



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Biswanath College

- Name of the Head of the institution **Dr. Chinta Mani Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03715222024**
- Mobile no **9435063398**
- Registered e-mail **bcollege1960@gmail.com**
- Alternate e-mail **iqac@biswanathcollege.in**
- Address **College Road**
- City/Town **Biswanath Chariali**
- State/UT **Assam**
- Pin Code **784176**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Naresh Thakur**
- Phone No. **03715222024**
- Alternate phone No. **9706633283**
- Mobile **9864894444**
- IQAC e-mail address **iqac@biswanathcollege.in**
- Alternate Email address **mr.nt@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://biswanathcollege.in/wp-content/uploads/2024/10/25193.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://biswanathcollege.in/wp-content/uploads/2025/01/Academic-calendar-2023-24.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71	2004	16/09/2004	15/09/2009
Cycle 2	B	2.8	2015	15/11/2015	14/11/2020
Cycle 3	B	2.19	2022	22/03/2022	21/03/2027

6. Date of Establishment of IQAC

06/01/2003

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Govt.Fee Waiver Scheme	Assam Government	2023-24	7657020
Faculty	R&D Project	Assam Science Technology and Environment Council	2022 Duration 3 Years	400000
Institutional 1	Social Awareness Programme	Assam Science Technology and Environment Council	2024	100000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

The Four Year Under-graduate Programme (FYUGP) was successfully implemented in Biswanath College with active co-operation and guidance of IQAC, Biswanath College. IQAC organized a series of workshops to make the teachers and students familiar with the new structure formulated as per NEP 2020.

A number of MoUs were signed with several colleges and institutions/organisations such as THE Assam Down Town University, Pabhoi Fish Farm, Biswanath Chariali, Assam Electronics Development Corporation Limited (AMTRON) and the Bio-Tech Park, Guwahati, Assam during this period.

As part of extension education, the Environment and Climate Cell of Biswanath College under the guidance and co-operation of IQAC organized 10 numbers of awareness programmes on eradication of superstition and imbibing of scientific temper among the school children of the district.

The IQAC took initiative in holding Seminars, Lectures, Conferences, Webinars and Workshops on IPR, Research Methodology, Entrepreneurship and such other topics periodically. It also encouraged the teaching staff to participate in National and International Seminars, Conferences, Workshops, Faculty Development Programmes and to publish research papers in UGC CARE listed journals.

As architect of quality initiatives, the IQAC worked in collaboration with the academic departments, academic council, staff council and various committees and cells of the college in preparation of the college prospectus, academic calendar, lesson plans, class time-table, examination programmes and such other academic activities.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p> Holding Seminars and Workshops for familiarizing the teachers and the non-teaching staff of the college with the FYUGP structure being introduced from the academic session 2023-2024</p>	<p> Successfully introduced the FYUGP programme following the New Education Policy with the support of all the stake holders</p>
<p> As per suggestion of AAA Team, the college plans to apply for Star College Scheme</p>	<p> The College has been granted the Star College Scheme by DBT</p>
<p> Construction of internal Road from College Main Gate to Science Building and another one from New RCC Building to KKHSOU and GUCDOE Study Centre of the College</p>	<p> The work was completed and two roads with Pavers Blocs have been constructed</p>
<p> Holding of social awareness programmes by Environment and Climate cell of the college with financial assistance from govt. and non-govt. bodies</p>	<p> Organized more than 10 number of social awareness programmes in nearby schools and public gathering places with financial assistance from ASTEC</p>
<p> A mush room cultivation unit with separate physical facility will be set up by the Dept of Botany</p>	<p> The Unit has been set up and mushroom cultivation is being carried out now.</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
<p> Governing Body of Biswanath College</p>	<p> 25/11/2024</p>

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Biswanath College
• Name of the Head of the institution	Dr. Chinta Mani Sharma
• Designation	Principal
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<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>Governing Body of Biswanath College</p>	<p>25/11/2024</p>
<p>14. Whether institutional data submitted to AISHE</p>	
<p>Year</p>	<p>Date of Submission</p>
<p>2023-24</p>	<p>26/02/2024</p>

15. Multidisciplinary / interdisciplinary

The Four Years Under Graduate Programme (FYUGP) as envisioned by NEP 2020 was successfully implemented in this College Under active guidance and cooperation of Gauhati University. Earlier, the Choice Based Credit System (CBCS) in respect of BA, BSc, BCom, BCA and PG students followed in Biswanath College as per guidelines of Gauhati University was immensely helpful in materializing the mission and vision of the college. In FYUGP, the courses were restructured with inclusion of courses like AEC (Ability Enhancement Course), SEC (Skill Enhancement Course), MDC (Multi Disciplinary Course), VAC (Value Added Course) to train the students in such a way that they will be morally sound, academically well versed and professionally skilled. By successful implementation of FYUGP, Biswanath College plans to transform itself into a holistic multidisciplinary institution. The College has already trained the teaching staff, non-teaching staff and the students in the modalities of FYUGP. As regards the integration of science and humanities with STEM, Biswanath College follows the FYUGP, TDC and PG regulations and guidelines framed by Gauhati University which to a great extent integrates science and humanities. The FYUGP and CBCS are strictly followed in all the programmes and courses that are offered in the college and in respect of Major Courses, Minor Courses, Common Courses and the Honours and Regular courses. Course curricula of our college includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based courses for attainment of a holistic and multidisciplinary education. It includes Core Courses (Major/Minor) in BA, BSc, BCom, BCA and PG programmes apart from Common Courses such as Value Added Courses, Multidisciplinary Courses, Ability Enhancement Compulsory Courses and Skill Enhancement Courses. The FYUGP allows students to choose the subjects of their choice from different disciplines, intra-disciplines and inter-disciplines enabling them to pursue the programme of their interest and aptitude. Students are allowed to take Skill Enhancement Courses of their own choice from any discipline. Another course named Ability Enhancement Compulsory Course is introduced to develop students' skill and knowledge in a particular subject. Under FYUGP students pursuing BSc Major programme in this college are required to take up courses on Communication English and Environmental Science, and students pursuing BCom Major programme are required to study Business Communication and vice versa. Good Practices: The College offers a pool of Major/Minor courses and Skill Enhancement Courses from where students can choose subjects of their choice.

16.Academic bank of credits (ABC):

Students admitted in 2023 as well as 2022/2021 are instructed to create academic bank of credit as per the direction of Gauhati University. Admissions are done through SAMARTH G Suite of Govt. of Assam; the process of creating ABC is being done in our college. Biswanath College implemented the decision of Assam Government in respect of Implementation of 4-year UG model and the provision of Academic Bank of Credits in the 4-year UG programme. The Government of Assam vide letter No Memo Ecf No.225781/5-A dated Dispur, the 10th November, 2022 approved the introduction of 4 year UG-PG model in the colleges of Assam and Our College introduced the FYUGP from the academic session 2023-2024. The NEP 2020 has made provisions of Credit Transfer, Entry/Exit and ABC (Academic Bank of Credit) in the 4- year UG-PG model and Higher Education Institutions across India need to follow the guidelines of ABC in line with NEP 2020. As Biswanath College is affiliated to Gauhati University, this institution follows all the guidelines of Gauhati University such as modalities of the semester system or Choice based Credit System. As Gauhati University introduced the 4-year UG model, Biswanth College made it compulsory for students to create ABC as per guidelines of Gauhati University. Moreover, as UGC has instructed the universities to keep provisions of Credit transfer in order to facilitate mobility, weightage to prior learning, opportunity to learn and work, fragmented progress and exploitation of institutional expertise, Biswanath College is encouraging the students to create ABC (Academic Bank of Credits).

17.Skill development:

Biswanath College introduced the FYUGP (Four Years Under Graduate Programme) from academic session 2023-2024 as per guidelines of Gauhati University. The syllabuses prepared under FYUGP in respect of undergraduate programmes include not only Core Courses called Major/Minor Courses; they also include Common Courses called AEC (Ability Enhancement Courses) and SEC (Skill Enhancement Courses), VAC (value Added Courses), MDC (multi Disciplinary Courses) and Internship so that students can gain requisite skills and knowledge for employment purpose. At present Gauhati University has framed the syllabuses of a great number of Skill Enhancement courses for UG students. Both Major and Minor students are required to take up these courses. Alongside, the CBCS students are also required to offer Skill enhancement and Ability enhancement courses that are designed to enable the students' to hone their skill. These skill development courses include project work, laboratory practical, on-job training etc.

All the departments of the College—Assamese, Statistics, Commerce, Bodo, Botany, Chemistry, Economics, Education, English, Geography, Hindi, History, Mathematics, Nepali, Political Science, Philosophy, Physics and Zoology are offering Skill Enhancement Courses as per guidelines of Gauhati university and students have been able to achieve intended skill and knowledge by choosing suitable SEC subjects. The college is allowed to offer SEC courses as per students' need. Good Practices: (a) As part of FYUGP model, Biswanath College offers Skill Enhancement Course in all the departments of the college. (b) The College provides the students with ample opportunities for undertaking project work, field study, laboratory practical activities and Internship etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Biswanath College started FYUGP from the academic session 2023-2024. The Choice Based Credit system was introduced from the academic year 2019-2020 as per regulations framed by Gauhati University and the last batch of CBCS will complete their programme in June 2025. Indian languages, literature and culture have been incorporated in the syllabuses of several BA/BSc/BCom programmes and postgraduate programme in Assamese in CBCS as well as in FYUGP. Moreover, Biswanath College adopts the Assamese language as medium of instruction in addition to English language in compliance to Gauhati University and Govt of Assam language policy. The UG students are allowed to write all their examinations including university examinations in the Assamese language in both Major/ honours and Minor/ General courses. The college has several Indian language departments—Assamese, Bodo, Hindi and Nepali that offer courses—Major/Minor, SEC, AEC courses in Indian language, literature and culture. The college also offers a non-formal Diploma Course in Sanskrit under Central Sanskrit University that enables the teachers and the students alike to pursue the course and gain some knowledge of Sanskrit. In order to make the students familiar with Indian knowledge system, many components are included in YUGP syllabuses. There is another paper in BA English Honours programme which includes English literary texts written by Indian writers. Their works, too, deal with Indian tradition, customs, knowledge, rites and rituals though written in English. Most of these literary pieces are also taught in online mode because a great number of video plays, video lectures, study materials prepared by SWAYAM, Epg Pathsala etc are available. The Indian language courses definitely enlighten students about Indian knowledge system. The BA

Honours/Major/Minor programmes in Education, History, Political Science and Philosophy have several papers that integrate Indian knowledge system. Skill enhances courses, multidisciplinary courses and value added courses that are incorporated in FYUGP model includes many topics related to Indian knowledge system. Biswanath College implemented the 4-year UG programme with incorporation of Indian knowledge system in the course curriculum. Good Practices: (a) The College uses both the Assamese language and English language as medium of instruction. (b) The College has fully implemented FYUGP model and has followed the syllabus which integrates the Indian knowledge system. In

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Biswanath College emphasises on Outcome Based Education in order to make the passed out graduates eligible for placement in various government and non-government institutions and organisations. At the beginning of the semesters the students are introduced to POs (Programme Outcomes), PSOs (Programme Specific Outcomes) and COs (Course Outcomes) as mentioned in the syllabuses prepared by the affiliating university and the teachers deliver the curriculum in such a way that the students can achieve the intended programme Outcomes and Course Outcomes. This is done in two ways. First, the students are introduced with POs and COs in Induction programme organised for them. Secondly, they are introduced to POs and COs in the classes by the concerned teachers at the beginning of each semester. The Programme Outcomes and the Course Outcomes are clearly displayed in the college website for prompt understanding of the students. The course curriculum framed by the affiliating university is enriched by incorporating various methods of delivery in order to enable the students to reach their goal of achieving skill and knowledge. Besides traditional Lecture method, Seminars, Webinars, Conferences, Workshops, Field visits, Group Discussions, Laboratory Classes, Virtual Classes are also arranged so that students can achieve intended POs, SPOs and COs. Biswanath College offers undergraduate programmes in Arts, Science, Commerce and Computer Application and postgraduate programme in Assamese. There are more than five hundred courses across the UG and PG programmes offered in this college. Students can enhance their skill and knowledge by choosing appropriate Elective subjects available in the college under CBCS system to equip themselves with the components of the curriculum. Under CBCS system AECC (Ability Enhancement Compulsory Course) and SEC (Skill Enhancement Course) courses are introduced so that

students can acquire requisite skill and knowledge and achieve intended outcomes. There are provisions for remedial classes for the slow learners. They are also made to learn the course curriculum effectively lest they will fail to achieve intended outcome of the Pos, SPOs and COs. The POs, SPOs and COs of the individual students are evaluated through the semester end examinations and the grade points each student obtains. The FYUGP programme implemented from the session 2023-2024 puts special focus on Outcome Based Learning in the line with NEP 2020. Good Practices: 1. The College apprises the students of Course objectives and Outcomes through the college website, classroom discussion, the syllabus and orientation programmes. Course Outcomes and programme Outcomes are evaluated by various means.

