswanath College has a robust decentralized and participatory governance mechanism in respect of both academic and administrative activities of the College. The President of Biswanath College Governing Body, its members, the Principal, the Vice Principal, IQAC Coordinator, HoDs, the teaching and non-teaching staff and representative of student union--all of them are engaged in academic and administrative affairs of the college as conveners/Coordinators of various committees constituted for smooth conduct of the college activities. A Case Study is detailed below to show decentralized and participative governance system practised in the College.

Biswanath College celebrated the Diamond Jubilee of the Assam College Non-Teaching Employees' Association (An association with more than five thousand non-teaching college staff) from

26/5/2022 to 28/5/2022. The whole College Community - the teachers, the non-teaching staff, and the secretaries of Biswanath College Student Union, the NSS and NCC apart from the general public got involved in the programme whole heartedly. The principal of the College was selected as the working president of the event. A senior Office Assistant was selected as the secretary of celebration committee. Moreover, different sub-committees such as Publicity Committee, Registration Committee, Publication Committee, Campus Management Committee, Hall Management Committee, Food Committee, Security Committee, and Accommodation Committee were formed for smooth running of the program. These committees comprised of a few members of both teaching and non-teaching staff. Their participation in the program from the beginning to its end made the event a grand success.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/academic-council/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan:

The institutional Strategic / perspective plan is prepared with discussions among the college Governing Body members, the teachers, the non teaching staff, and the members of student union in order to meet various academic and infrastructural needs of the students. The Governing Body of the college is constituted by the Government of Assam and acts as the apex body under the direction of Directorate of Higher Education and Higher Education Department, Government of Assam. The principal executes the academic and administrative plans and policies with the help of Vice Principal, the IQAC and the Committees/Cells for smooth conduct of the college activities.

Example of one strategic plan: Construction of New RCC Building and an Assam Type Classroom.

One major institutional strategic plan implemented by the college during the period 2020-2022 is the construction of one New RCC

Building at the cost of Rs 5000000.00 (Fifty Lakh) and one Assam Type Classroom at the cost of Rs 2000000.00 (Rs Twenty Lakh). The Governing Body after threadbare discussion sanctioned the required budget for the said construction work from the college fund. The construction work was inaugurated on 07/03/2022. The newly constructed RCC building consists of two storied building (Ground and First floor) with total 6 classrooms that houses the departments of Economics and Philosophy. The Assam Type Building was allotted to Economics department.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.biswanathcollege.in/igac-strategic-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The details of the Organogram of the Institution are given below:

- Gauhati University, as affiliating university, is the apex Academic Body of the College.
- For ODL Programmes, Gauhati University and KKHSOU are the highest academic Bodies.
- Directorate of Higher Education, Govt of Assam and Gauhati University are the Statutory Bodies of Biswanath College.
- Govt of Assam, UGC and RUSA are Financial Bodies which take care of financial need of the College.
- Benchmarking Bodies in respect of Biswanath College are NAAC, NIRF and AISHE.
- At College level the Governing Body is the highest Body which look after academic and administrative activities.
- The Principal and Secretary is the Executive Head of the College.
- The Vice Principal is the Academic Head who assists the Principal in all activities.
- Two Academic Officers look after academic activities of the three streams of the College.
- Heads of the departments look after all departmental activities with the support of the faculties.
- The Academic Council comprising Heads of departments and

the IQAC assist the principal in all activities.

- Various Committees such as Development Committee, Construction Committee, Grievances' Redressal Cell, Research Committee etc. work for overall functioning of the College.
- The Office of the Principal comprises of the Head Assistant, two Senior Assistants, five Junior Assistants and the grade IV employees who supports the Principal in all activities.
- The NCC, NSS, Biswanath College Student Union and Alumni Association contribute substantially for overall development of the College.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/organogram -2/
Link to Organogram of the institution webpage	https://www.biswanathcollege.in/organogram -2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response :

