OFFICE OF THE PRINCIPAL

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BISWANATH COLLEGE

ESTD. - 1960
P.O. Charlali, Dist.- Biswanath (Assam), 784176
Accredited with "B" Grade by NAAC

Dr. Chinta Mani Sharma, M.Sc., M.A., Ph.D.
Principal & Secretary
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Ref. No.: BC/EOC/2026/10 **Date: 31.10.2026**

OFFICE ORDER

Constitution of the Equal Opportunity Cell–cum–SEDG Cell

In pursuance of the **UGC Guidelines to Provide Equitable Opportunity for the Socio-Economically Disadvantaged Groups (SEDGs) in Higher Education Institutions**, the UGC scheme for Equal Opportunity Cells, the Equal Opportunity Cell–cum–SEDG Cell of Biswanath College is hereby constituted. The Cell shall also discharge the functions of the SC/ST Cell, OBC Cell and Minority Cell of the College.

1. Composition

Sl.	Name	Designation	Position
1	Dr. Chinta Mani Sharma	Principal	Chairperson
2	Dr. Nabanita Sarmah	Assistant Professor, Dept of Education	Coordinator / Nodal Officer
3	Mr. Tamasing Brahma	Associate Professor, Dept of Bodo	Member (SC/ST matters)
4	Ms. Bishnu Devi	Assistant Professor, Dept of Nepali	Member (Linguistic Minorities)
5	Dr. Indira Sharma	Assistant Professor, Dept of Zoology	Member (Genderissues)
6	Dr Nilufer Sheikh	Assistant Professor, Dept of Botany	Member (OBC / Minority matters)
7	Mr. Bhaben Kalita	Asso Prof. of Education, Nodal Officer, Divyangjan Cell	Member (Disability affairs)
8	Dr. Pratikshya Bezbaruah	Assistant Professor, Dept of Physics	Member (Mentoring)
9	Mr Arabind Das, Junior Assistant	Office	Member (Scholarships)
10	President, BCSU,	Student representatives	Members

Term: two years. The Cell shall meet at least once a semester and keep minutes.

2. Groups covered

Category of SEDG	Examples in the College context
Gender identities	Women, transgender persons
Socio-cultural identities	Scheduled Castes, Scheduled Tribes (incl. Bodo and other tribal communities), OBC/MOBC, religious and linguistic minorities (e.g. Nepali, Hindi-speaking students)
Geographical identities	Students from remote villages, char/riverine and flood- and erosion-affected areas, tea-garden areas
Disabilities	Students with benchmark and other disabilities (with the Divyangjan Cell)
Socio-economic conditions	First-generation learners, low-income households, orphans, children of migrant labour, students not at ease in English/Assamese

3. Functions and action plan

1. Maintain disaggregated data on enrolment, attendance, results and drop-out of SEDG students, collected at admission, and analyse it every semester with the IQAC.
2. Help students obtain **scholarships and fee waivers** (Assam Government Fee-Waiver Scheme, post-matric scholarships for SC/ST/OBC/minorities, National Scholarship Portal) through a help desk.
3. Run **bridge and remedial courses** in English, Mathematics and subject basics, and bilingual (English–Assamese) support materials.
4. Link every SEDG student to a teacher mentor under the College Mentoring SOP; use the mentee needs-assessment survey to identify students needing extra support.
5. Organise**gender-sensitisation**, anti-discrimination and legal-awareness programmes; ensure safe spaces and a functional girls' common room.
6. Provide career guidance, coaching for competitive examinations and information on schemes (e.g. NET/SET, banking, APSC, Agniveer).
7. Receive complaints of discrimination and refer them to the SGRC, ICC or Anti-Ragging Committee as appropriate; follow up until resolution.
8. Ensure reservation in admission and employment as per State rules and display the reservation roster on the website.
9. Submit an annual report to the Principal and IQAC, and publish a summary on the website.

4. Targets for 2026-27 and 2027-28

Indicator	Target
SEDG data dashboard for all admitted students	By March 2027
Eligible students covered by scholarships / fee waiver	100% of eligible applicants
Bridge course for Semester I students	Every odd semester
Gender-sensitisationprogrammes	At least two per year
Drop-out among SEDG students	Reduce by 25% from 2026-27 baseline by 2028

(Dr. Chinta Mani Sharma)
Principal & Secretary
Biswanath College, Biswanath Chariali

Principal *(Seal)*
Biswanath College

Memo No.: BC/EOC/2026/10-A **Date: 31.10.2026**

Copy for information and necessary action to:

1. All members of the Cell
2. All Heads of Departments
3. The IQAC, Biswanath College
4. The General Secretary, Students' Union
5. The Website Committee
6. Office file