20.Distance education/online education:

Biswanath College has study centres of KKHSOU (Krishna Kanta Handiqui State Open University) and CDOE (Centre for Distance and Online Education), Gauhati University which offer undergraduate and postgraduate programmes as academic extension activities. Biswanath College opened the contact centre of PGCS (Post Graduate Correspondence School), Gauhati University, presently known as CDOE in 2003 to enable the financially weaker students and the government employees desirous of pursuing undergraduate and postgraduate courses who otherwise would not be able to receive higher education. Presently the study centre is functioning smoothly and many students of Biswanath College have been benefitted by it. Moreover, the Biswanath College Study Centre of KKHSOU has been offering both undergraduate and postgraduate programmes since its inception in 2009 in a mission to help the school dropouts and the poor and needy people of Biswanath district of Assam and its adjoining districts. The UGC allows the students to pursue dual degree simultaneously and our institution has been guiding the students to enrol in dual programmes so that they can obtain two degrees together. Biswanath College, like every other higher education institution in India, has been using online teaching mode since the outbreak of COVID- 19 pandemic in 2020. The teachers who had hitherto followed traditional offline mode of teaching had used various online platforms such as Google Classroom, Google Meet, Cisco Webex, Zoom and Microsoft Teams to conduct teaching-learning process to complete the syllabus and compensate the loss incurred during the pandemic. Students' End Semester examinations were conducted in online mode by Gauhati University. The teaching Staff of Biswanath College learnt how to use these teaching tools which became popular during COVID-19 and have been using

them as alternative mode of teaching. After the return of normalcy our college has been using both the online and offline mode of teaching so as to cover the course curriculum in stipulated period. Our college has been using blended mode of teaching to a great extent and we are ready to follow UGC's guidelines in this regard. Moreover, the teachers of our college guide the students how to use OER (Open Educational Resources) available in online learning platforms like Swayam Portal, ePG pathsala, Coursera and the virtual laboratory so that the student can gain theoretical and practical education. By conducting online webinars, popular talks, conferences and lectures, our college has been guiding students how they can use the internet resources effectively. The teachers supply the students with e-books, online learning materials including video and audio lectures prepared by experts in various disciplines. The library staffs of our college have received requisite training and now the library is being digitized in order to enable the students to get online access to the library resources. The college has membership of NList, Shodhganga and several e-journals. The teaching and the support staff of Biswanath College are well acquainted with Distance Education and Online Education and are prepared to offer vocational courses in online mode in line with NEP 2020. Good Practices: 1. The College has two Online and Distance Learning Study Centres. Most of the faculties have adopted blended mode of curriculum delivery. Online teaching is widely used by teachers along with offline mode.

Extended Profile

1.Programme

1.1 550

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2801

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1736

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 698

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 65

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 58

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	550
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2801
Number of students during the year	

File Description	Documents
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2.2	1736
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	698
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	65
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	58
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	53
Total number of Classrooms and Seminar halls	
4.2	198.63
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	54
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Biswanath College is affiliated with Gauhati University, as such the curriculum followed for the undergraduate course is designed by the University. Strategies adopted for effective curriculum delivery are:

- At the beginning of every session, the college prepares Academic Calendar for all the year-round activities based on Affiliating University's Academic Calendar.
- The college prepares and publishes a prospectus before admission.
- On completion of admission, the routine committee prepares Central Routine and distributes them to the department for allotment of classes to respective faculties.
- Departments hold departmental meetings for the distribution of course contents among the faculties and accordingly prepare lesson plans.
- Chalk and Talk, Online Classes, Remedial, Practical

Classes, Use of ICT Tools, and Participative and Experiential Learning Activities are carried out as and when required for curriculum delivery.

- Course progress is monitored by the HOD of the respective department, for which departmental audit meetings and documentation like HOD and Teachers' Diary are maintained.
- Department distributes course-related material in the classroom and on online platforms like WhatsApp and Google Classroom.
- Students are informed about upcoming sessional, final theory, and practical exams via notice.
- The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://biswanathcollege.in/wp-content/uploads/2025/02/PROSPECTUS-2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college publishes its academic calendar at the beginning of each academic year adhering to the academic calendar of the Gauhati University and distributes it to the students at the time of their admission. It is also uploaded on the college's website. It contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations (sessional) and other forms of evaluation such as evaluation through performance in departmental seminar presentation, etc. The tentative dates of other activities such as parent teacher meeting, college week and other cultural programmes, college sports, etc. are also provided in the academic calendar. The college conducts continuous internal evaluation systems as per the guideline of Gauhati University. Students get prior information on practical examinations, viva-voce and theory examinations. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments.

Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting document	View File
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1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates cross cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum through (a) the Syllabuses and (b) related programmes, events and seminars organised in the college. The syllabuses of humanities subjects, Assamese, Education, English and philosophy include issues on human values, diverse culture,

professional ethics and Gender besides Environmental issues. The syllabuses of social sciences, Political science, Economics, geography and History include issues related to Human Values, Gender, professional ethics. Environmental issues are basically covered by subjects such as geography, Biological and Chemical sciences. Commerce and Economics syllabuses cover issues like Environment, professional ethics and sustainable development.

1. Various events organised in the college focus on the following Gender Issues: Grievance redressal cell, Sexual harassment redressal cell and Women Cell organise various programme such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days for promoting gender sensitivity among students.

2. Environment and Sustainability: IQAC, NSS, NCC, Women Cell, Environment and Climate Cell, Science forum, Eco Club, Students' Union and Teachers' Unit organise various events such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days to promote environmental awareness and sustainability among students.

3. Human Values and Professional Ethics: NSS, NCC and various cells under IQAC, the Students' Union, Teachers' Unit, Women Cell etc. organise programmes which promote human values and professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

287

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://biswanathcollege.in/igac-feedback-on-curriculum/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://biswanathcollege.in/wp-content/uploads/2025/02/ACTION-TAKEN-REPORT.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1082

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

756

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Biswanath College strives for a holistic and inclusive academic approach that can cater to students of different needs,

aptitudes and interests. Students of varied ability and intelligence want to pursue their higher education in this college. Keeping this in mind, the College adopts diverse teaching-learning methods to reach to the advanced and slow learners equally. The advanced learners and slow learners are identified and are tackled with various techniques methodologically:

For advanced learners:

- Assignments, Debates, Quizzes, Essay writing, and paper presentations in the seminars and workshops.
- Writings for Wall Magazine, College magazine and organizing of poster making competitions and many such innovative programmes.
- They are motivated for higher goals such as cracking NET/JRF, obtaining university ranks, undertaking project works, learning ICT and advance technical knowledge.
- They are encouraged to appear for various competitive examinations and pursue higher education.

For slow learners:

- Revision of critical topics as per the students' need is done through Remedial and Tutorial classes as well as Personal Guidance by the teachers.
- Slow learners are also guided by providing additional Study Materials such as text books, reference books and study materials both online and offline.
- Interaction with parents helps the slow learners.
- Problem solving exercises helps the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2801	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning process is the most important part of education for all round development of students. Biswanath college focuses on it and adopts various methods and strategies by giving students opportunities for experiential learning, participative learning and problem solving method for enhancing their learning experiences.

- Student centric learning methodologies are adopted by all departments by using lecture method and lecture cum demonstration method.
- Teaching technology such as modern teaching software, video and audio materials, models, maps are used to deal with relevant topics with presentation.
- Application-based Laboratory experiments by science departments and other social science departments such as education department (Arts) are undertaken as per the guidelines set by Gauhati University. Students of English language course are required to use the language laboratory.
- Several departments take ICT enabled classes to make teaching learning process more interactive and more convenient for students.
- Project Works, Group Discussions, seminar presentations, extension education activities and field Study are undertaken for enhancing students' learning experience. In Environmental Science (Ability Enhancement Compulsory Course) and compulsory SEC papers all the undergraduate students are required to write projects.
- Student Mentoring is another most important strategy for balanced development of students which is adopted by most of the departments.
- Another way of enhancing the learning experience of students is through Tutorial Classes. Tutorial classes are arranged by various departments to identify slow, advanced and average learners and each teacher takes a few wards under their supervision and helps them improve their performance.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Biswanath College provides ICT enabled teaching learning facilities along with traditional learning methods to develop future potentialities of the students. ICT enabled tools comprises-

1. Separate Wi-Fi unit at different academic blocks and Library for the students inside the campus and its access is controlled by the system administrator.
2. The college has also subscribed to 'G Suite for education' for learning activities.
3. Several ICT enabled class rooms are constructed for effective teaching-learning activities.
4. To strengthen their knowledge, the college has conducted online classes and FDPs on virtual platforms like 'Google meet', 'Zoom', 'Google classroom', 'Cisco Webex', etc. It also has computer labs and language lab with internal LAN.
5. Language Lab is very useful and supportive to our students for enhancing their communication skills and soft skills. The English departments regularly undertake film screening of the adapted novels, drama or short story.
6. Most of the departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Social media is skillfully used by the college through its Whatsapp group, Facebook and Instagram accounts.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

678

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessments in Biswanath College are conducted as per provisions stipulated in Gauhati University Regulations (TDC CBCS Regulations, 2019 and FYUGP Regulation 2023)

- Individual departments conduct sessional examinations, evaluates students' attendance, home assignments and hold group discussions, seminars, fieldwork, co-curricular activities etc.
- Internal assessment comprises of 20% marks in each paper in CBCS system. IN FYUGP Internal Assessment consists of 40% of the total allotted marks in each paper. Sessional examinations are conducted for 40% marks allotted for the concerned paper and there are marks for Home Assignment, Class Test, Class Presentation, Field visit, Project Work and Class Attendance.
- A meeting of all HODs is convened to discuss the schedule and modalities of the internal assessment process in every session/semester.
- The notification for the Sessional Examinations is published well ahead of the commencement of the examination through notice boards and various Whatsapp Groups.
- Setting and printing of question papers is done by the departmental teachers.
- Sitting arrangements in examination halls, invigilation duty, and evaluation of answer scripts are done by the departmental teachers'

- Marks obtained by the students are communicated to the students through the notice board and the Whatsapp Group. Students are shown their evaluated answer scripts by the concerned teacher so that they can be aware of their mistakes and improve in the final examinations.
- Those who failed in the sessional examinations are given another chance to sit for the examination.
- The internal assessment marks are fed into the Gauhati University online examination portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://biswanathcollege.in/exam-regulations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Biswanath College has a fair and transparent mechanism for conducting Internal Assessment. Nevertheless, the grievance redressal mechanism of the college is very robust. Usually students' grievances are related to the evaluation of the answer scripts, Home Assignments and students' class attendance. The college also undertakes any works related to students' grievances on end-semester examinations conducted by the affiliating University.

- If any student notices discrepancy regarding marks by him/her in class attendance, evaluations of home assignments, field study, extracurricular activities etc., the student can apply to the Head of the department of the respective subject.
- The Head of the department assigns the duty of re-scrutiny of the evaluated answer scripts, Home Assignments, Field Study Report etc. to the concerned teacher.
- If the student is not satisfied with the results given by the concerned teacher, he can approach the Head of the department. If the student is still unhappy with the steps taken by the Head of the department, then he can apply to the Principal.
- Extension of the deadline for submission of home assignments, field reports etc. is also given to the students on genuine ground.
- On unavoidable circumstances such as students' medical

issues, family problems and natural calamities, re-examinations are conducted for students who miss the sessional examination.