- Biswanath College is a provincialised college and the salary component of the teaching and non-teaching staff is fully borne by Government of Assam. The permanent faculties who were appointed before 31.1.2005 are entitled to pensionary benefits such as gratuity, monthly pension, leave encashment, GIS, General Provident Fund. On the other hand those who joined after that day are entitled to monthly salary, NPS, gratuity and leave encashment. All the permanent employees enjoy casual leave, earned leave, medical leave, study leave, restricted holiday leave. The women employees in addition to these leaves are entitled to maternity leave and child care leave. The employees appointed to non-government post by governing body of the college are entitled to some of these benefits as per college rule.
- The institution has two financial societies - Biswanath College Sanchay aru Wrindan Samabai Samity Limited and Biswanath College Small Savings Society which have been of great help to the entire teaching and non-teaching staff at their critical moments.
- The institution provides safe drinking water facilities and sanitary and toilet facilities to all the students and the staff.
- The institution provides medical facilities to all its employees and students during emergency within the campus. For this purpose the college has appointed a regular nurse to meet any health emergency.

The institution has a very good Canteen where separate facilities are arranged for students and teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

The performance appraisal of both teaching and non-teaching staff is done regularly. The College has a formal Annual Performance Appraisal system for teaching staff. Annual Performance Indexes (API) of the teaching staff is considered at the time of promotion of teachers to higher grades. Teachers' performance for promotions are assessed based on their annual performance report suggested by the UGC in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co-curricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The principal examines the filled in proforma for assessing performance related to teaching/ promotion and the API scores of the faculty. The IQAC analyzes the report and attempts to identify the strengths and weaknesses of each faculty member and takes corrective measures. Promotion of faculty members are recommended based on the API score as reflected in the proforma. Academic audit of individual teachers and HoD's diary are mentained properly. The college takes online/offline feedback from the students regarding curricular delivery & implementation. An analysis of the same is shared with the teachers and the management, and discussed with the faculty members. The non-teaching staff members are also required to fill in annual personal appraisal forms for their promotions from grade to senior grade. Measures are also being taken for regular annual assessment of both the teaching and non-teaching staff wherein they will be required to filled in annual self appraisal reports.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/feedback-on-curriculum/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Biswanath College receives funds from both external and internal sources the utilization of which are audited by both external and internal auditors.

External Audit of Biswanath College is conducted as per guidelines of the Directorate of Audit (Local Fund) Govt. of Assam by an Auditor from the Directorate of Audit, Government of Assam who is appointed as per request from Biswanath College.

All the college funds are audited by the government appointed Auditors and the Audited Report with observations are sent to the Directorate of Assam by the Auditors.

The Directorate of Audit, Government of Assam examines the report of the funds submitted by the auditors to find out whether government funds are utilized as per government rules.

The objections raised by the Auditors, if any, are sent to the college from the directorates which are met by the college with the approval of the college Governing Body and sent to the Directorate of Audit.

Moreover, a Chartered Accountant is also appointed to audit the accounts of each financial year in respect of all the funds of the college and the audited statements are discussed in the Governing Body of the college and necessary actions are taken thereon.

Internal Audit is done for funds received from internal sources. An experienced person is appointed by the Governing Body to audit these funds which are finally approved by the GB of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A fund mobilization policy has been formulated for achieving the goals and objectives of the institution. The College prepares an annual budget wherein the annual income and expenditure is projected. The institution tries to mobilize grants from both government and non-government sources for infrastructural and academic development of the College. Major government sources which fund the College are UGC, Assam Government, RUSA, ASTEC, DBT, NCC, NSS, Gauhati University, Alumni Association and MLA's Local Area Development Fund. Internal sources of revenue collections are students' fees, Self-Financing Courses, donation from the philanthropies and the College tea garden. The College has a tea garden with annual profit of around two lakh rupees. Although the College tries to mobilize funds from all possible sources, the amount of fund generated has not been sufficient to meet its growing requirement. Taking in to account the limitation of the college in mobilizing sufficient fund, it welcomes donations, memorial prizes and endowments from different stakeholders.

The College generates some income from its two distance education centres: IDOL, Gauhati University and KKSSOU which offer BA, MA and PGDCA programmes to learners in its attempt to fulfill the College's responsibilities to the larger society.

