

**BISWANATH COLLEGE**

ESTD.-1960

P. O. Chariali, Dist.- Biswanath (Assam), PIN-784176

Accredited with "B" Grade by NAAC

Dr. Chinta Mani Sharma, M.Sc., M.A., Ph.D.

Principal &amp; Secretary

☎ : 9435063398/7002561613 (M)

Email : bcollege1960@gmail.com

Website : www.biswanathcollege.in

Ref. No. *B.C./B&A/40/2023/9108(A)*Date *2/08/2023***Grievance Redressal Mechanism relating to Internal Assessment**

Biswanath College has a fair and transparent mechanism for conducting Internal Assessment. Nevertheless, the grievance redressal mechanism relating to Internal Assessment of the college is very robust. Usually students' grievances are related to the evaluation of the answer scripts, Home Assignments and students' class attendance. The college also undertakes any works related to students' grievances on end-semester examinations conducted by the affiliating University. If any student notices discrepancy regarding marks awarded to him/her in class attendance, evaluations of Home Assignments, Project Works, field study, extracurricular activities etc., the student can apply to the Head of the department of the respective subject. The Head of the department assigns the duty of re-scrutiny of the evaluated answer scripts, Home Assignments, Field Study Report etc. to the concerned teacher. If the student is not satisfied with the results given by the concerned teacher, he can approach the Head of the department again. The Head may If the student is still unhappy with the steps taken by the Head of the department, then he can apply to the Principal. Extension of the deadline for submission of home assignments, field reports etc. is also given to the students on genuine ground. On unavoidable circumstances such as students' medical issues, family problems and natural calamities, re-examinations are conducted for students who miss the Sessional Examination, Class Tests etc.. As the Internal Assessment system of Biswanath College is fair and transparent, very few grievances are received from the students relating to evaluation of answer scripts of Internal Assessment part of the examinations.



*28/08/2023*  
 (Dr. Chinta Mani Sharma)  
 Principal  
 Biswanath College  
**Principal**  
 Biswanath College, Chariali