- As the Internal Assessment system of Biswanath College is fair and transparent, rarely any grievance is received from the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following methods are adopted to communicate Programme Outcome and Course Outcome to the teachers and students :

- Programme Outcomes(POs), Specific Programme Outcomes(SPOs) and Course Outcomes(COs)are described in detail subject wise in Gauhati University syllabus implemented in this college which is uploaded as a distinct file in the college website for easy access of the students.
- On the very first day of each semester, all the departments separately organize departmental teachers' meeting and also meeting with the students to discuss all the aspects pertaining to programme and course outcomes. These are also thoroughly discussed in the college's staff council and academic council meetings.
- At the beginning of the session the students are given the syllabus. The syllabuses contains the POs, PSOs and COs which enable the students to learn the objective of the programme and the courses as well as the outcome of the programme and the courses. The concerned teachers explain to them the objectives of the programme and each of the courses along with outcomes.
- POs and COs are also communicated to students through the lectures delivered by the principal, faculty members and eminent Invited Guests in orientation programmes, and such other activities.
- Staff Meeting and meeting with IQAC members are held time to time to frame effective strategies for disseminating learning outcomes to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://biswanathcollege.in/progamme-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes and Course Outcomes in Biswanath College are evaluated in the following way:

- .Programme outcome and learning outcome is evaluated through the Sessional examinations, Home Assignments, Seminars, Unit Tests, Group discussion, quizzes, Students' Class Attendance and Final Semester examinations conducted as per guidelines of the affiliating university.
- Marks obtained by the students in the Internal Assessment and their performance in other academic activities are good parameters for measuring students' attainment of programme and course outcomes. Besides the results of Intermediary semesters and Final semester university examinations show how far the students have been able to attain course and programme outcomes.
- The College, immediately after declaration of the university final examination, makes an in depth analysis of the results of the college comparing it with affiliating university and other colleges to find out the status of the result.
- Progress Records are maintained by departments for giving remedial suggestions for better performance.
- For measuring the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process feedbacks are taken from students, alumni and parents for better improvement. To track programme outcomes, the departments keep records of the students who get placements. Along with records of alumni, the departments maintain records of students who get admission for further education and placements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

584

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://biswanathcollege.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://biswanathcollege.in/ss-analysis/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Biswanath College aims to create an eco-system which will

encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years. As a part of MoE's Innovation Cell, the Institution's Innovation Council was formed at Biswanath College in November 2019. The council, since its formation, has been adopting numerous activities in the campus. The college has been selected and financially assisted by the MoE's Innovation Cell to organize 2 numbers of Impact Lecture Series on Innovation, entrepreneurship and Intellectual property rights in physical mode in the academic year 2023/2024. Various skill development programmes are also being conducted on Fishery and hatchery by introducing a number of local entrepreneurs. A memorandum of understanding was also signed between Biswanath College and Pabhoi Fish Farm, Biswanath Chariali to enhance the entrepreneurial capacities of the students. Under this initiative, the under-graduating students in general and the under-graduating students of the Department of Zoology in particular will be trained about aqua-culture, ornamental fish etc.. As a part of this collaboration, a workshop cum Training Programme on "Scientific Way of Fish Farming Business- A Holistic Approach for Sustainable Aquapreneurship Development" was held on 25-04-2024 at Pavoil Fish Farm for the major students of Department of Zoology, Biswanath College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Biswanath College has organized a number of extension activities in the neighborhood community to sensitize the students about different social issues viz. Environment, Swachha Bharat Abhiyan, Sanitation and Hygiene, Blood Donation Drive, Plantation Drive, Awareness about diwali without noise, Child Rights etc. These activities are mostly being conducted by the NSS and NCC Unit of Biswanath College as well as by different departments and cells of the college under the supervision of IQAC, Biswanath College. The main motive of organizing these activities is to help students become aware towards social problems, making them actively engaged in community participation and developing a deeper understanding to resolve it.

Biswanath College has also observed different days of local, national and international importance like- Independence Day, World Aids Day, Republic Day, World Environment Day etc. Apart from this, the college has also organized different Awareness Talks and Training Programmes on- Fish Breeding, Turtle Conservation, Nature Conservation and Eco Tourism etc. Furthermore, an extension programme titled "DRIVE AGAINST SUPERSTITION - A CAMPAIGN TO ERADICATE SOCIAL EVILS," was organized by the "ENVIRONMENT & CLIMATE CELL" of Biswanath College. This campaign seems to be a series of events planned throughout May 2024, with activities taking place at various schools and locations in the Biswanath area. The campaign's purpose is to raise awareness about superstitions and work towards eradicating social evils.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

862

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Biswanath College has 29.62 acres campus with built-up area of 14300 square metres.
- 52 classrooms, 2 smart classrooms, 1 smart classroom-cum-conference hall and 3 ICT enabled classrooms
- One ICT enabled mini conference hall
- Two Assam type Buildings with 4 Nos of Science departments with one teachers' common room in each department.
- Two Assam Type Buildings with 7 Nos Arts departments
- The new RCC Building with 3 Nos Arts departments
- One RCC Building houses the departments of Maths, Georaphy, Commerce and BCA
- 11 numbers of modernized laboratories in the science departments.
- Botanical Museum, Zoological Museum, Cultural Museum in Assamese department
- One Language Laboratory with 30 numbers of computers
- One Computer Laboratory for all the departments
- One Psychological Laboratory in the Department of Education
- 7 LCD projectors, 54 computes (52 desktops and 2 laptops)
- Common rooms for girls and boys.
- One Hostel for male and two Hostels for female students.
- A Canteen named Jalpan.
- Administrative Building for the Office of the Principal, Vice Principal, IQAC and the College Office
- An Examination Monitoring centre
- An Alumni Office
- A Health care Centre
- A Central Library with Wi-Fi facility.
- A Street Library
- Distance Education Study Centres (KKHSOU and Gauhati University's Centre for Distance and Open Education)
- CCTV Surveillance System

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Biswanath college has adequate facilities for cultural activities, sports, games (Indoor, outdoor) to promote physical and mental well-being of the students and foster the spirit of sportsmanship among them:

1. The college has a large indoor stadium constructed with financial assistance from UGC where various sports activities are conducted.
2. The Indoor Stadium accommodates one gymnasium with sufficient workout equipments.
3. The Indoor Stadium accommodates one Badminton Court with provision of adequate light.
4. There are provisions of Carom Boards and Tennis Boards for boys and girls in the Indoor Stadium.
5. The college provides adequate number of Carom Boards, Chess Boards in both boys' common room and girls' common room for use of the students.
6. The Indoor Stadium also accommodates one Yoga Centre which periodically organizes yoga sessions.
7. The college has one Basketball Court, 2 Nos of Volleyball Courts and one playground for Football and Cricket.
8. Cultural events are held in a Hall constructed for classes as well as for cultural activities.
9. Sports equipments are kept safely in the Indoor Stadium as well as in the Boys' and Girl' Common Room.
10. The College provides financial support for holding various types of cultural activities, sports, games, gymnasium, yoga centre etc. for benefit of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

58.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System

The College has a rich central library with Wi-Fi facility. The library introduced SOUL 2.0 Integrated Library Management System (ILMS) of INFLIBNET. The library follows DDC for book classification and for circulation uses SOUL 2.0 software package.

Books and Journals: Biswanath College library has 31421 books in

addition to many journals, magazines, newspapers, old question papers and syllabi. The library consists of a reference section, circulation section, periodical section, rare book section, etc.

E-Resources: The library has access to e-resources of N-LIST, which is a part of an e-shodhsindhu consortium of INFLIBNET. Biswanath college is a registered member of N-LIST, and the teachers are also registered in N-LIST.

Newspaper Collections: Library has subscribed to national and regional newspapers both in English and Assamese languages.

Book Borrowing Facility: The students can borrow books and documents from library normally during the lending hours as specified by the librarian. Students are issued library cards for transaction of books from the library. They are allowed to borrow books for a certain period.

Barcode Technology: To facilitate the flow of information in a systematic way the library has the barcode technology.

Library Services available:

1. Reading Room Services
2. Periodical Service
3. OPAC Service(on line public access catalogue)
4. News Paper Indexing
5. Book Bank Service
6. Reference and information service
7. Current Awareness Service(CAS)
8. Institutional Repository(IR)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.13865

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

320

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There have been provisions of IT enabled teaching methods in the College for the last several years. The IT facilities of the college such as computers, printers, LCD Touch panels, Projectors, Smart Boards, Internet connectivity and Application software are periodically updated. During the year 2023-24, the

following IT facilities were made available in the college.

- The Computer Laboratory was renovated from college fund..
- The faculty members of BCA help in proper maintenance of IT facilities
- Multipurpose photocopier and scanning machines are also installed in the college office.
- To ease the process of teaching in online mode and to organize various virtual interactions, our college had subscribed to Cisco WebEx and G-suite for Education.
- The College website is updated annually.
- The College has two conference rooms with high-speed internet connectivity, projectors and multimedia facilities.
- The college is in possession of 52 desktops and 2 laptops for students, office staff and teaching community for administrative and academic purposes.
- Computers and printers are installed in the College office, examination monitoring centre and evaluation zones.
- Each department is connected with Wi-Fi facilities, where teachers as well as students can take full advantage of the system.
- There is provision of uninterrupted power back supports in the administrative building, the library, the laboratories and classrooms.
- Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

140.39

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are augmented and maintained mainly through Development Committee, Construction Committee, Purchase Committee, and Library Committee under the supervision of college authority in association with IQAC. The committees assist the Principal in chalking out plans, supervising construction works, purchasing necessary items and in keeping records various machines and equipments. The stock registers are maintained. The Development Committee looks after the maintenance, repair, and construction work related to the buildings, drinking water facilities and power supply. All work is done through the tender system as per standard norms of govt. of Assam. During the maintenance and up-gradation of civil and

electrical works the Development Committee supervises the works. All minor renovation and repairing works are done by hired technicians, carpenters, etc. The college laboratories are looked after by the laboratory attendants. The library advisory committee along with the library staff looks after various issues related to library facilities, services, and activities. The college indoor stadium, the gymnasium, the basketball court, the volleyball courts, the badminton court, the playground for football and cricket, the table tennis boards for boys and girls and the yoga centre are properly maintained by the in-charge teachers of major and minor games and the Yoga Instructor respectively. The support staffs look after other infrastructural facilities like classrooms, tea garden, hostels etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2086

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

412

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

412

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates participation of students in administration, various committees and clubs. Biswanath College Students' Union (BCSU) is elected by the students of the college every year through voting process following Lyngdoh Committee recommendations. BCSU has actively participated in all round development of the college. The major activities by the Students Union during an academic year are:

1. Observance of Independence Day and Republic Day
2. Holding of Annual Sports and College Week
3. Celebration of World Environment Day/ Mother Tongue Day/ National Science Day/ National Voters Day/Constitution Day/College Foundation Day/Shilpi Divas
4. Organisation of Freshmen Social and Students Farewell
5. Organisation of the State Level Sadananda Chaliha Memorial Elocution and Nazibur Rahman Memorial Quiz Competition

6. Celebration of Saraswati Puja/ Tithi of Sri SriSankardeva and Sri SriMadhabdeva

7. Participation in Gauhati University Inter College Youth Festival and Zonal Youth Festival

8. The BCSU actively participates in all the programmes such as seminars, workshops, Lecture organised by IQAC and all committees and Cells of the College.

9. The BCTU takes active part in admission process and examination process by assisting students.

There is ample representation of students in various committees of the college such as Grievances Redressal Committee, Anti Ragging Committee, Sexual Harassment Committee, Election related Grievance Redressal Committee, Ripunjoy Knowledge Hub, Debate Forum, Academic Development Cell, Sports Development Cell, Cultural Development Cell, Community Extension Cell, NCC, NSS, Disciplinary Committee, Yoga Club and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

84

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. Biswanath College Alumni Association, formed in the year 2003, is registered under Registration of Societies Act XXI of 1860. The association has over 2000 members. It organizes development programmes and raises funds for the college. It has donated classrooms, water plants, almirahs and books to the college in different periods of time. It has donated and continues to maintain a flower garden in the college campus. Prominent alumni members delivered motivational lectures, career counselling and entrepreneurship training to the students of the college. The Local MLA, who is an alumnus of the College contributed an amount of Rs 150000.00 from his MLA Untied Fund to construct a Ranga Manchain the College. During the academic session 2023- 2024, two of the alumni of the college who are now the principals of two premier colleges and also NAAC Assessors acted as team members of AAA (Academic and Administrative Audit). Alumni interaction programmes and alumni meets are organised by most of the Departments of the college like Assamese, Geography, Chemistry, Physics, Botany and Zoology. In these programmes, alumni extended their support for the holistic development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Biswanath College is reflective and in tune with its vision and mission of the college. The vision and the mission of the college is uploaded in the College website. The College Governing Body, the IQAC, the Academic Council, non-teaching staff, and various committees work jointly through some perspective plans in order to achieve the institutional goal and objectives.