The College attempts to make optimal use of its resources. The College has a robust financial management and audit system which ensures proper utilization of funds.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/scholarships/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently trying to institutionalize quality assurance strategies in order to assure quality in every aspect. During this year two practices have been institutionalized in order to enhance quality, especially in the teaching-learning process. These practices are:

Maintenance of Teachers' & HoD's Diary: Teachers' Diary and HoD's Diary are maintained covering academic, administrative and extension activities on daily basis. It has been verified by the Head of the department as well as by the Principal. Any type of leave is recorded in the teachers' & HoD's Diary.

Community Services: The IQAC has focused on rendering community service and has involved actively in it. The College considers the social issues of the locality as opportunities to address them and gain some practical knowledge. Students are introduced with the social issues to gain practical knowledge through field studies and outreach welfare activities. For the students, social issues are also subjects of research and in depth study.

Community services have helped the students to have knowledge of various social issues. It has developed the sense of humanity, friendliness and equity. Community service has now become an identity of the college. The NSS, NCC, Students' Union, Women Cell and Teachers' Unit of the college actively take part in the community extension works.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/iqac-strategic-plan/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Strategic plan developed by IQAC for effective delivery of Course Curriculum and Learning Outcomes is given below. While continuing with the preparation of the College Prospectus, Academic Calendar, Class Routine, organizing seminars, workshops, undertaking Student Satisfaction Survey and Feedback etc., the IQAC during the year trained up the students and the teachers in Online Mode of learning through WhatsApp Group, Google Classroom, Google Meet, Cisco Webex and Zoom in the backdrop of outbreak of COVID19. Another important activity done by IQAC is training the students about Course Outcomes, Programme Outcomes and Specific programme Outcomes which are pre-requisite of curriculum delivery along with other training programme and curriculum related workshops.

- Students' awareness about Course Outcome , programme Outcome and Programme Specific Outcome: As students must know the COs, POs and PSOs of the curriculum they want to pursue, the IQAC works for making students aware of Course Outcome, Programme Outcome and Programme Specific Outcome by publishing them in the College website, by organizing departmental meetings and holding the induction programmes.

Formation of WhatsApp Group and online teaching platforms: All the departments have created WhatsApp Groups, used online teaching learning platforms such as Google classroom, Cisco Webex, Google Meet and Zoom for the students for nurturing their creative activities, for information sharing and distribution of Study Material. The IQAC has rendered commendable service in facilitating the students and teachers in the use of such teaching tools.

File Description	Documents
Paste link for additional information	https://www.biswanathcollege.in/academic-calendar-for-the-academic-session-20-21-22/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.biswanathcollege.in/annual-report-2021-22/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Biswanath College is dedicated to inculcate the values of gender equity among students.
- Various committees are constituted for promoting gender equity are: Committee for prevention of Sexual harrasment, Anti-ragging Cell, Disciplinary Committee, Grievance Redressal Cell, Women's Cell.

- Boys and girls equally participate in co-curricular activities such as Cultural Rally, Preparation of Wall magazines, educational excursions, field trips etc.
- Cultural events, yoga and meditation, games and sports, literary competitions are organised for both boys and girls.
- NSS and NCC wings of the college have both male and female members.
- Both boys and girls are elected to Biswanath College Student Union.
- Women's Day is observed every year to sensitize students about gender equity.
- A Health Care Centre is set up for medical check up of all students including female students.
- There are two girls' hostel, two girls' common room and one boy's hostel, one boy's common room inside the campus. One of the girls' common rooms is equipped with vending machine and both the girls' hostel with sanitary pad dispensing machine.
- Separate washrooms for the male and female faculty members are available in the Teachers' common room Maternity and child care leave are sanctioned to women employees.
- The administrative building and most of the classrooms are under CCTV surveillance for women's safety and security.

File Description	Documents
Annual gender sensitization action plan	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Annual-Sensitization-Plan-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.biswanathcollege.in/wp-content/uploads/2023/05/Specific-Facilities-for-Women-students-merged.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The college campus is installed with several sets of dustbins each set having separate bins for degradable and non-degradable wastes. Wastes are carried on regular basis by waste carrying vehicles of municipality.

