

## BISWANATH COLLEGE



ESTD. - 1960

P.O. Chariali, Dist.- Biswanath (Assam), 784176

Accredited with "B" Grade by NAAC

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Date-19.06.2025

NOTICE FOR SPOT ADMISSION 2025

All candidates seeking admission to various programmes at Biswanath College through the spot admission process are hereby informed that they must adhere to the following guidelines:

**Date and Time:** Candidates must report to the admission venue of Biswanath College by 11:00 AM on June 20, 2025.

**Required Documents:**

- All original documents as specified in the admission guidelines already published.
- One photo copy of each document.
- A printed copy of the SAMARTH application form.

**Merit List:** A spot admission merit list will be prepared based on the candidates present at the venue and the availability of seats in various programmes.

Candidates are advised to ensure all documents are complete and in order to avoid any inconvenience during the admission process.

(Dr. Chinta Mani Sharma)

Principal

Biswanath College, Chariali

**Principal****Biswanath College, Chariali**

# GUIDELINES FOR SPOT ADMISSIONS 2025

## For Students

### 1. Who can participate in Spot Admission Round?

1. Those who have not secured admission in the two rounds.
2. Those who did not register on <https://assamadmission.samarth.ac.in/>
3. Those who wish to cancel their admission from any of the two rounds and take admission in another college, subject to the vacancy of seats and policy of the college.

Those who are already registered with <https://assamadmission.samarth.ac.in/> need not register again.

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## Steps to apply for Spot Round

### 1. For Those who have not secured admission in the two rounds

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Login to your account via <https://assamadmission.samarth.ac.in/index.php/site/login>
3. Update your profile (if required) and upload the necessary documents
4. Apply for the programme. Students will be able to apply upto 10 Programme-OU combination where they want to take admission. Students may contact college/university to consult before applying.
5. Contact the College/University for admission.

*(The College/University may follow their policy and guidelines for Spot Admission as published in the public domain/ Institutional website by the College/University)*

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### 2. For those who have not yet registered on the Assam State Higher Education Admission Portal <https://assamadmission.samarth.ac.in/>

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Register on <https://assamadmission.samarth.ac.in/index.php>
3. Login to your account
4. Fill your profile and upload all necessary documents
5. Apply for the programme. Students will be able to apply upto 10 Programme-OU combination where they want to take admission. Students may contact college/university to consult before applying.
6. Contact the College/University for admission

*(The College/University may follow their policy and guidelines for Spot Admission as published in the public domain/ Institutional website by the College/University)*

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### 3. Quota definitions:

The HEIs have to clearly spell out the criteria of selection and document requirements for filling up seats against various quota, for example:

1. Fringe village quota (Fringe/ Local area quota)
2. Co-Curricular Activity quota (Cultural quota)
3. Sports quota
4. Employee/ Ward quota (Son/Daughter of an employee of the College/University)

### 4. Students who wish to take admission under quota, as per the notified policy of the Institution, they are to follow the following steps:

1. If they have already applied for a particular quota, then they need not update their profile again.
2. They need to update their profile and mark the quota against which they belong to and upload the relevant documentary evidence to ascertain the claim.
3. Based on the policy of the Institution, the student needs to fulfil the criteria, to be admitted under that category.

### 5. For those who wish to cancel their admission from any of the two rounds and take admission in another college subject to the vacancy and policy of college.

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Login to your account via <https://assamadmission.samarth.ac.in/index.php/site/login>
3. Select the "Request for Cancellation" option for the admission that was previously granted. Contact the concerned university/college if required.
  - a. A candidate who has already been admitted to a particular program can raise a "Request for Cancellation" from that program from 19th June 2025 (10 AM) to 24<sup>th</sup> June 2025 (12 PM) and will be auto-cancelled instantly. Thereafter, they can get admission in any program in any institution from 19th June 2025 till 24<sup>th</sup> June 2025, subject to vacancy of seats in that programme/discipline and college policy.
  - b. Applicants will only be able to proceed on the next steps to update your profile and apply for a spot admission round after the existing admission is cancelled.
4. Update your profile (if required) and upload necessary documents
5. Apply for the programme. Students will be able to apply upto 10 Programme-OU combination where they want to take admission. Students may contact college/university to consult before applying.
6. Contact the College/University for admission

*(The College/University may follow their policy and guidelines for Spot Admission as published in the public domain/ Institutional website by the College/University)*

### EXPLANATION on CANCELLATION

1. Cancellation needs to be done by already admitted students before taking admission in the spot round when they are assured of a seat in the College/ University of their preference. No restoration will be allowed once the admission is cancelled by the student. Such students can use their existing login on [assamadmission.samarth.ac.in](http://assamadmission.samarth.ac.in) and need not register again.
2. Students who could secure an admission in either of the rounds but still wish to take admission in another college or even in the same college under a different programme or major discipline, may also apply for more options in the spot round.
3. Students who have not secured admissions in the first and second round can participate in the spot admission round. All of their applications submitted prior to Spot admissions against which admissions are not yet granted in either of the Merit admission rounds shall be considered for spot round as well. If the students want to make any changes to their application or apply in more colleges/programme they may either edit their existing applications or freshly apply for more colleges/programmes, provided they have not exhausted all ten options. Such students can use their existing login on [assamadmission.samarth.ac.in](http://assamadmission.samarth.ac.in) and need not register again.
4. **Students can apply upto ten options. In case they have already filled all ten forms, they may discard any of the application and fill out a new application/form for the college/programme/major of their choice.**