- The Governing Body of the College is the apex management body which is constituted as per Assam College Management Act. It is headed by an academican as its President and the principal of the College acts as its secretary. The college follows the instructions issued by the Higher Education department of Govt. of Assam in all its administrative matters and in academic matters, the college adheres to the rules and regulations of the affiliating university.
- The Principal functions as academic head of all committees. The Vice Principal assists the Principal.
- Two Academic Officers—one for Arts stream and the other for Science and Commerce Stream also look after the academic activities.
- The IQAC plays a vital role in improving and sustaining

quality of higher education.

- The Academic Committee that includes all the Heads of the Academic departments discusses and finalizes all academic and examination matters.
- Various Committees such as examination committees, admission committees, hostel committee, and library committee are formed with the Teaching and non-Teaching Staff to monitor different academic and administrative activities.
- The Heads of the Departments accomplishes departmental activities with the active involvement of the departmental faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Biswanath college is one the major educational institutions of Biswanath district. The college has very good infrastructure. It has 50 permanent faculties in both Arts and Science stream. The college administration is governing the college very well in collaboration with the faculties. All the major issues of the college both academic and non academic are discussed in general meetings. Teachers and the non-teaching staff of the college are well involved in all events of the college. So far as governance of the college is concerned it decentralized and participatory in nature. The principal and the President of the governing body, in no way, keep the authority in their hands except in some confidential issues. For better administration of the college there are various sub-comities headed by senior teachers. Some of these committees are- Examination committee, Purchase committee, Grievances redressal committee etc. These committees consist of the teacher-members.

Case study 1 For celebration of Saraswati puja in the college various comities are constituted by the college authority consists of all the members of the teaching, non-vocational and non-teaching staffs. Again the members of the student union also

actively participate in the festival. For this it becomes very enjoyable to celebrate puja in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At college level, the principal executes academic and administrative plans and policies adopted by the Governing Body with the help of IQAC, the teaching and non-teaching staff and the committees/cells for smooth conduct of the college activities. There are different committees under the leadership of Principal for overall management of the College. The Purchase Committee assesses the quality of purchased items. The construction committee prepares proposals and monitor construction activities. The budget committee reviews, adjusts and approves the budget estimated for the definite period and utilizes the grants-in-aid received from State Govt., UGC, RUSA and any fund collected or received from different sources.

Implementation of strategic plan: Construction of (i) Approach road from Principal's Office to Science Department via Girls Hostel of the College (ii) Internal Road from main Gate to Principal's office, Biswanath College

The first work bearing Order No(No. BC/DC/21/2023/9094(D) was initiated on 19/07/2023 in which the Principal and Secretary and the President of Governing Body laid the foundation stone. The contract of construction work was given to a contractor as per government rule. The construction was completed on 05/09/2023. Approach road from Principal's Office to Science Department via Girls Hostel of Biswanath College and Road from main Gate to Principal office, Biswanath College was constructed with the aid of College fund of Rs. 973582 (Nine lakhs Seventy three thousand five hundred eighty two).

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The details of the Organogram of the Institution are given below:

- Gauhati University is the apex Academic Body of the College.
- For ODL Programmes, Gauhati University and KKHSOU are the highest academic Bodies.
- Directorate of Higher Education, under Higher Education Govt. of Assam and Gauhati University are the Statutory Bodies .Govt. of Assam, UGC and RUSA are Financial Bodies which take care of financial need of the College.
- Policies of Higher education and service rules of the employees are governed by Govt of Assam.
- Benchmarking Bodies in respect of Biswanath College are NAAC, NIRF and AISHE.
- At College level the Governing Body is the highest Body which look after academic and administrative activities. The Principal and Secretary is the Executive Head of the College.
- The Vice Principal is the Academic Head who assists the Principal in all activities.
- Two Academic Officers look after academic activities of the three streams .
- Heads of the departments look after all departmental activities with the support of the faculties.
- The Academic Council comprising the Heads of departments and the IQAC assist the principal in all activities. Various Committees such as Development Committee, Construction Committee, Grievances' Redressal Cell Research Committee etc. work for overall functioning of the College.
- The Office of the Principal comprises of the Head Assistant, two Senior Assistants, five Junior Assistants

and the grade IV employees who supports the Principal in all activities.

- The NCC, NSS, Biswanath College Students' Union, various committees and Alumni Association contribute substantially for overall development.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://biswanathcollege.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following measures are taen in the college for welfare of teaching and non-teaching staff:

- Biswanath College is a government college and the salary component of the teaching and non-teaching staff is fully borne by Government of Assam. The permanent faculties who were appointed before 31.1.2005 are entitled to pensionary benefits such as gratuity, monthly pension, leave encashment, GIS, General Provident Fund. On the other hand those who joined after that day are entitled to monthly

salary, NPS, gratuity and leave encashment. All the permanent employees enjoy casual leave, earned leave, medical leave, study leave, restricted holiday leave. The women employees in addition to these leaves are entitled to maternity leave and child care leave. The employees appointed to non-government post by governing body of the college are entitled to some of these benefits as per college rule.

- The institution has two financial societies - Biswanath College Sanchay aru Wrindan Samabai Samity Limited and Biswanath College Small Savings Society which have been of great help to the entire teaching and non-teaching staff at their critical moments.
- The institution provides safe drinking water facilities and sanitary and toilet facilities to all the students and the staff.
- The institution provides medical facilities to all its employees and students during emergency within the campus. For this purpose the college has appointed a regular nurse to meet any health emergency.
- The institution has a very good Canteen where separate facilities are arranged for students and teachers.
- Staff Quarter facilities available to a few employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of both teaching and non-teaching staff is done regularly. The College has a formal Annual Performance Appraisal system for teaching staff. Annual Performance Indexes (API) of the teaching staff is considered at the time of promotion of teachers to higher grades. Teachers' performance for promotions are assessed based on their annual performance report suggested by the UGC in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co- curricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The principal examines the filled in proforma for assessing performance related to teaching/ promotion and the API scores of the faculty. The IQAC analyzes the report and attempts to identify the strengths and weaknesses of each faculty member and takes corrective measures. Promotion of faculty members are recommended based on the API score as reflected in the proforma. Academic audit of individual teachers and HoD's diary are maintained properly. The college takes online/offline feedback from the students regarding curricular delivery & implementation. An analysis of the same is shared with the teachers and the management, and discussed with the faculty members. The non-teaching staff members are also required to fill in annual personal appraisal forms for their promotions from grade to senior grade. Moreover, regular annual assessment of the teaching staff is done wherein they are required to fill in the annual-self-appraisal reports.

File Description	Documents
Paste link for additional information	https://biswanathcollege.in/best-practices/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Biswannath College conducts Internal and External financial audits regularly as per the guidelines of govt.of Assam:

- Biswanath College receives funds from both external such as Govt. of Assam, RUSA, ASTEC and UGC and internal sources such as students' fee the utilization of which are audited by both external and internal auditors.
- External Audit is conducted as per guidelines of the Directorate of Audit (Local Fund) Govt. of Assam by an Auditor from the Directorate of Audit , Govt of Assam.
- Audits are by the also done by government appointed Auditors and the Audited Report with observations are sent to the Directorate of Assam by the Auditors.
- The Directorate of Audit, Government of Assam examines the report of the funds submitted by the auditors to find out whether government funds are utilized as per government rules.
- The objections raised by the Auditors, if any, are sent to the college from the directorates which are met by the college with the approval of the college Governing Body and sent to the Directorate of Audit
- Moreover, a Chartered Accountant is also appointed to audit the accounts of each financial year in respect of all the funds of the college and the audited statements are discussed in the Governing Body of the college and necessary actions are taken thereon.
- Internal Audit is done for funds received from internal sources. An experienced person is appointed by the Governing Body to audit these funds which are finally approved by the GB of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

02

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A policy for money mobilization has been developed in order to accomplish the institution's aims and objectives. Every year, the College prepares a budget that projects its revenue and expenses. The organization works to secure funding for the College's academic and infrastructure expansion from both public and private sources. Major government sources which fund the College are UGC, Assam Government, RUSA, ASTEC, DBT, NCC, NSS, Gauhati University, Alumni Association and MLA's Local Area Development Fund. Internal sources of revenue collections are students' fees, Self-Financing Courses, donation from the Philanthropies and the College tea garden. The College has a tea garden with annual profit of around two lakh rupees. Despite the College's efforts to raise money from every source, the amount raised has not been enough to cover its expanding needs. The institution encourages gifts, memorial awards, and endowments from all stakeholders in light of its limited capacity to raise enough funds. The College generates some income from its two distance education centers: IDOL, Gauhati University and KKSSOU which offer BA, MA and PGDCA programmes to learners in its

attempt to fulfill the College's responsibilities to the larger society. Additionally, the college makes some money from the manufacturing of vermicompost. The College attempts to make optimal use of its resources. The College's strong financial management and auditing system guarantees that moneys are used appropriately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC has been actively working towards systematically institutionalizing effective strategies with a purpose of enhancing the overall performance of the institution. In the academic year 2023-24, the IQAC has diligently worked towards implementing and training the faculty members on "NEP, 2020". as such a one-day seminar on NEP, 2020 was organised for them on 20th June, 2023 where Mr. Alak Kumar Buragohain, Chancellor of Girijananda Chowdhury University and Mr. Kandarpa Das, Vice Chancellor of Girijananda Chowdhury University were invited as Resource Persons.

Additionally, the cell has been continuously working towards addressing the issues of students and in this context, attempts were made to make students aware regarding the existing feedback mechanisms at their ends such as the online survey to access students' satisfaction and online survey on curriculum feedback is designed to attain feedback from Students, Parents and Alumni, both inbuilt in the official website of the college.

Further, the IQAC has focused on the smooth functioning of academic affairs, taking cognizance of the fact that a swift and systematic functioning of academic affairs is the most essential area for students to get better learning outcomes, to address this the cell actively involves in preparing the Academic Calendar and Class Routines in order to make a robust academic setting for students.

Links:

<https://biswanathcollege.in/iqac/>

<https://biswanathcollege.in/student-satisfaction-survey/>

<https://biswanathcollege.in/iqac-feedback-on-curriculum/>

<https://biswanathcollege.in/best-practices/>

<https://biswanathcollege.in/annual-report/>

File Description	Documents
Paste link for additional information	https://biswanathcollege.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The Strategic plan developed by IQAC for effective delivery of Course Curriculum and Learning Outcomes is given below.

- IQAC continues with the preparation of the College Prospectus, Academic Calendar, Class Routine, organizing seminars, workshops, undertaking Student Satisfaction Survey and Feedback etc. Another important activity done by IQAC is training the students about Course Outcomes, Programme Outcomes and Specific programme Outcomes which are pre-requisite of curriculum delivery along with other training programme and curriculum related workshops.
- Students' awareness about Course Outcome, programme Outcome and Programme Specific Outcome: As students must know the COs, POs and PSOs of the curriculum they want to pursue, the IQAC works for making students aware of Course Outcome, Programme Outcome and Programme Specific Outcome by publishing them in the College website, by organizing departmental meetings and holding the induction

programmes.