Liquid waste management: The college has well connected drainage facilities to dispose the liquid waste.

Biomedical waste management: The college doesn't produce significant amount of Biomedical waste.

E-waste management: The college produce only a little amount of e-waste which are disposed along with the non-degradable wastes.

Waste recycling system: The college is planning to construct two vermi-composting units one in the college campus and one in the girls' hostel to recycle the degradable wastes which could be used as manures in the college gardens. Besides, the college is adopting various green practices and online methods to minimize the use of papers.

Hazardous chemicals and radioactive waste management: The institute doesn't produce any kind of hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>Biswanath College is located in a place which is inhabited by people of diverse religions, languages and cultures. The college has adopted a policy of promoting tolerance and harmony among staff, students and local people. To attain this objective, the college regularly organizes awareness campaigns for promotion</p>

of an inclusive environment in the campus as well as communities from where students' hail. The initiatives taken by the college can be broadly categorized into two types - departmental level and college level activities. At department level, all the teachers sensitize the students about the maintenance of an inclusive environment in the campus as well as in their communities, highlighting the importance of harmony towards cultural, regional, linguistic and other diversities. At college level, various units, societies, bodies of the institution such as NSS, NCC, Cultural Cell, Student Union, Women Cell, and Teachers' Unit regularly organize major events with the support of the employees and students of the college along with local communities. A cultural rally reflecting the diverse heritage of the country is organized every year during the Annual College Week. Major initiatives for promoting an inclusive environment are-

Events

To Promote

Year

Participants

1. Run For Unity

Harmony and tolerance

2021-22

2. Community Freshers

Cultural Diversity

"

3. Adoption of Village (Kro Arong at Karbi Block)

"

4. Celebration of Rabha Diwas

Cultural Diversity

"

5 Cultural Rally of Annual College Week

Cultural Diversity

"

6. Rabindra Jayanti

Linguistic Diversity/ Cultural Diversity

"

7. Childrens' Play

Cultural Diversity

"

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises various awareness programmes and undertakes various initiatives to sensitise the students and employees about constitutional obligations.

- The NSS unit of the institution is actively involved in reaching out to the community for accomplishing various

social works to expand the horizons of understanding in students regarding their duties and responsibilities towards society.

- Events such as Anti-Tobacco Day, anti Drug Trafficking Day, World Environment Day are organised to make students aware about their obligations and duties.
- Code of conduct for the students and the employees are displayed in the college website for their easy access.
- The institution celebrates national festivals such as the Republic Day, Independence Day, Constitution Day, Voters' Day, Gandhi Jayanti etc. to promote unity and national integrity among the students and employees.
- Through the celebration of the Constitution Day and Voters' Day the students and the employees are made aware of their constitutional duties and obligations.
- Annual Prize Day and Freshers' Social are organised every year in which invited guests enlighten students about their duties and responsibilities as students.
- Performance of street plays is undertaken to create awareness about certain important issues of the society.
- Regular field trips are organized by the departments of Science and Arts for the students as per the syllabus to promote the sense of responsibility in them and providing them the scope to develop ideas for the uplift of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.biswanathcollege.in/celebrations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness

A. All of the above

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Biswanath College organizes and celebrates several national and international commemorative days, events and festivals. A few such events to mention are – Independence Day, Republic Day, World Environment Day, National Science Day, International Yoga Day, International Womens' Day, No Tobacco day, World Wetland Day, Turtle conservation Week, National Mathematics Day and World Bicycle Day etc. Independence Day is celebrated by the institution every year to commemorate the day when India got independence from British rule. Similarly, the institution celebrates Republic Day each year to commemorate and celebrate the anniversary of being a republic. To promote science education and scientific thinking, and also to commemorate the great Indian scientist C. V. Raman and his phenomenal discovery of Raman Effect, the institution has been celebrating 28th February as National Science Day. Keeping in view of the alarming situation of the different components of our environment and other educational & social issues, this institution has been aggressively taking various steps on occasions such as World Environment Day, World Wetland Day, Turtle Conservation Week, No Tobacco Day, World Bicycle Day, National Mathematics Day, National Education Day etc.

