OFFICE OF THE PRINCIPAL

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BISWANATH COLLEGE

ESTD. - 1960

P.O. Chariali, Dist.- Biswanath (Assam), 784176

Accredited with "B" Grade by NAAC

Dr. Chinta Mani Sharma, M.Sc., M.A., Ph.D.
Principal & Secretary
M. No.- 9435063398 / 700256163

Email : bcollege1960@gmail.com
Website : www.biswanathcollege.in

Ref. No.: BC/RDC/2026/07 **Date: 31.10.2026**

OFFICE ORDER

Establishment of the Research & Development Cell (RDC)

In pursuance of the **UGC Guidelines for Establishment of Research & Development Cell in Higher Education Institutions** (2022) issued in line with NEP 2020, and in compliance with UGC letter dated 29 October 2026, the Research & Development Cell (RDC) of Biswanath College is hereby established with immediate effect. The RDC shall be governed by a **Research Advisory Council (RAC)** constituted as follows:

1. Research Advisory Council (RAC)

Sl.	Name	Designation	Position
1	Dr. Chinta Mani Sharma	Principal	Chairperson
2	Dr. Karabi Gogoi	Associate Professor, Economics	Coordinator
3	Dr. Naresh Thakur	Associate Professor, English; Coordinator, IQAC	Member
4	Dr. Lalit Baruah	Assistant Professor, Physics	Member
5	Dr. Nilofer Sheikh	Assistant Professor, Botany	Assistant Coordinator
6	Dr. Sunayana Goswami	Assistant Professor, Zoology	Assistant Coordinator
7	Dr. Dipankar Saikia	Associate Professor, English	Member (Humanities)
8	Dr. Debajit Boruah	Assistant Professor, Philosophy	Member (Social Sciences)
9	Dr. Pulak Sabhapandit	Associate Professor, Mathematics	Member
10	Professor Pradeep Phukan, Professor, Gauhati University	External Academic Expert	Member
11	Dr Kishore Hazarika, Entrepreneur	External member	Member
12	Mr Tilak Kumar Deka	Senior Assistant	Member (Accounts)

Term of nominated members: two years. The RAC shall meet at least twice a year.

2. Committees under the RDC

Committee	Functions	Members
Research Promotion & Funding	Disseminate calls; help prepare proposals to UGC, DST, DBT, ICSSR, ASTEC, PM-USHA	Dr. Lalit Baruah, Dr. Rupa Pegu, Dr. Indira Sharma
Research Ethics & Integrity	Ethics clearance; plagiarism check (DrillBit / Shodh Shuddhi); UGC-CARE awareness	Dr. Dipankar Saikia, Dr. Nabanita Sarmah, Dr. Namita Devi
IPR, Innovation & Start-up	IPR awareness and filing; links with IIC and incubators	Dr. Debashis Sarmah, Dr. Rahul Sarma, Mrs Deepjyoti Nath
Research Information & Monitoring	Maintain Research Information Management System (RIMS); annual research report	Dr. Pratikshya Bezbaruah, Dr. Mita Hazarika

3. Functions of the RDC

1. Frame and periodically revise the **Research Policy** of the College, covering seed money, research ethics, plagiarism, consultancy, IPR and incentives.
2. Promote research among teachers and FYUGP 4th-year (Honours with Research) students; coordinate dissertations, internships and research methodology training.
3. Build and share central research facilities, including the proposed Central Research Laboratory under PM-USHA, and allow access to students and teachers of nearby institutions.
4. Facilitate collaborations and MoUs with universities, research institutes and industry.
5. Maintain a **Research Information Management System (RIMS)**: publications, projects, patents, collaborations, Ph.D. scholars and supervisors.
6. Seek recognition of departments as research centres of the affiliating University where eligible.
7. Publish an annual research report and place it on the website.

(Dr. Chinta Mani Sharma)
Principal & Secretary
Biswanath College, Biswanath Chariali
(Seal)

Principal
Biswanath College

Memo No.: BC/RDC/2026/07-A **Date: 31.10.2026**

Copy for information and necessary action to:

1. All members of the RAC and committees
2. All Heads of Departments
3. The IQAC and the IIC, Biswanath College
4. The Website Committee
5. Office file