- **Formation of WhatsApp Group and online teaching platforms:** All the departments have created WhatsApp Groups, used online teaching- learning platforms such as Google classroom, Cisco Webex, Google Meet and Zoom for the students for nurturing their creative activities, for information sharing and distribution of Study Material. The IQAC has rendered commendable service in facilitating the students and teachers in the use of such teaching tools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://biswanathcollege.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Biswanath College has maintained gender-neutral policy in its appointment, admission, academic and co-curricular transaction. For gender equality and gender equity college takes affirmative actions. In the year 2023-24, the college ensured gender equity by adopting multifold initiatives like-

1. **Safety and Security:** College ensured a secured campus for all including girl students and female staff. To ensure this, the main gate is guarded by gate keepers. It also has provision of day and night watchman service. CCTVs are installed at various places. The Girls' Hostel is located within the college campus and well protected with boundary walls. Students Grievance Redressal Cell and Sexual Harassment Redressal Cell ensure gender safety by disposing grievances related to gender discrimination.
2. **Counseling and Orientation:** College has taken steps for counseling of students on gender issues. Gender orientation programmes are organized regularly to address issues like gender, women concern, safety and security, mental health, wellbeing etc. Women Cell celebrates International Women's Day and National Girl Child Day.
3. **Women Facilities:** College has ensured availability of basic facilities for all female stakeholders. It has well furnished Girls' Common Room and a Women Cell Office. College has 5 toilets only for women.
4. **Policy Initiation:** College policies, including the Perspective Plan, Code of Conduct, Gender Equity and Sensitivity policy, Employees Welfare Policy and Students Grievance Redressal Policy etc. advocate for gender equity in different spheres.

File Description	Documents
Annual gender sensitization action plan	https://biswanathcollege.in/annual-gender-sensitization-action-plan/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://biswanathcollege.in/measures-initiated-by-the-institution/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The college campus is installed with several sets of dustbins each set having separate bins for degradable and non degradable wastes. Wastes are carried on a regular basis by waste carrying vehicles of the municipality.

Liquid waste management: The college has well connected drainage facilities to dispose of the liquid waste.

Biomedical waste management: The college doesn't produce a significant amount of Biomedical waste.

E-waste management: The college produces only a little amount of e-waste which are disposed of along with the non degradable wastes.

Waste recycling system: The college is planning to construct two vermi-composting units one in the college campus and one in the

girls hostel to recycle the degradable wastes which could be used as manures in the college gardens. Besides, the college is adopting various green practices and online methods to minimize the use of papers.

Hazardous chemicals and radioactive waste management: The institute doesn't produce any kind of hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Biswanath College is at Biswanath Chariali which is the head quarter of Biswanath district. People here belong to different religions, speak different languages and have different cultures. The college has adopted a policy of promoting tolerance and harmony among staff, students and local people. To attain this objective, Biswanath college regularly organizes awareness campaigns for the promotion of an inclusive environment in the campus as well as communities from where students' hail. The initiatives taken by the college can be broadly categorized into two types - departmental level and college level. At department level, all the teachers mandatorily sensitize student mentees about the maintenance of an inclusive environment in the campus as well as their communities, highlighting the importance of harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. At college level, various units, societies, bodies of the institution such as NSS, NCC, Cultural Cell, Student Union, Women Cell, and Teachers' Unit regularly organize major events including all the employees and students of the college along with local communities. A cultural rally reflecting the diverse heritage of the country is organized every year during the annual College Week.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises various awareness programmes and undertakes various initiatives to sensitise the students and employees about constitutional obligations.

- The NSS unit of the institution is actively involved in reaching out to the community for accomplishing various social works to expand the horizons of understanding in students regarding their duties and responsibilities towards society.
- Events such as World AIDS Day, Dewali without Noise, World Environment Day are organised to make students aware about their obligations and duties.
- Code of conduct for the students and the employees are displayed in the college website for their easy access.
- The institution celebrates national festivals such as the Republic Day, Independence Day, Constitution Day, Voters' Day, National Sports Day, Gandhi Jayanti etc. to promote unity and national integrity among the students and employees.
- Through the celebration of the Constitution Day and Voters' Day the students and the employees are made aware of their constitutional duties and obligations.
- Annual Prize Day and Freshers' Social are organised every year in which invited guests enlighten students about their duties and responsibilities as students.
- Performance of street plays is undertaken to create awareness about certain important issues of the society.
- Regular field trips are organized by the departments of Science and Arts for the students as per the syllabus to promote the sense of responsibility in them and providing them the scope to develop ideas for the uplift of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://biswanathcollege.in/celebrations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Biswanath College organizes and celebrates several national and international commemorative days, events and festivals. A few such events to mention are - Independence Day, Republic Day, World Environment Day, National Science Day, International Yoga Day, International Womens' Day, No Tobacco day, World Wetland Day, Turtle conservation Week, National Mathematics Day and World Bicycle Day etc. Independence Day is celebrated by the institution every year to commemorate the day when India got

independence from British rule.

Similarly, the institution celebrates Republic Day each year to commemorate and celebrate the anniversary of being a republic. To promote science education and scientific thinking, and also to commemorate the great Indian scientist C. V. Raman and his phenomenal discovery of Raman Effect, the institution has been celebrating 28th February as National Science Day. Keeping in view of the alarming situation of the different components of our environment and other educational & social issues, this institution has been aggressively taking various steps on occasions such as World Environment Day, World Wetland Day, Turtle Conservation Week, No Tobacco Day, World Bicycle Day, National Mathematics Day, National Education Day etc.

List of local, national and international commemorative days, events and festivals institution observed or celebrated:

1. Republic Day
2. Independence Day
3. National Science Day
4. National Education Day
5. International Women's Day
6. World Environment Day
7. World Wet land Day
8. World Bicycle Day
9. Turtle Conservation Week
10. Rabha Diwas
11. International Yoga Day
12. Saraswati Puja
13. Teachers' Day
14. Shankardev Tithi
15. Madhavdev Tithi
16. Constitution Day
17. National Mathematics Day
18. World No Tobacco Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. Debating and Speech Competitions

2. The objective of this practice is to develop a sense of analysis, objectivity, crystallization of facts and ideas, good communication skills etc.

3. Most of the students hailing from rural areas do not possess good communication skills, organisation of ideas, and so forth. In order to provide a suitable platform for development of students' communication skill, this practice is adopted.

4. State-level Annual Speech Competition, the College level speech and debate competitions are organised so that students can participate in them. The students are also deputed to participate in the inter-college speech competitions.

5. Around 20 institutions participated in the state level speech competition in 2023.

6. The number of participating institutions is not satisfactory in the state level competition.

Best Practice:2

1. Creation of a sustainable and eco-friendly campus

2. The primary objective of this practice is to nurture a sustainable green campus.

3. The world is progressing through a pressing time on the front of environment. Global warming and climate change have become the major issues of many environmental conferences

4. As a part of the practice, plantation drive is carried out frequently within the campus. On World Environment Day every year, massive plantation drive is conducted. Awareness programmes about the environment and its protection are also organised in and outside the campus.

5. The greenery of the campus in itself is a testimony to the success of this practice.

File Description	Documents
Best practices in the Institutional website	https://biswanathcollege.in/wp-content/uploads/2025/02/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Biswanath Chariali is a culturally rich belt of Assam. Naturally, students are good at singing, dancing, playing, literary pursuits etc. In the college week, an array of competitions is conducted ranging from cultural to literary. Award winners are allowed to participate in the Zonal Youth Festival. Selected budding talents are trained up by efficient persons of the chosen fields. These budding students participate in the central Zonal Festival of Gauhati University. Every year, students of Biswanath College showcase their talents in the Youth Festival. Prominent alumni of this college are Santa Uzir (Prominent singer of Assam), Mridula Baruah (Renowned actress of Assamese Cinema) to name a few.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Biswanath College is affiliated with Gauhati University, as such the curriculum followed for the undergraduate course is designed by the University. Strategies adopted for effective curriculum delivery are:

- At the beginning of every session, the college prepares Academic Calendar for all the year-round activities based on Affiliating University's Academic Calendar.
- The college prepares and publishes a prospectus before admission.
- On completion of admission, the routine committee prepares Central Routine and distributes them to the department for allotment of classes to respective faculties.
- Departments hold departmental meetings for the distribution of course contents among the faculties and accordingly prepare lesson plans.
- Chalk and Talk, Online Classes, Remedial, Practical Classes, Use of ICT Tools, and Participative and Experiential Learning Activities are carried out as and when required for curriculum delivery.
- Course progress is monitored by the HOD of the respective department, for which departmental audit meetings and documentation like HOD and Teachers' Diary are maintained.
- Department distributes course-related material in the classroom and on online platforms like WhatsApp and Google Classroom.
- Students are informed about upcoming sessional, final theory, and practical exams via notice.
- The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://biswanathcollege.in/wp-content/uploads/2025/02/PROSPECTUS-2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college publishes its academic calendar at the beginning of each academic year adhering to the academic calendar of the Gauhati University and distributes it to the students at the time of their admission. It is also uploaded on the college's website. It contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations (sessional) and other forms of evaluation such as evaluation through performance in departmental seminar presentation, etc. The tentative dates of other activities such as parent teacher meeting, college week and other cultural programmes, college sports, etc. are also provided in the academic calendar. The college conducts continuous internal evaluation systems as per the guideline of Gauhati University. Students get prior information on practical examinations, viva-voce and theory examinations. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://biswanathcollege.in/wp-content/uploads/2025/01/Academic-calendar-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related

A. All of the above

to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates cross cutting issues such as Professional Ethics, Gender, Human Values, Environment and Sustainability in the curriculum through (a) the Syllabuses and (b) related programmes, events and seminars organised in the college. The syllabuses of humanities subjects, Assamese, Education, English and philosophy include issues on human values, diverse culture, professional ethics and Gender besides Environmental issues. The syllabuses of social sciences, Political science, Economics, geography and History include issues related to Human Values, Gender, professional ethics. Environmental issues are basically covered by subjects such as geography, Biological and Chemical sciences. Commerce and Economics syllabuses cover issues like Environment, professional ethics and sustainable development.

1. Various events organised in the college focus on the following Gender Issues: Grievance redressal cell, Sexual harassment redressal cell and Women Cell organise various programme such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days for promoting gender sensitivity among

students.

2. **Environment and Sustainability:** IQAC, NSS, NCC, Women Cell, Environment and Climate Cell, Science forum, Eco Club, Students' Union and Teachers' Unit organise various events such as awareness programmes, talks, orientation programmes, educational tours, field trips and observation of important days to promote environmental awareness and sustainability among students.

3. **Human Values and Professional Ethics:** NSS, NCC and various cells under IQAC, the Students' Union, Teachers' Unit, Women Cell etc. organise programmes which promote human values and professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
287	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://biswanathcollege.in/igac-feedback-on-curriculum/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://biswanathcollege.in/wp-content/uploads/2025/02/ACTION-TAKEN-REPORT.pdf

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1082	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
756	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Biswanath College strives for a holistic and inclusive academic approach that can cater to students of different needs, aptitudes and interests. Students of varied ability and intelligence want to pursue their higher education in this college. Keeping this in mind, the College adopts diverse teaching-learning methods to reach to the advanced and slow learners equally. The advanced learners and slow learners are identified and are tackled with various techniques methodologically:</p> <p>For advanced learners:</p>	

- Assignments, Debates, Quizzes, Essay writing, and paper presentations in the seminars and workshops.
- Writings for Wall Magazine, College magazine and organizing of poster making competitions and many such innovative programmes.
- They are motivated for higher goals such as cracking NET/JRF, obtaining university ranks, undertaking project works, learning ICT and advance technical knowledge.
- They are encouraged to appear for various competitive examinations and pursue higher education.

For slow learners:

- Revision of critical topics as per the students' need is done through Remedial and Tutorial classes as well as Personal Guidance by the teachers.
- Slow learners are also guided by providing additional Study Materials such as text books, reference books and study materials both online and offline.
- Interaction with parents helps the slow learners.
- Problem solving exercises helps the slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2801	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning process is the most important part of education for all round development of students. Biswanath

college focuses on it and adopts various methods and strategies by giving students opportunities for experiential learning, participative learning and problem solving method for enhancing their learning experiences.