List of local, national and international commemorative days, events and festivals institution observed or celebrated:

1. Republic Day
2. Independence Day
3. National Science Day

4. National Education Day
5. International Women's Day
6. World Environment Day
7. World Wetland Day
8. World Bicycle Day
9. Turtle Conservation Week
10. Rabha Diwas
11. International Yoga Day
12. Saraswati Puja
13. Teachers' Day
14. Shankardev Tithi
15. Madhavdev Tithi
16. Constitution Day
17. National Mathematics Day
18. World No Tobacco Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice:1

1. Debating and Speech Competitions

2. The objective of this practice is to develop a sense of analysis, objectivity, crystallization of facts and ideas, good communication skills etc.

3. Most of the students hailing from rural areas do not possess good communication skills, organisation of ideas, and so forth. In order to provide a suitable platform for development of students' communication skill, this practice is adopted.

4. State-level Annual Speech Competition, the College level speech and debate competitions are organised so that students can

participate in them. The students are also deputed to participate in the inter-college speech competitions.

5. Around 20 institutions participated in the state level speech competition in 2022.

6. The number of participating institutions is not satisfactory in the state level competition.

Best Practice: 2

1. Creation of a sustainable and eco-friendly campus

2. The primary objective of this practice is to nurture a sustainable green campus.

3. The world is progressing through a pressing time on the front of environment. Global warming and climate change have become the major issues of many environmental conferences.

4. As a part of the practice, plantation drive is carried out frequently within the campus. On World Environment Day every year, massive plantation drive is conducted. Awareness programmes about the environment and its protection are also organised in and outside the campus.

5. The greenery of the campus in itself is a testimony to the success of this practice.

File Description	Documents
Best practices in the Institutional website	https://www.biswanathcollege.in/best-practices/
Any other relevant information	https://www.biswanathcollege.in/best-practices-supporting-documents/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Biswanath Chariali is a culturally rich belt of Assam. So, the students of Biswanath College have good cultural talents. They are good at singing, dancing, acting, playing, literary pursuits etc. Singing comprises a variety of songs like Jyoti sangeet, Rabha Sangeet, Bhupendra Sangeet, folk songs, modern songs etc. Dancing includes classical dance, Sattriya, modern dance, fusion dance and so forth. Acting includes one-act play, mime, drama etc. Literary section covers composition of poems, writing short stories, writing essays in contemporary topics and the like.

In the college week, an array of competitions is conducted covering a spectrum of cultural activities to extract the potential talents. These budding talents connected with singing, dancing, acting etc. are trained up to sharpen their respective skills and arts. After that, a group of potential students are formed. This selected group participates in the Zonal Youth Festival. These students show their spectacular performances every year. Students become successful to drag a number prize.

After the culmination of Zonal Youth Festival, the group is invigorated with new energy. Most importantly, through this Zonal Youth Festival, better talents are filtered and finally these selected talents participate in the central Youth Festival conducted by Gauhati University. Every year, Biswanath College maintains a good stature in the Youth Festival, Gauhati University by winning a number of prizes, medals etc. There are many established cultural icons emerged from this Youth Festival.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the academic session 2022-2023

- Completion of construction of one classroom in Commerce Building
- Completion of second floor of New RCC Arts Building
- Holding of at least two Faculty Development Programmes for teachers
- Holding of at least one national seminar
- Gender sensitization programme through Women Cell of Biswanath College

- Holding of training programme for non-teaching staff
- Seminars on Entrepreneurship Development, Intellectual Property Right
- Workshops on Career prospects and Interview Skill in collaboration with other institutions
- Signing of MOUs and carrying on collaborative work with Kaziranga University and USTM, Meghalaya and other colleges
- Conduct of extension activities through NSS and NCC wings of the College
- Working towards obtaining Star College Scheme
- Undertaking more environment awareness programme
- Holding workshop on Yoga
- Conducting co-curricular activities such as cultural competitions, Sports competitions, debate competitions etc. for the wellbeing of the students