- Student centric learning methodologies are adopted by all departments by using lecture method and lecture cum demonstration method.
- Teaching technology such as modern teaching software, video and audio materials, models, maps are used to deal with relevant topics with presentation.
- Application-based Laboratory experiments by science departments and other social science departments such as education department (Arts) are undertaken as per the guidelines set by Gauhati University. Students of English language course are required to use the language laboratory.
- Several departments take ICT enabled classes to make teaching learning process more interactive and more convenient for students.
- Project Works, Group Discussions, seminar presentations, extension education activities and field Study are undertaken for enhancing students' learning experience. In Environmental Science (Ability Enhancement Compulsory Course) and compulsory SEC papers all the undergraduate students are required to write projects.
- Student Mentoring is another most important strategy for balanced development of students which is adopted by most of the departments.
- Another way of enhancing the learning experience of students is through Tutorial Classes. Tutorial classes are arranged by various departments to identify slow, advanced and average learners and each teacher takes a few wards under their supervision and helps them improve their performance.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Biswanath College provides ICT enabled teaching learning facilities along with traditional learning methods to develop future potentialities of the students. ICT enabled tools comprises-

1. Separate Wi-Fi unit at different academic blocks and Library for the students inside the campus and its access is controlled by the system administrator.
2. The college has also subscribed to 'G Suite for education' for learning activities.
3. Several ICT enabled class rooms are constructed for effective teaching-learning activities.
4. To strengthen their knowledge, the college has conducted online classes and FDPs on virtual platforms like 'Google meet', 'Zoom', 'Google classroom', 'Cisco Webex', etc .It also has computer labs and language lab with internal LAN.
5. Language Lab is very useful and supportive to our students for enhancing their communication skills and soft skills. The English departments regularly undertake film screening of the adapted novels, drama or short story.
6. Most of the departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Social media is skillfully used by the college through its Whatsapp group, Facebook and Instagram accounts.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

678

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessments in Biswanath College are conducted as per provisions stipulated in Gauhati University Regulations (TDC CBCS Regulations, 2019 and FYUGP Regulation 2023)

- Individual departments conduct sessional examinations, evaluates students' attendance, home assignments and hold group discussions, seminars, fieldwork, co-curricular activities etc.
- Internal assessment comprises of 20% marks in each paper in CBCS system. IN FYUGP Internal Assessment consists of 40% of the total allotted marks in each paper. Sessional examinations are conducted for 40% marks allotted for the concerned paper and there are marks for Home Assignment, Class Test, Class Presentation, Field visit, Project Work and Class Attendance.
- A meeting of all HODs is convened to discuss the schedule and modalities of the internal assessment process in every session/semester.
- The notification for the Sessional Examinations is published well ahead of the commencement of the examination through notice boards and various Whatsapp Groups.
- Setting and printing of question papers is done by the departmental teachers.
- Sitting arrangements in examination halls, invigilation duty, and evaluation of answer scripts are done by the departmental teachers'
- Marks obtained by the students are communicated to the students through the notice board and the Whatsapp Group. Students are shown their evaluated answer scripts by the concerned teacher so that they can be

aware of their mistakes and improve in the final examinations.

- Those who failed in the sessional examinations are given another chance to sit for the examination.
- The internal assessment marks are fed into the Gauhati University online examination portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://biswanathcollege.in/exam-regulations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Biswanath College has a fair and transparent mechanism for conducting Internal Assessment. Nevertheless, the grievance redressal mechanism of the college is very robust. Usually students' grievances are related to the evaluation of the answer scripts, Home Assignments and students' class attendance. The college also undertakes any works related to students' grievances on end-semester examinations conducted by the affiliating University.

- If any student notices discrepancy regarding marks by him/her in class attendance, evaluations of home assignments, field study, extracurricular activities etc., the student can apply to the Head of the department of the respective subject.
- The Head of the department assigns the duty of re-scrutiny of the evaluated answer scripts, Home Assignments, Field Study Report etc. to the concerned teacher.
- If the student is not satisfied with the results given by the concerned teacher, he can approach the Head of the department. If the student is still unhappy with the steps taken by the Head of the department, then he can apply to the Principal.
- Extension of the deadline for submission of home assignments, field reports etc. is also given to the students on genuine ground.
- On unavoidable circumstances such as students' medical issues, family problems and natural calamities, re-examinations are conducted for students who miss the

sessional examination.

- As the Internal Assessment system of Biswanath College is fair and transparent, rarely any grievance is received from the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The following methods are adopted to communicate Programme Outcome and Course Outcome to the teachers and students :

- Programme Outcomes(POs), Specific Programme Outcomes(SPOs) and Course Outcomes(COs)are described in detail subject wise in Gauhati University syllabus implemented in this college which is uploaded as a distinct file in the college website for easy access of the students.
- On the very first day of each semester, all the departments separately organize departmental teachers' meeting and also meeting with the students to discuss all the aspects pertaining to programme and course outcomes. These are also thoroughly discussed in the college's staff council and academic council meetings.
- At the beginning of the session the students are given the syllabus. The syllabuses contains the POs, PSOs and COs which enable the students to learn the objective of the programme and the courses as well as the outcome of the programme and the courses. The concerned teachers explain to them the objectives of the programme and each of the courses along with outcomes.
- POs and COs are also communicated to students through the lectures delivered by the principal, faculty members and eminent Invited Guests in orientation programmes, and such other activities.
- Staff Meeting and meeting with IQAC members are held time to time to frame effective strategies for disseminating learning outcomes to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://biswanathcollege.in/progamme-course-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes and Course Outcomes in Biswanath College are evaluated in the following way:

- .Programme outcome and learning outcome is evaluated through the Sessional examinations, Home Assignments, Seminars, Unit Tests, Group discussion, quizzes, Students' Class Attendance and Final Semester examinations conducted as per guidelines of the affiliating university.
- Marks obtained by the students in the Internal Assessment and their performance in other academic activities are good parameters for measuring students' attainment of programme and course outcomes. Besides the results of Intermediary semesters and Final semester university examinations show how far the students have been able to attain course and programme outcomes.
- The College, immediately after declaration of the university final examination, makes an in depth analysis of the results of the college comparing it with affiliating university and other colleges to find out the status of the result.
- Progress Records are maintained by departments for giving remedial suggestions for better performance.
- For measuring the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process feedbacks are taken from students, alumni and parents for better improvement. To track programme outcomes, the departments keep records of the students who get placements. Along with records of alumni, the departments maintain records of students who get

admission for further education and placements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

584

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://biswanathcollege.in/annual-report/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://biswanathcollege.in/sss-analysis/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Biswanath College aims to create an eco-system which will encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years. As a part of MoE's Innovation Cell, the Institution's Innovation Council was formed at Biswanath College in November 2019. The council, since its formation, has been adopting numerous activities in the campus. The college has been selected and financially assisted by the MoE's Innovation Cell to organize 2 numbers of Impact Lecture Series on Innovation, entrepreneurship and Intellectual property rights in physical mode in the academic year 2023/2024. Various skill development programmes are also being conducted on Fishery and hatchery by introducing a number of local entrepreneurs. A memorandum of understanding was also signed between Biswanath College and Pabhoi Fish Farm, Biswanath Chariali to enhance the entrepreneurial capacities of the students. Under this initiative, the under-graduating students in general and the under-graduating students of the Department of Zoology in particular will be trained about aqua-culture, ornamental fish etc.. As a part of this collaboration, a workshop cum Training Programme on "Scientific Way of Fish Farming Business- A Holistic Approach for Sustainable Aquapreneurship Development" was held on 25-04-2024 at Pavoil Fish Farm for the major students of Department of Zoology, Biswanath College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Biswanath College has organized a number of extension activities in the neighborhood community to sensitize the students about different social issues viz. Environment, Swachha Bharat Abhiyan, Sanitation and Hygiene, Blood Donation Drive, Plantation Drive, Awareness about diwali without noise, Child Rights etc. These activities are mostly being conducted by the NSS and NCC Unit of Biswanath College as well as by different departments and cells of the college under the supervision of IQAC, Biswanath College. The main motive of organizing these activities is to help students become aware towards social problems, making them actively engaged in community participation and developing a deeper understanding to resolve it.

Biswanath College has also observed different days of local, national and international importance like- Independence Day, World Aids Day, Republic Day, World Environment Day etc. Apart from this, the college has also organized different Awareness Talks and Training Programmes on- Fish Breeding, Turtle Conservation, Nature Conservation and Eco Tourism etc. Furthermore, an extension programme titled "DRIVE AGAINST SUPERSTITION - A CAMPAIGN TO ERADICATE SOCIAL EVILS," was organized by the "ENVIRONMENT & CLIMATE CELL" of Biswanath College. This campaign seems to be a series of events planned throughout May 2024, with activities taking place at various schools and locations in the Biswanath area. The campaign's purpose is to raise awareness about superstitions and work towards eradicating social evils.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

862

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

- Biswanath College has 29.62 acres campus with built-up area of 14300 square metres.
- 52 classrooms, 2 smart classrooms, 1 smart classroom-cum-conference hall and 3 ICT enabled classrooms
- One ICT enabled mini conference hall
- Two Assam type Buildings with 4 Nos of Science departments with one teachers' common room in each department.
- Two Assam Type Buildings with 7 Nos Arts departments
- The new RCC Building with 3 Nos Arts departments
- One RCC Building houses the departments of Maths, Georaphy, Commerce and BCA
- 11numbers of modernized laboratories in the science departments.
- Botanical Museum, Zoological Museum, Cultural Museum in Assamese department
- One Language Laboratory with 30 numbers of computers
- One Computer Laboratory for all the departments
- One Psychological Laboratory in the Department of Education
- 7 LCDprojectors, 54computes (52desktops and 2 laptops)
- Common rooms for girls and boys.
- One Hostel for male and two Hostels for female students.

- A Canteen named Jalpan.
- Administrative Building for the Office of the Principal, Vice Principal, IQAC and the College Office
- An Examination Monitoring centre
- An Alumni Office
- A Health care Centre
- A Central Library with Wi-Fi facility.
- A Street Library
- Distance Education Study Centres (KKHSOU and Gauhati University's Centre for Distance and Open Education)
- CCTV Surveillance System

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Biswanath college has adequate facilities for cultural activities, sports, games (Indoor, outdoor) to promote physical and mental well-being of the students and foster the spirit of sportsmanship among them:

1. The college has a large indoor stadium constructed with financial assistance from UGC where various sports activities are conducted.
2. The Indoor Stadium accommodates one gymnasium with sufficient workout equipments.
3. The Indoor Stadium accommodates one Badminton Court with provision of adequate light.
4. There are provisions of Carom Boards and Tennis Boards for boys and girls in the Indoor Stadium.
5. The college provides adequate number of Carom Boards, Chess Boards in both boys' common room and girls' common room for use of the students.
6. The Indoor Stadium also accommodates one Yoga Centre which periodically organizes yoga sessions.
7. The college has one Basketball Court, 2 Nos of Volleyball Courts and one playground for Football and Cricket.
8. Cultural events are held in a Hall constructed for classes as well as for cultural activities.

9. Sports equipments are kept safely in the Indoor Stadium as well as in the Boys' and Girl' Common Room.
10. The College provides financial support for holding various types of cultural activities, sports, games, gymnasium, yoga centre etc. for benefit of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

58.24

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System

The College has a rich central library with Wi-Fi facility. The library introduced SOUL 2.0 Integrated Library Management System (ILMS) of INFLIBNET. The library follows DDC for book classification and for circulation uses SOUL 2.0 software package.

Books and Journals: Biswanath College library has 31421 books in addition to many journals, magazines, newspapers, old question papers and syllabi. The library consists of a reference section, circulation section, periodical section, rare book section, etc.

E-Resources: The library has access to e-resources of N-LIST, which is a part of an e-shodhsindhu consortium of INFLIBNET. Biswanath college is a registered member of N-LIST, and the teachers are also registered in N-LIST.

Newspaper Collections: Library has subscribed to national and regional newspapers both in English and Assamese languages.

Book Borrowing Facility: The students can borrow books and documents from library normally during the lending hours as specified by the librarian. Students are issued library cards for transaction of books from the library. They are allowed to borrow books for a certain period.

Barcode Technology: To facilitate the flow of information in a systematic way the library has the barcode technology.

Library Services available:

1. Reading Room Services
2. Periodical Service
3. OPAC Service(on line public access catalogue)
4. News Paper Indexing
5. Book Bank Service
6. Reference and information service
7. Current Awareness Service(CAS)
8. Institutional Repository(IR)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.13865

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

320

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There have been provisions of IT enabled teaching methods in the College for the last several years. The IT facilities of the college such as computers, printers, LCD Touch panels, Projectors, Smart Boards, Internet connectivity and Application software are periodically updated. During the year 2023-24, the following IT facilities were made available in the college.

- The Computer Laboratory was renovated from college fund..
- The faculty members of BCA help in proper maintenance of IT facilities
- Multipurpose photocopier and scanning machines are also installed in the college office.
- To ease the process of teaching in online mode and to organize various virtual interactions, our college had subscribed to Cisco WebEx and G-suite for Education.
- The College website is updated annually.
- The College has two conference rooms with high-speed

internet connectivity, projectors and multimedia facilities.

- The college is in possession of 52 desktops and 2 laptops for students, office staff and teaching community for administrative and academic purposes.
- Computers and printers are installed in the College office, examination monitoring centre and evaluation zones.
- Each department is connected with Wi-Fi facilities, where teachers as well as students can take full advantage of the system.
- There is provision of uninterrupted power back supports in the administrative building, the library, the laboratories and classrooms.
- Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****140.39**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and utilization of physical, academic and support facilities are augmented and maintained mainly through Development Committee, Construction Committee, Purchase Committee, and Library Committee under the supervision of college authority in association with IQAC. The committees assist the Principal in chalking out plans, supervising construction works, purchasing necessary items and in keeping records various machines and equipments. The stock registers are maintained. The Development Committee looks after the maintenance, repair, and construction work related to the buildings, drinking water facilities and power supply. All work is done through the tender system as per standard norms of govt. of Assam. During the maintenance and up-gradation of civil and electrical works the Development Committee supervises the works. All minor renovation and repairing works are done by hired technicians, carpenters, etc. The college laboratories are looked after by the laboratory attendants. The library advisory committee along with the library staff looks after various issues related to library facilities, services, and activities. The college indoor stadium, the gymnasium, the basketball court, the volleyball courts, the badminton court, the playground for

football and cricket, the table tennis boards for boys and girls and the yoga centre are properly maintained by the in-charge teachers of major and minor games and the Yoga Instructor respectively. The support staffs look after other infrastructural facilities like classrooms, tea garden, hostels etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2086

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
412	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
412	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

101

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college facilitates participation of students in administration, various committees and clubs. Biswanath College Students' Union (BCSU) is elected by the students of the college every year through voting process following Lyngdoh Committee recommendations. BCSU has actively participated in all round development of the college. The major activities by the Students Union during an academic year are:

1. Observance of Independence Day and Republic Day
2. Holding of Annual Sports and College Week
3. Celebration of World Environment Day/ Mother Tongue Day/ National Science Day/ National Voters Day/Constitution Day/College Foundation Day/Shilpi Divas
4. Organisation of Freshmen Social and Students Farewell
5. Organisation of the State Level Sadananda Chaliha Memorial Elocution and Nazibur Rahman Memorial Quiz Competition
6. Celebration of Saraswati Puja/ Tithi of Sri SriSankardeva and Sri SriMadhabdeva
7. Participation in Gauhati University Inter College Youth Festival and Zonal Youth Festival
8. The BCSU actively participates in all the programmes such as seminars, workshops, Lecture organised by IQAC and all

committees and Cells of the College.

9. The BCTU takes active part in admission process and examination process by assisting students.

There is ample representation of students in various committees of the college such as Grievances Redressal Committee, Anti Ragging Committee, Sexual Harassment Committee, Election related Grievance Redressal Committee, Ripunjoy Knowledge Hub, Debate Forum, Academic Development Cell, Sports Development Cell, Cultural Development Cell, Community Extension Cell, NCC, NSS, Disciplinary Committee, Yoga Club and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

84

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. Biswanath College Alumni Association, formed in the year 2003, is registered under Registration of Societies Act XXI of 1860. The association has over 2000 members. It organizes development programmes and raises funds for the college. It has donated classrooms, water plants, almirahs and books to the college in different periods of time. It has donated and continues to maintain a flower garden in the college campus. Prominent alumni members delivered motivational lectures, career counselling and entrepreneurship training to the students of the college. The Local MLA, who is an alumnus of the College contributed an amount of Rs 150000.00 from his MLA Untied Fund to construct a Ranga Manchain the College. During the academic session 2023- 2024, two of the alumni of the college who are now the principals of two premier colleges and also NAAC Assessors acted as team members of AAA (Academic and Administrative Audit). Alumni interaction programmes and alumni meets are organised by most of the Departments of the college like Assamese, Geography, Chemistry, Physics, Botany and Zoology. In these programmes, alumni extended their support for the holistic development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Biswanath College is reflective and in tune

with its vision and mission of the college. The vision and the mission of the college is uploaded in the College website. The College Governing Body, the IQAC, the Academic Council, non-teaching staff, and various committees work jointly through some perspective plans in order to achieve the institutional goal and objectives.

- The Governing Body of the College is the apex management body which is constituted as per Assam College Management Act. It is headed by an academician as its President and the principal of the College acts as its secretary. The college follows the instructions issued by the Higher Education department of Govt. of Assam in all its administrative matters and in academic matters, the college adheres to the rules and regulations of the affiliating university.
- The Principal functions as academic head of all committees. The Vice Principal assists the Principal.
- Two Academic Officers—one for Arts stream and the other for Science and Commerce Stream also look after the academic activities.
- The IQAC plays a vital role in improving and sustaining quality of higher education.
- The Academic Committee that includes all the Heads of the Academic departments discusses and finalizes all academic and examination matters.
- Various Committees such as examination committees, admission committees, hostel committee, and library committee are formed with the Teaching and non-Teaching Staff to monitor different academic and administrative activities.
- The Heads of the Departments accomplish departmental activities with the active involvement of the departmental faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Biswanath college is one the major educational institutions of Biswanath district. The college has very good infrastructure. It has 50 permanent faculties in both Arts and Science stream. The college administration is governing the college very well in collaboration with the faculties. All the major issues of the college both academic and non academic are discussed in general meetings. Teachers and the non-teaching staff of the college are well involved in all events of the college. So far as governance of the college is concerned it decentralized and participatory in nature. The principal and the President of the governing body, in no way, keep the authority in their hands except in some confidential issues. For better administration of the college there are various sub-comities headed by senior teachers. Some of these committees are- Examination committee, Purchase committee, Grievances redressal committee etc. These committees consist of the teacher-members.

Case study 1 For celebration of Saraswati puja in the college various comities are constituted by the college authority consists of all the members of the teaching, non-vocational and non-teaching staffs. Again the members of the student union also actively participate in the festival. For this it becomes very enjoyable to celebrate puja in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At college level, the principal executes academic and administrative plans and policies adopted by the Governing Body with the help of IQAC, the teaching and non-teaching staff and the committees/cells for smooth conduct of the college activities. There are different committees under the leadership of Principal for overall management of the College. The Purchase Committee assesses the quality of purchased items. The construction committee prepares

proposals and monitor construction activities. The budget committee reviews, adjusts and approves the budget estimated for the definite period and utilizes the grants-in-aid received from State Govt., UGC, RUSA and any fund collected or received from different sources.

Implementation of strategic plan: Construction of (i) Approach road from Principal's Office to Science Department via Girls Hostel of the College (ii) Internal Road from main Gate to Principal's office, Biswanath College

The first work bearing Order No(No. BC/DC/21/2023/9094(D) was initiated on 19/07/2023 in which the Principal and Secretary and the President of Governing Body laid the foundation stone. The contract of construction work was given to a contractor as per government rule. The construction was completed on 05/09/2023. Approach road from Principal's Office to Science Department via Girls Hostel of Biswanath College and Road from main Gate to Principal office, Biswanath College was constructed with the aid of College fund of Rs. 973582 (Nine lakhs Seventy three thousand five hundred eighty two).

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The details of the Organogram of the Institution are given below:

- Gauhati University is the apex Academic Body of the College.
- For ODL Programmes, Gauhati University and KKHSOU are the highest academic Bodies.
- Directorate of Higher Education, under Higher Education

Govt. of Assam and Gauhati University are the Statutory Bodies .Govt. of Assam, UGC and RUSA are Financial Bodies which take care of financial need of the College.

- Policies of Higher education and service rules of the employees are governed by Govt of Assam.
- Benchmarking Bodies in respect of Biswanath College are NAAC, NIRF and AISHE.
- At College level the Governing Body is the highest Body which look after academic and administrative activities. The Principal and Secretary is the Executive Head of the College.
- The Vice Principal is the Academic Head who assists the Principal in all activities.
- Two Academic Officers look after academic activities of the three streams .
- Heads of the departments look after all departmental activities with the support of the faculties.
- The Academic Council comprising the Heads of departments and the IQAC assist the principal in all activities. Various Committees such as Development Committee, Construction Committee, Grievances' Redressal Cell Research Committee etc. work for overall functioning of the College.
- The Office of the Principal comprises of the Head Assistant, two Senior Assistants, five Junior Assistants and the grade IV employees who supports the Principal in all activities.
- The NCC, NSS, Biswanath College Students' Union, various committees and Alumni Association contribute substantially for overall development.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://biswanathcollege.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The following measures are taken in the college for welfare of teaching and non-teaching staff:

- Biswanath College is a government college and the salary component of the teaching and non-teaching staff is fully borne by Government of Assam. The permanent faculties who were appointed before 31.1.2005 are entitled to pensionary benefits such as gratuity, monthly pension, leave encashment, GIS, General Provident Fund. On the other hand those who joined after that day are entitled to monthly salary, NPS, gratuity and leave encashment. All the permanent employees enjoy casual leave, earned leave, medical leave, study leave, restricted holiday leave. The women employees in addition to these leaves are entitled to maternity leave and child care leave. The employees appointed to non-government post by governing body of the college are entitled to some of these benefits as per college rule.
- The institution has two financial societies - Biswanath College Sanchay aru Wrindan Samabai Samity Limited and Biswanath College Small Savings Society which have been of great help to the entire teaching and non-teaching staff at their critical moments.
- The institution provides safe drinking water facilities and sanitary and toilet facilities to all the students and the staff.
- The institution provides medical facilities to all its employees and students during emergency within the

campus. For this purpose the college has appointed a regular nurse to meet any health emergency.

- The institution has a very good Canteen where separate facilities are arranged for students and teachers.
- Staff Quarter facilities are available to a few employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of both teaching and non-teaching staff is done regularly. The College has a formal Annual Performance Appraisal system for teaching staff. Annual

Performance Indexes (API) of the teaching staff is considered at the time of promotion of teachers to higher grades. Teachers' performance for promotions are assessed based on their annual performance report suggested by the UGC in three categories- Category-I: Teaching, Learning and Evaluation Related Activities, Category-II: Co- curricular, extension, professional development related activities and Category-III: Research, Publications and Academic Contributions by the teacher. The principal examines the filled in proforma for assessing performance related to teaching/ promotion and the API scores of the faculty. The IQAC analyzes the report and attempts to identify the strengths and weaknesses of each faculty member and takes corrective measures. Promotion of faculty members are recommended based on the API score as reflected in the proforma. Academic audit of individual teachers and HoD's diary are maintained properly. The college takes online/offline feedback from the students regarding curricular delivery & implementation. An analysis of the same is shared with the teachers and the management, and discussed with the faculty members. The non-teaching staff members are also required to fill in annual personal appraisal forms for their promotions from grade to senior grade. Moreover, regular annual assessment of the teaching staff is done wherein they are required to fill in the annual-self-appraisal reports.

File Description	Documents
Paste link for additional information	https://biswanathcollege.in/best-practices/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Biswanath College conducts Internal and External financial audits regularly as per the guidelines of govt.of Assam:

- Biswanath College receives funds from both external such as Govt. of Assam, RUSA, ASTEC and UGC and internal sources such as students' fee the utilization of which are audited by both external and internal

auditors.

- External Audit is conducted as per guidelines of the Directorate of Audit (Local Fund) Govt. of Assam by an Auditor from the Directorate of Audit , Govt of Assam.
- Audits are by the also done by government appointed Auditors and the Audited Report with observations are sent to the Directorate of Assam by the Auditors.
- The Directorate of Audit, Government of Assam examines the report of the funds submitted by the auditors to find out whether government funds are utilized as per government rules.
- The objections raised by the Auditors, if any, are sent to the college from the directorates which are met by the college with the approval of the college Governing Body and sent to the Directorate of Audit
- Moreover, a Chartered Accountant is also appointed to audit the accounts of each financial year in respect of all the funds of the college and the audited statements are discussed in the Governing Body of the college and necessary actions are taken thereon.
- Internal Audit is done for funds received from internal sources. An experienced person is appointed by the Governing Body to audit these funds which are finally approved by the GB of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

02

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A policy for money mobilization has been developed in order to accomplish the institution's aims and objectives. Every year, the College prepares a budget that projects its revenue and expenses. The organization works to secure funding for the College's academic and infrastructure expansion from both public and private sources. Major government sources which fund the College are UGC, Assam Government, RUSA, ASTEC, DBT, NCC, NSS, Gauhati University, Alumni Association and MLA's Local Area Development Fund. Internal sources of revenue collections are students' fees, Self-Financing Courses, donation from the Philanthropies and the College tea garden. The College has a tea garden with annual profit of around two lakh rupees. Despite the College's efforts to raise money from every source, the amount raised has not been enough to cover its expanding needs. The institution encourages gifts, memorial awards, and endowments from all stakeholders in light of its limited capacity to raise enough funds. The College generates some income from its two distance education centers: IDOL, Gauhati University and KKSSOU which offer BA, MA and PGDCA programmes to learners in its attempt to fulfill the College's responsibilities to the larger society. Additionally, the college makes some money from the manufacturing of vermicompost. The College attempts to make optimal use of its resources. The College's strong financial management and auditing system guarantees that moneys are used appropriately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college IQAC has been actively working towards systematically institutionalizing effective strategies with a purpose of enhancing the overall performance of the institution. In the academic year 2023-24, the IQAC has diligently worked towards implementing and training the faculty members on "NEP, 2020". as such a one-day seminar on NEP, 2020 was organised for them on 20th June, 2023 where Mr. Alak Kumar Buragohain, Chancellor of Girijananda Chowdhury University and Mr. Kandarpa Das, Vice Chancellor of Girijananda Chowdhury University were invited as Resource Persons.

Additionally, the cell has been continuously working towards addressing the issues of students and in this context, attempts were made to make students aware regarding the existing feedback mechanisms at their ends such as the online survey to access students' satisfaction and online survey on curriculum feedback is designed to attain feedback from Students, Parents and Alumni, both inbuilt in the official website of the college.

Further, the IQAC has focused on the smooth functioning of academic affairs, taking cognizance of the fact that a swift and systematic functioning of academic affairs is the most essential area for students to get better learning outcomes, to address this the cell actively involves in preparing the Academic Calendar and Class Routines in order to make a robust academic setting for students.

Links:

<https://biswanathcollege.in/iqac/>

<https://biswanathcollege.in/student-satisfaction-survey/>

<https://biswanathcollege.in/iqac-feedback-on-curriculum/>

<https://biswanathcollege.in/best-practices/>

<https://biswanathcollege.in/annual-report/>

File Description	Documents
Paste link for additional information	https://biswanathcollege.in/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.

The Strategic plan developed by IQAC for effective delivery of Course Curriculum and Learning Outcomes is given below.

- IQAC continues with the preparation of the College Prospectus, Academic Calendar, Class Routine, organizing seminars, workshops, undertaking Student Satisfaction Survey and Feedback etc. Another important activity done by IQAC is training the students about Course Outcomes, Programme Outcomes and Specific programme Outcomes which are pre-requisite of curriculum delivery along with other training programme and curriculum related workshops.
- Students' awareness about Course Outcome, programme Outcome and Programme Specific Outcome: As students must know the COs, POs and PSOs of the curriculum they want to pursue, the IQAC works for making students aware of Course Outcome, Programme Outcome and Programme Specific Outcome by publishing them in the College website, by organizing departmental meetings and holding the induction programmes.
- Formation of WhatsApp Group and online teaching

platforms: All the departments have created WhatsApp Groups, used online teaching- learning platforms such as Google classroom, Cisco Webex, Google Meet and Zoom for the students for nurturing their creative activities, for information sharing and distribution of Study Material. The IQAC has rendered commendable service in facilitating the students and teachers in the use of such teaching tools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://biswanathcollege.in/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the

year

Biswanath College has maintained gender-neutral policy in its appointment, admission, academic and co-curricular transaction. For gender equality and gender equity college takes affirmative actions. In the year 2023-24, the college ensured gender equity by adopting multifold initiatives like-

1. **Safety and Security:** College ensured a secured campus for all including girl students and female staff. To ensure this, the main gate is guarded by gate keepers. It also has provision of day and night watchman service. CCTVs are installed at various places. The Girls' Hostel is located within the college campus and well protected with boundary walls. Students Grievance Redressal Cell and Sexual Harassment Redressal Cell ensure gender safety by disposing grievances related to gender discrimination.
2. **Counseling and Orientation:** College has taken steps for counseling of students on gender issues. Gender orientation programmes are organized regularly to address issues like gender, women concern, safety and security, mental health, wellbeing etc. Women Cell celebrates International Women's Day and National Girl Child Day.
3. **Women Facilities:** College has ensured availability of basic facilities for all female stakeholders. It has well furnished Girls' Common Room and a Women Cell Office. College has 5 toilets only for women.
4. **Policy Initiation:** College policies, including the Perspective Plan, Code of Conduct, Gender Equity and Sensitivity policy, Employees Welfare Policy and Students Grievance Redressal Policy etc. advocate for gender equity in different spheres.

File Description	Documents
Annual gender sensitization action plan	https://biswanathcollege.in/annual-gender-sensitization-action-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://biswanathcollege.in/measures-initiated-by-the-institution/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The college campus is installed with several sets of dustbins each set having separate bins for degradable and non degradable wastes. Wastes are carried on a regular basis by waste carrying vehicles of the municipality.

Liquid waste management: The college has well connected drainage facilities to dispose of the liquid waste.

Biomedical waste management: The college doesn't produce a significant amount of Biomedical waste.

E-waste management: The college produces only a little amount of e-waste which are disposed of along with the non degradable wastes.

Waste recycling system: The college is planning to construct two vermi-composting units one in the college campus and one in the girls hostel to recycle the degradable wastes which could be used as manures in the college gardens. Besides, the college is adopting various green practices and online methods to minimize the use of papers.

Hazardous chemicals and radioactive waste management: The institute doesn't produce any kind of hazardous chemicals or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft

D. Any 1 of the above

copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Biswanath College is at Biswanath Chariali which is the head quarter of Biswanath district. People here belong to different religions, speak different languages and have different cultures. The college has adopted a policy of promoting tolerance and harmony among staff, students and local people. To attain this objective, Biswanath college regularly organizes awareness campaigns for the promotion of an inclusive environment in the campus as well as communities from where students' hail. The initiatives taken by the college can be broadly categorized into two types - departmental level and college level. At department level, all the teachers mandatorily sensitize student mentees about the maintenance of an inclusive environment in the campus as well as their communities, highlighting the importance of harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. At college level, various units, societies, bodies of the institution such as NSS, NCC, Cultural Cell, Student Union, Women Cell, and Teachers' Unit regularly organize major events including all the employees and students of the college along with local communities. A cultural rally reflecting the diverse heritage of the country is organized every year during the annual College Week.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organises various awareness programmes and undertakes various initiatives to sensitise the students and employees about constitutional obligations.

- The NSS unit of the institution is actively involved in reaching out to the community for accomplishing various social works to expand the horizons of understanding in students regarding their duties and responsibilities towards society.
- Events such as World AIDS Day, Dewali without Noise, World Environment Day are organised to make students aware about their obligations and duties.
- Code of conduct for the students and the employees are displayed in the college website for their easy access.
- The institution celebrates national festivals such as the Republic Day, Independence Day, Constitution Day, Voters' Day, National Sports Day, Gandhi Jayanti etc. to promote unity and national integrity among the students and employees.
- Through the celebration of the Constitution Day and Voters' Day the students and the employees are made aware of their constitutional duties and obligations.
- Annual Prize Day and Freshers' Social are organised every year in which invited guests enlighten students about their duties and responsibilities as students.
- Performance of street plays is undertaken to create awareness about certain important issues of the society.
- Regular field trips are organized by the departments of Science and Arts for the students as per the syllabus to promote the sense of responsibility in them and providing them the scope to develop ideas for the uplift of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://biswanathcollege.in/celebrations/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Biswanath College organizes and celebrates several national and international commemorative days, events and festivals. A few such events to mention are - Independence Day, Republic Day, World Environment Day, National Science Day, International Yoga Day, International Womens' Day, No Tobacco day, World Wetland Day, Turtle conservation Week, National

Mathematics Day and World Bicycle Day etc. Independence Day is celebrated by the institution every year to commemorate the day when India got independence from British rule.

Similarly, the institution celebrates Republic Day each year to commemorate and celebrate the anniversary of being a republic. To promote science education and scientific thinking, and also to commemorate the great Indian scientist C. V. Raman and his phenomenal discovery of Raman Effect, the institution has been celebrating 28th February as National Science Day. Keeping in view of the alarming situation of the different components of our environment and other educational & social issues, this institution has been aggressively taking various steps on occasions such as World Environment Day, World Wetland Day, Turtle Conservation Week, No Tobacco Day, World Bicycle Day, National Mathematics Day, National Education Day etc.

List of local, national and international commemorative days, events and festivals institution observed or celebrated:

1. Republic Day
2. Independence Day
3. National Science Day
4. National Education Day
5. International Women's Day
6. World Environment Day
7. World Wet land Day
8. World Bicycle Day
9. Turtle Conservation Week
10. Rabha Diwas
11. International Yoga Day
12. Saraswati Puja
13. Teachers' Day
14. Shankardev Tithi
15. Madhavdev Tithi
16. Constitution Day
17. National Mathematics Day
18. World No Tobacco Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

1. Debating and Speech Competitions

2. The objective of this practice is to develop a sense of analysis, objectivity, crystallization of facts and ideas, good communication skills etc.

3. Most of the students hailing from rural areas do not possess good communication skills, organisation of ideas, and so forth. In order to provide a suitable platform for development of students' communication skill, this practice is adopted.

4. State-level Annual Speech Competition, the College level speech and debate competitions are organised so that students can participate in them. The students are also deputed to participate in the inter-college speech competitions.

5. Around 20 institutions participated in the state level speech competition in 2023.

6. The number of participating institutions is not satisfactory in the state level competition.

Best Practice:2

1. Creation of a sustainable and eco-friendly campus

2. The primary objective of this practice is to nurture a

sustainable green campus.

3. The world is progressing through a pressing time on the front of environment. Global warming and climate change have become the major issues of many environmental conferences

4. As a part of the practice, plantation drive is carried out frequently within the campus. On World Environment Day every year, massive plantation drive is conducted. Awareness programmes about the environment and its protection are also organised in and outside the campus.

5. The greenery of the campus in itself is a testimony to the success of this practice.

File Description	Documents
Best practices in the Institutional website	https://biswanathcollege.in/wp-content/uploads/2025/02/Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Biswanath Chariali is a culturally rich belt of Assam. Naturally, students are good at singing, dancing, playing, literary pursuits etc. In the college week, an array of competitions is conducted ranging from cultural to literary. Award winners are allowed to participate in the Zonal Youth Festival. Selected budding talents are trained up by efficient persons of the chosen fields. These budding students participate in the central Zonal Festival of Gauhati University. Every year, students of Biswanath College showcase their talents in the Youth Festival. Prominent alumni of this college are Santa Uzir (Prominent singer of Assam), Mridula Baruah (Renowned actress of Assamese Cinema) to name a few.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for the academic session 2024-2025:

- Gender sensitization programme through Women Cell of Biswanath College
- Frequent Cleanliness Drive in the College Campus
- Plantation Drive in the Campus.
- Installation of Solar panels in the campus
- Expansion of rain water harvesting Unit
- Conduct of extension activities through NSS and NCC wings of the College
- Working towards obtaining Star College Scheme
Undertaking more environment awareness programme
- Conducting co-curricular activities such as cultural competitions, Sports competitions, debate competitions etc. for the wellbeing of the students